



Vedat Gashi  
Chairman,  
Westchester County  
Board of Legislators

## OnBase ID #110071

DATE: November 26, 2024

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi  
Chairman, Westchester County Board of Legislators

SUBJECT: Authority to exempt the procurement of an agreement with Caring for the Homeless of Peekskill, Inc. d/b/a Caring for the Hungry and Homeless of Peekskill to provide healthy food two days per week to people in need at its facility in Peekskill for the term January 1, 2024 through December 31, 2024 pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures.

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Authority is hereby respectfully requested from your Honorable Board to exempt from the Westchester County Procurement Policy and Procedures (the "Policy"), pursuant to Sec. 3(a)(xxi) thereof, the procurement of an agreement with Caring for the Homeless of Peekskill, Inc. d/b/a Caring for the Hungry and Homeless of Peekskill ("CHHOP") to provide Fred's Pantry Program, which gives healthy food two days per week to people in need at its facility in Peekskill for the term January 1, 2024 through December 31, 2024 in the amount not to exceed \$100,000.00, pursuant to an approved budget (the "Agreement").

The proposed Agreement would provide residents of all ages, access to healthy food twice a week in Peekskill. Fred's Pantry provides necessary services to Westchester County residents in need and will benefit the whole community.

Ordinarily, pursuant Section 6 of the Policy, the County is required to "solicit proposals through the issuance of a request for proposals." However, CHHOP's ability to distribute food twice a week year round makes them uniquely qualified to provide these services. As a result, it would be in the best interests of the County to have CHHOP provide these services.

Pursuant to Section 3(a)(xxi) thereof, the Policy is not applicable to any procurement for which your Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the Policy would not be in the best interests of the County. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of this Agreement from the Policy.

Accordingly, a resolution to exempt the procurement of this agreement is hereby submitted for your Honorable Board's consideration. A separate resolution has been submitted requesting authority to enter into the Agreement.

VG/SC/mb

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/05/2024 - RAYMOND SCULKY, SECRETARY

## **RESOLUTION**

Upon a communication from the Chairman of the Westchester County Board of Legislators, it is hereby:

**RESOLVED**, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an agreement between the County of Westchester and Caring for the Homeless of Peekskill, Inc. d/b/a Caring for the Hungry and Homeless of Peekskill to provide an Fred's Pantry, to give healthy food two days per week to people in need at its facility in Peekskill.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/05/2024 - RAYMOND SCULLY, SECRETARY