



ONBASE: 114285

Date: August 13, 2026

To: Board of Acquisition and Contract

From: Dr. Belinda S. Miles
President

Re: Authority for the County of Westchester, acting by and through Westchester Community College, to amend an agreement with Sign Language Resources, Inc. to provide sign language interpreting services to College's students for the period commencing on September 1, 2025 and terminating on August 31, 2026, in an amount not to exceed \$14,000.00, for a total amount not to exceed \$39,580.00.

On July 02, 2025, three (3) quotes were received and opened for Contract No. 25-0310-417 for sign language interpreting services at Westchester Community College (the "College"). Quotations were received from two additional Providers: Sorenson Communications, LLC and Caption Consulting, Inc.. After careful review of each quote, the contract was awarded to the low bidder Sign Language Resources, Inc. ("Provider").

On March 23, 2023, the College's Honorable Board of Trustees authorized the College to enter into an agreement with Sign Language Resources, Inc., for the period from September 1, 2025, through August 31, 2026, in a total amount not to exceed Ten Thousand Dollars (\$10,000.00) (the "Agreement"). The Agreement was executed.

Subsequently, on April 15, 2026, the College's Honorable Board of Trustees authorized the College amended the Agreement to increase to total amount not to exceed by Fifteen Thousand Five Hundred Eighty Dollars (\$15,580) from Ten Thousand Dollars (\$10,000) to a new total amount not to exceed Twenty-Five Thousand Five Hundred Eighty Dollars (\$25,580.00) (the "First Amendment").

Authority is now respectfully requested for the County of Westchester (the "County"), acting by and through Westchester Community College (the "College"), to amend an agreement with Sign Language Resources, Inc. (the "Provider") to provide sign language interpreting services to College's students (the "Service") for the period commencing on September 1, 2025 and terminating on August 31, 2026, to increase the Agreement the total amount not to exceed by Fourteen Thousand Dollars (\$14,000), from a total amount not to exceed Twenty-Five Thousand Five Hundred Eighty Dollars \$25,580.00 to a new amount not to exceed Thirty-Nine Thousand Five Hundred Eighty Dollars (\$39,580.00) (The "Second Amendment").

The Second Amendment will serve a public purpose by continuing provision of sign language interpreting services to College's students.

The goal and objective of the Agreement are to provide efficient sign language interpreting services to students in a cost-effective manner.

This Second Amendment serves the public interest by providing equal access to education for students with hearing impairments who depend upon non-verbal communication.

Except as otherwise specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

Accordingly, I respectfully recommend your Honorable Board's approval of the attached Resolution.

BSM/cm
Encl.

RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby:

RESOLVED, that the County of Westchester, (the “County”) acting by and through Westchester Community College (the “College”), is hereby authorized to amend an agreement with Sign Language Resources, Inc. (the “Provider”) to provide sign language interpreting services to College’s students (“Service”) for the period commencing on September 1, 2025 and terminating on August 31, 2026, to increase the Agreement total amount not to exceed by Fourteen Thousand Dollars (\$14,000), from a total amount not to exceed Twenty-Five Thousand Five Hundred Eighty Dollars (\$25,580.00) to a new amount not to exceed Thirty-Nine Thousand Five Hundred Eighty Dollars (\$39,580.00) (the “Second Amendment”); and be it further

RESOLVED, that all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (“State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impact of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate this Agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Aron, then Aron shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original amount:	\$10,000.00
First Amendment	\$15,580.00
<u>Second Amendment</u>	<u>\$14,000.00</u>
Total NTE Amount	\$39,580.00

Account to be Charged/ credited FY2027	Fund	Dept	Major Program, Program & Phase Or Unit	Sub Unit	Object/ Sub Object	Trust Account	Potential Revenue Dollars
	010	0310			1200		\$14,000.00

Budget Funding Year(s) 2025/2026 Start Date September 1, 2025 End Date August 31, 2026
 (must match resolution)

Funding Source	Tax Dollars:	<u>\$3,360.00</u>
	State Aid:	<u>\$3,780.00</u>
	Federal Aid:	<u>\$</u>
\$14,000.00 (must match resolution)	Other (Revenue):	\$6,860.00