



On Base: 111931

Date: September 24, 2025

To: Board of Acquisition & Contract

From: Belinda S. Miles  
President

Re: Authority for the County of Westchester to exercise its option under its agreement with Divine Professional Cleaning Services Inc, pursuant to which Divine Professional Cleaning Services Inc. was to provide Janitorial and Cleaning Services at the Peekskill Extension Site, for the period from December 1, 2022 through November 30, 2025, for an amount not-to-exceed \$183,621.85, with the County having the option, in its sole discretion, to extend the term for one (1) additional two (2) year period, thereby extending the term of the agreement for the period from December 1, 2025 through November 30, 2027, for an amount not-to-exceed 135,930.68.

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By Resolution approved on November 23, 2022, your Honorable Board authorized the County of Westchester ("County"), acting by and through Westchester Community College (the "College"), to enter into an agreement (the "Agreement") with Divine Professional Cleaning Services Inc. (the "Contractor") to provide Janitorial and Cleaning Services at the Peekskill Extension Site (the "Services"), for a term commencing on December 1, 2022 and continuing through November 30, 2025 (the "Initial Term"), for a total amount not-to-exceed \$183,621.85, with the County having the option, in its sole discretion, to extend the term of the Agreement for one (1) additional two (2) year period (the "Option Term"). The Agreement was subsequently executed.

The County now desires to exercise its option to extend the term of the Agreement from December 1, 2025 through November 30, 2027. Accordingly, authority is requested to amend the Agreement with the Contractor in order to extend the term thereof for the period from December 1, 2025 through November 30, 2027. As consideration for Services rendered during the Option Term, the Contractor will be paid an amount not-to-exceed \$135,930.68, payable at the approved rates set forth in the Agreement (the "First Amendment").

The Services under this Agreement consist of providing all necessary labor and associated materials. The purposed First Amendment is in the best interests of the County as it provides the College with needed janitorial and cleaning services at the Peekskill Extension Site.

Except as otherwise specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect.

Accordingly, approval of the attached resolution is respectfully requested.

BSM:cm

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/03/2025 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from Belinda S. Miles, President, Westchester Community College, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through Westchester Community College ("WCC"), is hereby authorized to exercise its option under its agreement with Divine Professional Cleaning Services Inc. (the "Contractor"), pursuant to which the Contractor was to provide janitorial and cleaning services at the Peekskill Extension Site (the "Services"), for the period from December 1, 2022 through November 30, 2025 (the "Initial Term"), for an amount not-to-exceed \$183,621.85, with the County having the option, in its sole discretion, to extend the term for one (1) additional two (2) year period (the "Agreement"), and thereby amend the Agreement in order to extend its term for the period from December 1, 2025 through November 30, 2027 (the "Option Term"); and be it further

**RESOLVED**, that in consideration for Services rendered during the Option Term, the Contractor will be paid a total amount not-to-exceed \$135,930.68, at the approved rates set forth in the Agreement; and be it further

**RESOLVED**, that except as otherwise specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original total amount: \$183,621.85

2 years total amount: \$135,930.68

Total NTE Amount: \$319,552.53

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
WCC FY 25/26	701	34	8191	4380-01		\$66,527.16
WCC FY 27/26	701	34	8191	4380-01		\$69,403.52

Budget Funding Year(s)

Start Date: 12/01/2025

End Date: 11/30/2027

Funding Source

Tax Dollars \_\_\_\_\_

State Aid \$23,034.50

\$135,930.68  
(must match resolution)

Federal Aid \_\_\_\_\_  
Other: \$112,896.18

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/03/2025 - RAYMOND SCULKY, SECRETARY