

Onbase 109587

Date: July 17, 2024

To: The Honorable Board of Acquisition and Contract

From: Marguerite Beirne
Chief Information Officer

Re: Authority to amend a resolution approved on April 18, 2024, which authorized the County of Westchester to exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof, the procurement of an amendment to an agreement with Granicus, LLC for the provision of various software modules as a Software-as-a-Service solution, by expanding the scope of services to enable the County to simulcast to YouTube and Facebook for a new not-to-exceed amount of \$354,396.28, in order to change the not-to-exceed amount from \$354,396.28, to \$366,165.06 (Contract IT-1788).

By resolution approved on April 18, 2024 (the "April 18th Resolution"), your Honorable Board authorized the County of Westchester (the "County") to exempt from the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof, an amendment to an agreement with Granicus, Inc., for the provision of various software modules as a Software-as-a-Service solution, by expanding the scope of services to enable the County to simulcast to YouTube and Facebook for a new not-to-exceed amount of \$354,396.28, for a three-year term (the "First Amendment"). The First Amendment has not yet been executed.

Following the approval of the April 18th Resolution, but before the First Amendment could be executed, Granicus advised the Department that due to a system issue, its original quote of \$29,197.05 for the upgrades was incorrect, and that the correct amount should have been \$40,965.83. The change in the amount of the increase will result in a corresponding change to the total aggregate not-to-exceed amount as reflected in the April 18th Resolution, from \$354,396.29, to \$366,165.06.

Accordingly, authority is hereby requested to amend the April 18th Resolution for the limited purpose of changing the total aggregate not-to-exceed amount, as reflected in the April 18th Resolution, from \$354,396.29, to \$366,165.06.

All remaining terms and conditions set forth in the April 18th Resolution shall remain the same.

An appropriate resolution is herewith attached for your Honorable Board's consideration.

MB/jpg/nn
Attachment

RESOLUTION

Upon a communication from the Chief Information Officer, be it hereby:

RESOLVED, that the resolution approved on April 18, 2024 (the “April 18th Resolution”), which determined that application of the procedural requirements contained in Section 3(a)xxi of the Westchester County Procurement Policy, including the necessity of soliciting price quotations, was neither cost effective nor expedient, and accordingly not in the best interest of the County of Westchester, in connection with the procurement of an amendment to an agreement with Granicus, LLC to provide various software modules as a Software-as-a-Service solution, as well as enable the County to simulcast to YouTube and Facebook, for a three-year term, for a total amount not-to-exceed, as amended, of \$354,396.28, payable pursuant to an approved budget and subject to appropriation, is hereby amended by changing the not-to-exceed amount from \$354,396.28, to \$366,165.06; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the April 18th Resolution shall remain in full force and effect.

APPROVED BOARD OF ACQUISITION & CONTRACT 08/08/2024 RAYMOND SCUKKY, SECRETARY