

**109713**

**TO:** Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

**DATE:** August 23, 2024

**SUBJECT:** Resolution for Authority to Advertise  
Contract No. 15-551  
Electrical and HVAC Equipment Upgrades and Roof Replacement  
Port Chester Wastewater Treatment Plant  
Port Chester, New York

The 2024 Capital Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required for replacement and/or upgrade of the primary electric service to the Port Chester plant including the MCC and emergency back-up power equipment, as well as interior alterations needed for the new MCC equipment; upgrades to all the HVAC system equipment and odor control ductwork including gas detection and fire alarm systems. In addition, included will be the relocation of the existing maintenance shop and ceiling replacement in the existing control building; the construction of a new powerhouse building, the replacement of the existing sludge processing, administration and primary settling tank building roofs, as well as the six (6) remaining various building roofs.

In accordance with Chapter 635 of the Laws of Westchester County, the Department of Public Works and Transportation has evaluated the needs of this project and determined that a Project Labor Agreement (PLA) will benefit and enhance the interests of the County in the timely and efficient completion of the project. The Contractor to whom this contract is awarded will be required to execute a PLA.

The objective of this project is to upgrade the electrical system of the plant, most of which was installed in 1987, because the typical life span of electrical distribution equipment is about 20 to 30 years, and as such the system has reached the end of its useful life. The heating, ventilating and air conditioning (HVAC) systems and odor control system ductwork at the Port Chester WWTP, as well as the Admin. and Sludge Processing Building roofs, are all also approaching the end of their useful life. All these important systems and components should be replaced or upgraded in order to maintain reliability, safety and ease of maintenance.

This contract is in the public's best interest because it ensures that the facility meets ongoing operational needs and complies with current building codes.

The department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

**RESOLVED**, that the Commissioner of Public Works and Transportation be and he hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. **15-551**

Electrical and HVAC Equipment Upgrades and Roof Replacement  
Port Chester Wastewater Treatment Plant  
Port Chester, New York

**RESOLVED**, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance and payment bond in an amount equal to 100% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

**RESOLVED**, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

**RESOLVED**, that such advertisement shall appear in the following County newspaper(s):

**THE JOURNAL NEWS (Westchester-Putnam Edition)**

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	322	60	SPC0301A	6050-01	BA #5-2021	
	322	60	SPC0900A	6050-01	BA #5-2021	
	322	60	SPC1101A	6050-01	BA #154-2021	

**Budget Funding Year(s)** 2024      **Start Date:** \_\_\_\_\_      **End Date:** \_\_\_\_\_  
(must match resolution)

**Funding Source:**      **Tax Dollars** 100% County      **Contractor Federal I.D. No./**  
**State Aid** \_\_\_\_\_      **Social Security No.:** \_\_\_\_\_

**Federal Aid** \_\_\_\_\_      **Vendor No.:** \_\_\_\_\_  
(must match resolution)      **Other** \_\_\_\_\_      **Encumbrance No.:** \_\_\_\_\_