

111300

To: Honorable Members of the Board of Acquisition and Contract

From: Kenneth W. Jenkins
Westchester County Executive

Date: June 4, 2025

Subject: Authority to amend an agreement with the Westchester Children's Museum for the provision of its Family Access Membership program in order to extend the termination date of the agreement from March 31, 2025 to December 31, 2025.

On May 16, 2025 your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement (the "Agreement") with the Westchester Children's Museum (the "Children's Museum") for the provision of its Family Access Membership 2024 program, which will reduce the cost of annual premium membership to the Children's Museum from \$250 to \$25 for one thousand (1,000) eligible low-income families from Westchester County, for a term commencing January 1, 2024 and continuing through March 31, 2025, in an amount not to exceed \$250,000.00, and payable pursuant to an approved budget and payment schedule. The Agreement was subsequently executed.

Authority is now hereby requested to amend the Agreement in order to extend the termination date from March 31, 2025 to December 31, 2025. The Agreement's budget will also be revised in order to reflect deferred expenditures for the amendment term. All other terms and conditions of the Agreement shall remain unchanged.

The Children's Museum provides a vibrant, interactive learning space that fosters curiosity, enhances knowledge, and ignites imagination through creative hands-on exploration for children, families, and school groups. The Children's Museum annually welcomes over 75,000 visitors and offers a diverse range of cultural and STEAM-based programs tailored for children from Pre-K through Middle School. The Children's Museum strives to be an engaging, inclusive, creative place for play and a catalyst for building our children's confidence and critical thinking skills.

The proposed amendment shall help ensure that all children can access the Children's Museum's cultural and educational programs, including those from underserved communities in out-of-school enrichment or those without access to cultural experiences. I have been advised that there is still approximately \$83,000 remaining in the funding for the Agreement and the proposed amendment will enable the Children's Museum to continue providing these services and this program. Extending the Family Access Membership program will enable continued unprecedented access for underserved children and families to the Children Museum's engaging cultural and learning

experiences, while fostering increased geographical diversity within the Children's Museum's service area.

The proposed amendment will serve a public purpose by continuing to provide access and involvement to low-income County residents to cultural and learning opportunities and thereby enriching the lives of County residents. The goals and objectives of the proposed amendment will be tracked and monitored by the County Executive's Office through the provision of quarterly progress reports and an end-of-year report on the Agreement and the Family Access Membership program.

The procurement of the Agreement and this proposed amendment are exempt from the Westchester County Procurement Policy pursuant to Sections 3(a) (xiii) and (xviii), which exempt from procurement contracts for the support, enhancement, or preservation of cultural resources and the arts, and contracts for the creation and support of the advancement of the moral, physical and social well-being of the youth of Westchester County, respectively.

Attached for your consideration is a proposed Resolution.

KWJ/JPI

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/10/2025 - RAYMOND SULLIVAN, SECRETARY

RESOLUTION

Upon a communication from the Westchester County Executive, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend the agreement (the "Agreement") with the Westchester Children's Museum for the provision of its Family Access Membership program, for the period of January 1, 2024 to March 31, 2025, in an amount not to exceed \$250,000.00, in order to extend the termination date of the Agreement to December 31, 2025 and to revise certain budget provisions; and be it further

RESOLVED, that all other terms and conditions of the Agreement shall remain unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
				N/A		24-25

Budget Funding Year(s) 24-25 Start Date: 1/1/2024 End Date: 12/31/2025
(must match resolution)

Funding Source: Tax Dollars \$250,000.00
\$250,000.00 State Aid _____
(must match resolution) Federal Aid _____
Other _____