

111429

To: Honorable Members of the Board of Acquisition and Contract

From: Honorable Kenneth W. Jenkins
Westchester County Executive
Robin Schlaff
Director, Office for Women

Date: August 7, 2025

Subject: Authority to enter into a grant agreement with the New York State Office of Victim Services to accept a grant for a total amount not to exceed \$427,602.15, with matching funds of 25%, to enable the County to operate the Westchester County Family Justice Center, for a three (3) year period commencing on October 1, 2025 and continuing through September 30, 2028.

The County of Westchester, acting by and through its Office for Women, (the "County") is requesting authority to enter into a grant agreement with the New York State Office of Victim Services ("OVS") to accept a grant awarded to it by OVS, for a total amount not to exceed \$427,602.15, to enable the County to operate the Westchester County Family Justice Center ("FJC"), for a three (3) year period commencing on October 1, 2025 and continuing through September 30, 2028 (the "Grant Agreement"). The funding amount per year shall not exceed \$142,534.05. Pursuant to the terms of the Grant Agreement, the County will be required to contribute 25% in matching funds, in an amount not to exceed \$35,633.51 per year.

The Grant Agreement will serve a public purpose by making available to the County certain Federal pass-through funds that the County can and will use to operate the FJC for a three (3) year period. It is funded under the 2025 OVS VOCA Victim Assistance Grant Program.

The goal and objective of the Grant Agreement is in the best interests of the County in terms of the public health, safety and general welfare, as operating the FJC will ultimately enhance the safety and independence of victims of abuse because victims who are empowered to learn how to develop and maintain their own safety are not as likely to return to dependence on their abusers.

The goal and objective of the Grant Agreement is also in the best interests of the County in terms of fiscal responsibility, as it will make available to the County certain Federal pass-through funds for the aforementioned work.

The Grant Agreement will be tracked and monitored by the Office for Women.

I certify that my department, a) has copies of, or access to all applicable laws, rules, regulations, grant applications, and grant agreements (including any master agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b), has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms and d) can and will comply with all of the Grant Terms.

Attached for your consideration is a proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/14/2025 - RAYMOND SCULMANN SECRETARY

RESOLUTION

Upon a communication from the Westchester County Executive and the Director of the Office for Women, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to enter into a grant agreement (the "Grant Agreement") with the New York State Office of Victim Services ("OVS") pursuant to which the County will accept a grant awarded to it by OVS to operate the Westchester County Family Justice Center, for a three (3) year term from October 1, 2025 through September 30, 2028, for a total amount not to exceed \$427,602.15, funded under the 2025 OVS VOCA Victim Assistance Grant Program; and be it further

RESOLVED, that the funding amount per year will not exceed \$142,534.05; and be it further

RESOLVED, that pursuant to the terms of the Grant Agreement, the County will be required to contribute 25% in matching funds, in an amount not to exceed \$35,633.51 per year; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

Fund	Dept	Major Program, Program & Phase, or Unit	Revenue Source	Trust Account	Dollars	Funding Year(s)
263	11	A109	9853	G109	\$427,602.15	2025-2028

Budget Funding Year(s): 2025-2028 Start Date: 10/1/2025 End Date: 9/30/2028
(must match resolution)

\$427,602.15

(must match resolution)

Funding Source: Tax Dollars _____

State Aid _____

Federal Aid \$427,602.15