

112377

DATE November 3, 2025

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S. Marguerite Beirne
Commissioner of Planning Chief Information Officer
Department of Information Technology

SUBJECT: Amending a resolution that authorized the County of Westchester to enter into an agreement with Benevate, LLC, pursuant to which it was to provide its 'Neighborly' software, as well as provide maintenance and support services, in order to, A.) change the authorized term to commence upon execution and expire one (1) year thereafter; and B.) clarify that the procurement is of an access right to use the 'Neighborly' software, on a software-as-a-service basis.

By a resolution approved on June 26, 2025 (the "Original Resolution"), your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Benevate, LLC ("Benevate"), pursuant to which Benevate was to provide its 'Neighborly Software', as well as provide maintenance and support services, for the period from June 16, 2025 through June 15, 2026, for a total amount not-to-exceed \$100,000.00, payable pursuant to an approved budget (the "Agreement"). The pending Agreement has not yet been executed.

The County and Benevate now intend for the pending Agreement to commence upon execution, and continue for one (1) year thereafter, rather than use specific dates for the term.

In addition, the Planning Department wishes to clarify that, although the Original Resolution used the phrase "purchase Neighborly Software" to describe the transaction, the County is simply procuring an access right to use the 'Neighborly' software, which is provided on a software-as-a-service basis.

Accordingly, the County respectfully requests that your Honorable Board amend the Original Resolution by, 1.) modifying its budget box to reflect a term that commences upon execution and expires one (1) year thereafter, and 2.) replacing its first 'RESOLVED' clause with the following:

"RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Benevate, LLC ("Benevate"), pursuant to which Benevate will provide the County with access to its 'Neighborly' software, on a software-as-a-service basis, and provide related maintenance and support services, for a period commencing upon execution and continuing for one (1) year thereafter, for an amount not to exceed \$100,000.00, payable pursuant to an approved budget; and be it further"

Except as specifically described above, all terms and conditions of the Original Resolution shall remain in full force and effect.

I respectfully recommend approval of the attached resolution.

BPL/MB/tf/je/bdm-r
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/07/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING AND THE CHIEF INFORMATION OFFICER, DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY:

RESOLVED, that the resolution approved on June 26, 2025 (the "Original Resolution"), which authorized the County of Westchester to enter into an agreement with Benevate, LLC ("Benevate"), is hereby amended by, 1.) modifying its budget box to reflect a term that commences upon execution and expires one (1) year thereafter, and 2.) replacing its first 'RESOLVED' clause with the following:

"RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Benevate, LLC ("Benevate"), pursuant to which Benevate will provide the County with access to its 'Neighborly' software, on a software-as-a-service basis, and provide related maintenance and support services, for a period commencing upon execution and continuing for one (1) year thereafter, for an amount not to exceed \$100,000.00, payable pursuant to an approved budget; and be it further"; and be it further

RESOLVED, that except as specifically hereby amended, all terms and conditions of the Original Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and take any and all actions necessary to effectuate the purposes hereof.

Original Agreement	\$100,000.00
This Amendment	\$ 0.00
	<u>\$100,000.00</u>

Account to be
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	
Fund	Dept	Or Unit			Dollars
101	19	0100	4420	n/a	\$0.00
263	19	067Z	4531	T067	\$0.00

Budget Funding Year(s) FY 2025 Start Date Upon Execution End Date One Year After Execution
(must match resolution)

Funding Source Tax Dollars \$0.00

State Aid _____

\$0.00
(must match resolution)

Federal Aid \$0.00

Other _____