

ID 113440

DATE: April 7, 2026

TO: Board of Acquisition and Contract

FROM: Kathleen O'Connor, Commissioner
Department of Parks, Recreation and Conservation

RE: Authority to enter into an agreement with Nunataks, Ltd. d/b/a The Greenburgh Nature Center for the provision of County-wide Nature and Environmental Education Programs and Interactive Programs and Field Trips for Title 1 Schools during the period January 1, 2026 – December 31, 2026 in an amount not to exceed \$41,000.00, payable pursuant to an approved budget.

Authority is hereby requested for the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Nunataks, Ltd. d/b/a The Greenburgh Nature Center ("Nunataks"), pursuant to which Nunataks will provide family nature programs and environmental education programs that serve the people of Westchester County, as well as interactive hands-on programs and field trips for students of Title 1 schools that align with NYS standards and compliment classroom instruction during the period of January 1, 2026 through December 31, 2026, for an amount not to exceed \$41,000.00, payable pursuant to an approved budget.

The Greenburgh Nature Center will use Ten Thousand (\$10,000) Dollars towards nature education programming and projects in districts throughout Westchester County. These include Ardsley, Irvington, White Plains, Yonkers, Mt. Vernon, Greenburgh, Edgemont, Scarsdale, New Rochelle and Rye. Since 1975, the Nature Center has served as a vital community resource, connecting residents of all ages to the natural world through meaningful experiences.

Eleven Thousand (\$11,000) Dollars will be used toward providing community weekend events designed to engage people from diverse backgrounds. These programs range from accessible nature walks and workshops topics such as birds of prey and composting, to very highly structured fairs and festivals such as the Maple Sugaring Party, Earth Day, Run Wild, Apple Cidering, Pollinator Garden, and Holiday Market and Train Show.

Eight Thousand (\$8,000) Dollars will be used toward providing development and presentation of a series of programs and community forums on the key environmental

issues facing Westchester residents in the coming years. These forums are designed to inform, inspire, and empower participants to adopt more sustainable practices and better understand the environmental challenges impacting their communities.

Twelve Thousand (\$12,000) Dollars will be used toward providing free programming to Title 1 school children in the form of interactive, hands-on learning and field trips to meet NYS Standards and align with classroom instruction.

The programs and events require extensive planning, staff coordination, public relations, supervision and support operations including maintenance and office support. The programs have been developed to complement those being offered by the County's Department of Parks, Recreation, and Conservation.

The Greenburgh Nature Center will be required to submit a report to the County at the end of the year detailing the many services that have been provided pursuant to this agreement.

The public purpose and objective of this agreement is to offer family nature programs and environmental education programs on key environmental issues to residents and students of Westchester County. The Parks Department will track and monitor the terms and conditions of the agreement through written reports.

This contract is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)-(ix) therein.

I recommend approval of the attached proposed Resolution.

APPROVED BOARD OF ACQUISITION CONTRACT 04/18/2016 - RAYMOND SCUKA SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester (the "County") is authorized to enter into an agreement (the "Agreement") with Nunataks, Ltd. d/b/a The Greenburgh Nature Center ("Nunataks"), 99 Dromore Road, Scarsdale, NY 10583, pursuant to which Nunataks shall provide family nature programs and environmental education programs that will serve the people of Westchester County, as well as interactive hands-on programs and field trips for students of Title 1 schools that align with NYS standards and compliment classroom instruction, during the period January 1, 2026 through December 31, 2026, for an amount not to exceed Forty One Thousand (\$41,000) Dollars, payable pursuant to an approved budget, and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby empowered to execute any and all instruments and take such other actions as may reasonably be necessary to effectuate the purposes thereof; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Original Agreement \$41,000
 First Amendment \$
 This Amendment \$
 TOTAL \$41,000

Agreement # PRC-1513

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/Sub-Object	Trust Account	Dollars
101	52	2508	5100		\$41,000

Budget Funding Year(s) 2026 Start Date 1/1/26 End Date 12/31/26
 (must match resolution)

Funding Source Tax Dollars \$ 41,000
 State Aid _____
\$ 41,000 Federal Aid _____
 (must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/16/2026 - RAYMOND SCULKY, SECRETARY