



George Latimer, County Executive
Leonard G. Townes, Commissioner
Department of Social Services

109909

DATE: November 4, 2024

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority to amend each of three (3) agreements for recruitment, job training, employment, and related supportive services, for youths ages 18 to 24, living in targeted communities in the City of Mount Vernon, with the goal of reducing the incidence of gun violence, by: (1) extending the term of each agreement by one (1) year, to a new expiration date of March 31, 2024, and (2) increasing the not-to-exceed amount of each of the agreements, for a total aggregate increase of \$204,999.00, to pay for services during the extended term of each agreement.

By a resolution approved on November 24, 2021 (the "Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services ("DSS"), and its Office of Workforce Development, on behalf of the Westchester-Putnam Workforce Development Board ("WPWDB"), to enter into an agreement with each of the three (3) entities listed below (collectively, the "Agreements"), pursuant to which each of the entities would provide recruitment, job training, employment, and other related supportive services, including, without limitation, job skill assessment, training, and employment referral services, for youths ages 18 to 24, living in targeted communities in the City of Mount Vernon, with the goal of reducing the incidence of gun violence (the "Services"), with each agreement having a term from August 1, 2021 through July 31, 2022, and with each agreement having the respective individual not-to-exceed amount set forth below, each of which was to be payable pursuant to an approved budget:

Entity Name	Not-To-Exceed ("NTE") Amount
The Guidance Center of Westchester, Inc. ("TGC")	\$300,000.00
Westhab, Inc. ("Westhab")	\$349,005.00
City of Mount Vernon (acting by and through its Youth Bureau) (the "City")	\$300,000.00
TOTAL:	\$949,005.00

By a resolution approved on August 18, 2022, your Honorable Board amended the Resolution by extending the authorized term for each of the Agreements by eight (8) months, from term of August 1, 2021 through July 31, 2022, to a term of August 1, 2021 through March 31, 2023.

Each of the Agreements was subsequently executed.

The Agreements were funded by a grant from the New York State Department of Labor ("NYSDOL"). NYSDOL informed the County, by a letter dated August 15, 2023, that, (1) the permitted period of performance of services funded by the NYSDOL grant was to be extended by an additional year, to a new expiration date of March 31, 2024, and (2) \$120,000.00 in additional funding was available to pay for services during the extended term. This additional funding through NYSDOL was able to be combined with other additional funding from the WPWDB.

Accordingly, authority is hereby requested from your Honorable Board for the County to amend each of the Agreements by, (1) extending the term of each of the Agreements by one (1) year, to a new expiration date of March 31, 2024, and (2) increasing the not-to-exceed amount of each of the Agreements as follows, to pay for the Services during the extended term (collectively, the "First Amendments"):

<u>Entity Name</u>	<u>Original NTE Amount</u>	<u>This Increase</u>	<u>New NTE Amount</u>
TGC	\$300,000.00	\$68,333.00	\$368,333.00
Westhab	\$349,005.00	\$68,333.00	\$417,338.00
The City	\$300,000.00	\$68,333.00	\$368,333.00
TOTAL:	\$949,005.00	\$204,999.00	\$1,154,004.00

Except as specifically described above, all terms and conditions of each of the Agreements shall remain in full force and effect.

The proposed First Amendments will serve a public purpose by providing the Services to the target population for an additional year.

The goal and objective of the proposed First Amendments is to provide the Services to the target population for an additional year.

The goal and objective of the proposed First Amendments is in the best interests of the County in terms of fiscal responsibility, as the Services during the additional year will be funded by NYSDOL grant funds, and the Services are also anticipated to reduce the future need for public assistance.

The goal and objective of the proposed First Amendments will be tracked and monitored by the staff of DSS.

I respectfully recommend the adoption of the attached resolution.

LGT/MDR/bdm-r

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/07/2024 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby:

RESOLVED, that the County of Westchester (the "County"), acting on behalf of the Westchester-Putnam Workforce Development Board, is hereby authorized to amend each of three (3) agreements, with the entities listed below, pursuant to which each entity was to provide recruitment, job training, employment, and other related supportive services, including, without limitation, job skill assessment, training, and employment referral services, for youths, ages 18 to 24, living in targeted communities in the City of Mount Vernon, with the goal of reducing the incidence of gun violence, (the "Services") with each agreement having a term from August 1, 2021 through March 31, 2023, and with the each agreement having the respective individual not-to-exceed amount set forth below, each of which was to be payable pursuant to an approved budget:

<u>Entity Name</u>	<u>Not-To-Exceed ("NTE") Amount</u>
The Guidance Center of Westchester, Inc. ("TGC")	\$300,000.00
Westhab, Inc. ("Westhab")	\$349,005.00
City of Mount Vernon (acting by and through its Youth Bureau) (the "City")	\$300,000.00
TOTAL:	\$949,005.00

(collectively, the "Agreements") by, (1) extending the term of each of the Agreements by one (1) year, to a new expiration date of March 31, 2024, and (2) increasing the not-to-exceed amount of each of the Agreements as follows, to pay for the Services during the extended term:

<u>Entity Name</u>	<u>Original NTE Amount</u>	<u>This Increase</u>	<u>New NTE Amount</u>
TGC	\$300,000.00	\$68,333.00	\$368,333.00
Westhab	\$349,005.00	\$68,333.00	\$417,338.00
The City	\$300,000.00	\$68,333.00	\$368,333.00
TOTAL:	\$949,005.00	\$204,999.00	\$1,154,004.00

; and be it further

RESOLVED, that except as specifically hereby authorized to be amended, all terms and conditions of each of the Agreements shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take any actions necessary and appropriate to effectuate the purposes of this resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/07/2024 - RAYMOND SCULKY, SECRETARY

Account to be Charged/Credited:

1.

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
275	22	W045	7338	G045	\$120,000
272	22	401Y	7338	T401	\$84,999

2. Budget Funding Year(s): 2023-2024

Start Date: March 31, 2023

End Date: March 31, 2024

(must match resolution)

3. Funding Source:

Federal	100%	CFDA#(s)	17.258	17.259	
State	0%	State ID#(s)	N/A		
Operating/ Tax Levy	0%				
Capital	0%				

4. Total NTE: \$204,999.00

(must match resolution)