

110854

TO: The Honorable Board of Acquisition and Contract

FROM: Ernest McFadden
Executive Director, Youth Bureau

DATE: April 4, 2025

SUBJECT: Request authority for the County of Westchester to enter into an agreement with Family Service Society of Yonkers, pursuant to which it will provide after school reading services under its Reading Buddies After School Program, for a term commencing retroactively on January 1, 2025 and continuing through December 31, 2025, for a total amount not to exceed \$68,566.00, pursuant to an approved budget.

Attached for your consideration is a resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Youth Bureau (the "Bureau"), to enter into an agreement (the "Agreement") with Family Service Society of Yonkers ("FSSY"), pursuant to which FSSY will provide after school reading services under its Reading Buddies After School program ("Program"), for a term commencing retroactively on January 1, 2025 and continuing through December 31, 2025, for a total amount not to exceed \$68,566.00, payable quarterly, pursuant to an approved budget.

The Program, implemented by FSSY, provides one-on-one literacy support by volunteers to young students in the public school setting and online. Volunteers are paired with students to work on literacy and academic skills while building relationships and encouraging social and academic success.

The proposed Agreement will serve a public purpose by enhancing the educational experience of youth in Westchester County through effective learning initiatives and the engagement of volunteer mentors.

The goal and objective of the current proposed Agreement is for FSSY to serve approximately forty-five (45) students, ages seven (7) to thirteen (13) years old. The goal and objective of the proposed Agreement will be tracked and monitored by the Youth Bureau.

The procurement of the proposed Agreement is exempt from the requirements of the Westchester County Procurement Policy and Procedures (the "Policy") pursuant to Section 3(a)(xviii) thereof, which exempts any procurement for the purpose of entering into a contract or contracts with persons for the creation and support of recreation projects, youth service projects and other appropriate programs and services for the prevention of delinquency and youth crime and the advancement of the moral, physical, mental and social well-being of the youth of the Westchester County.

Accordingly, authority is respectfully sought for the County to enter into this proposed Agreement with FSSY.

EM/jmq/mb

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/17/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Executive Director of the Westchester County Youth Bureau, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Youth Bureau, is hereby authorized to enter into an agreement (the “Agreement”) with Family Service Society of Yonkers (“FSSY”), pursuant to which FSSY will provide after school reading services under its Reading Buddies After School program (“Reading Buddies Program”), for a term commencing retroactively on January 1, 2025, and continuing through December 31, 2025, in an amount not to exceed \$68,566.00, payable quarterly, pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to FSSY, then FSSY shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

Fund	Dept.	Major Program, Program & Phase, Or Unit	Object/ Sub- Object	Trust Account	Dollars	Funding Year(s)
101	52	2508	5100	N/A	\$68,566	2025

Budget Funding Year(s) 2025 Start Date 01/01/2025 End Date 12/31/2025
(must match resolution)

Funding Source	Tax Dollars <u>\$68,566.00</u>
	State Aid \$0 _____
<u>\$68,566.00</u>	Federal Aid \$0 _____
(must match resolution)	Other \$0 _____