



Kenneth W. Jenkins
Westchester County Executive

Department of Social Services
Leonard G. Townes
Commissioner

110306

DATE: January 13, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority for the County of Westchester, acting by and through its Department of Social Services, to retroactively: (1) enter into an agreement with the New York State Office of Children and Family Services to accept a grant in the amount of \$200,000 for the maintenance of the mobile van and to supplement staff salaries for the County's Mobile Stabilization and Mediation Response Program for the term April 1, 2024 through March 31, 2025; and (2) enter into an agreement under the grant with Red Tie 05 dba Dolce Design New York to provide design assistance, print and installation of the custom logo that will wrap the County's mobile van utilized by the County's Mobile Stabilization and Mediation Response Unit for the term September 1, 2024 through March 31, 2025, in an amount not to exceed \$15,000 pursuant to an approved budget.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County") acting by and through the Department of Social Services (the "Department"), to retroactively: (1) enter into an agreement with the New York State Office of Children and Family Services ("OCFS") to accept a grant in the amount of \$200,000 to be utilized for resources and support needed to operationalize the services provided by the County's Mobile Stabilization and Mediation Response Unit by providing support for the staffing and maintenance of the County's mobile van for the term April 1, 2024 through March 31, 2025 (DSS6050-24; the "Grant Agreement"); and (2) enter into an agreement with Red Tie 05 dba Dolce Design New York to provide design assistance, print and installation of the custom logo that will wrap the County mobile van utilized by the County's Mobile Stabilization and Mediation Response Unit for the term September 1, 2024 through March 31, 2025 for an amount not to exceed \$15,000, payable pursuant to an approved budget (DSS6050A-24; the "Agreement").

As your Honorable Board may already be aware, as part of the Family First Prevention Services Act (“FFPSA”), in 2021 New York State initiated grant funding to Local Department of Social Services Districts to implement a mobile response pilot program as a strategy to develop and operate coordinated programs of community based family support and family preservation services to prevent child maltreatment among families at risk, assure children’s safety within the home, and preserve integrity of the family unit in which children have been maltreated when the family’s needs can be safely addressed effectively in the home.

The proposed Grant Agreement and the proposed Agreement will leverage additional Federal Child Abuse Prevention and Treatment Act (CAPTA) funding to support and improve state child protective services (CPS) systems. The proposed Grant Agreement will support the Department by providing additional grant funding for the resources needed to implement and operationalize the mobile response pilot program, specifically utilized for the cost of related staff salaries and the maintenance of the mobile van. The proposed Agreement will ensure that the County’s Mobile Crisis Van will have an identifiable logo that will wrap the mobile van that will deliver in-house crisis stabilization and support services for customers, and non-emergency supports, including outstations of the mobile van in key neighborhood sites to promote community engagement and facilitate linkages to other resources and services.

The proposed Grant Agreement with OCFS does not constitute a procurement and therefore, the provisions of the Westchester County Procurement Policy do not apply.

The procurement of the proposed Agreement is in compliance with the Westchester County Procurement Policy and Procedures. The Department collected three written quotes from qualified vendors and Red Tie 05 dba Dolce Design New York was determined to provide the most advantageous offer to the County based on their price and ability to accommodate the size the mobile van in their shop to execute the services.

It should be noted that the Agreement is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as the federal funding for the Mobile Crisis Response Program falls under the Family First Prevention Services Act Social Services Block Grant. Nonetheless, the Department collected three written quotes from qualified vendors and Red Tie 05 dba Dolce Design New York was determined to provide the most advantageous offer.

The proposed Grant Agreement will serve a public purpose by providing the funds to be used towards supplementing staff salaries, implementation of mobile stabilization services for the customers, and maintenance of the mobile crises van utilized by the County’s Mobile Stabilization and Mediation Response Unit. The proposed Agreement will serve a public purpose by providing design assistance, print and installation of the custom County Mobile Stabilization and Mediation Response Unit logo that will wrap the

County mobile van and assist in helping the Department's customers identify the mobile van when it is within the community providing services to children and families.

The goals and objectives of the proposed Grant Agreement are to provide the Department with grant funds to operationalize the services provided by the County's Mobile Stabilization and Mediation Response Unit. The goals and objectives of the proposed Agreement are to provide services for the maintenance of the mobile van by providing the design, artwork, and installation of the County logo that will wrap the County's Mobile van utilized by the County's Mobile Stabilization and Mediation Response Unit.

The goals and objectives of the proposed Grant Agreement and the Agreement are in the County's best interest regarding fiscal responsibility as the Grant Agreement will provide the Department with Non-County funds to be used to reimburse relevant Child Welfare salaries, and for the Agreement that will provide services for the installation of the County Mobile and Stabilization and Mediation Response Unit's logo on the County's mobile van.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) will comply with all of the Grant Terms.

Accordingly, authority is hereby requested for the County, acting by and through the Department, to enter into the Grant Agreement, and enter the Agreement for the design assistance, artwork, and wrapping of the mobile van that will implement the County's Mobile Stabilization and Mediation Response Program.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACTING 01/16/2025 - RAYMOND SULKY, SECRETAR

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to retroactively: (1) enter into an agreement with the New York State Office of Children and Family Services ("OCFS") to accept a grant in the amount of \$200,000 pursuant to which the County will utilize for resources and support needed to operationalize the services provided by the County's Mobile Stabilization and Mediation Response Unit through funding to supplement relevant staff salaries and maintenance of the County's mobile van utilized by the County's Mobile Stabilization and Mediation Response Unit for the term April 1, 2024 through March 31, 2025 (DSS6050-24; the "Grant Agreement"); and (2) enter into an agreement with Red Tie 05 dba Dolce Design New York to provide design assistance, print and installation of the custom logo that will wrap the County mobile van utilized by the County's Mobile Stabilization and Mediation Response Unit for the term September 1, 2024 through March 31, 2025 for an amount not to exceed \$15,000, payable pursuant to an approved budget (DSS6050A-24; the "Agreement"); and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

Account to be Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	Z032	9853	G032	\$200,000

Budget Funding Year(s): 2024-2025
 Start Date:4/1/2024 End Date:3/31/2025
 (must match resolution)

Account to be Charged:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	Z032	4380	G032	\$15,000

Budget Funding Year(s): 2024-2025
 Start Date:9/1/2024 End Date:3/31/2025
 (must match resolution)

Funding Source:

Federal	100%	CFDA#(s)	93.556		
State		State ID#(s)			
Operating/ Tax Levy					
Capital					

Total NTE: \$200,000
 (must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACTING 11/16/2025 - RAYMOND SCULKY, SECRETARY