

ONBASE 110093

DATE: December 31, 2024

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne, Chief Information Officer

RE: RESOLUTION TO EXEMPT FROM THE WESTCHESTER COUNTY PROCUREMENT POLICY, PURSUANT TO SECTION 3(a)xxi THE PROCUREMENT OF AN AGREEMENT WITH TOWERFRAKFT ENGINEERING, P.C., FOR THE PROVISION OF RADIO TOWER STRUCTURAL ENGINEERING SERVICES (IT-1800), FOR A NOT TO EXCEED AMOUNT OF \$57,500.00, FOR FIVE YEARS, COMMENCING ON JANUARY 1, 2025 THROUGH DECEMBER 31, 2029.

Authority is hereby requested from your Honorable Board to exempt from the Westchester County Procurement Policy ("County Procurement Policy"), pursuant to Section 3(a)xxi thereof, the procurement of an agreement - IT-1800 ("Agreement") with Towerkraft Engineering, P.C. ("Towerkraft"), for the provision of structural engineering services for radio towers at sites located throughout the County of Westchester used by the County to support radio communication systems relied upon by first responders and other government personnel, for a term of five years, commencing on January 1, 2025 and terminating on December 31, 2029 and a not-to-exceed amount of \$57,500.00 pursuant to an approved budget.

Ordinarily, under Section 5 of the County Procurement Policy, the County is required to solicit written quotations from no fewer than three persons customarily providing such goods or services and, if deemed appropriate, to inquire as to the qualifications and experience of such persons. However, Towerkraft has been providing radio tower structural engineering services to the County for more than 10 years, first as a subcontractor to Mid-State Communications and later pursuant to the prior agreements. Towerkraft is thoroughly familiar with the County's radio towers and over the years has created and maintained structural study data for most of the County's radio towers. In order for another firm to provide structural reports for these towers, it would be necessary to pay them to re-create the analysis already performed by Towerkraft. It would require that the new firm create new studies as opposed to having Towerkraft update the existing structural information on hand. This process would be neither cost effective in terms of fees paid, nor efficient in terms of the consultant and County staff time required to accomplish it.

Therefore, pursuant to Section 3(a)xxi, the County Procurement Policy is not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. Based on the reasons described above, it is proposed that the best interest of the County would be served by exempting the procurement of structural engineering services from Towerkraft from the County Procurement Policy.

Accordingly, the attached resolution is submitted for your consideration.

MB/cmc
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/02/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER,
DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written quotations, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with the procurement of an agreement with Towerkraft Engineering, P.C. (IT-1800) for the provision of structural engineering services for radio towers at sites within the County of Westchester, used by the County of Westchester in managing radio systems primarily to support radio communication systems used by first responders and other government personnel, for a term of five years, commencing on January 1, 2025 through December 31, 2029, for an amount not to exceed \$57,500.00.

APPROVED BOARD OF ACQUISITION & CONTRACTS - 01/02/2025 - RAYMOND SOULY, SECRETARY