

ID #113266

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: March 11, 2026

SUBJECT: Authority for the County of Westchester to enter into Agreement No. 26-903, with DY Consulting Engineer, P.C. d/b/a DY Consultants, an MBE and DBE firm, for Engineering Services in connection with the Pavement Management Plan, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York for an amount not to exceed \$225,820.00 and approve the use of one (1) subconsultant.

Authority of your Honorable Board is hereby requested for the County of Westchester (the "County") acting by and through its Department of Public Works and Transportation ("Department") to enter into Agreement No. 26-903 (the "Agreement") with DY Consulting Engineer, P.C. d/b/a DY Consultants (the "Consultant"), an MBE and DBE firm, 40 Wall Street, Suite 500, New York, New York 10005, for Study Services in connection with the Pavement Management Plan, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. The Consultant shall provide comprehensive study services with deliverables acceptable to the County. Study services shall include Initiation and Network Definition, Database Implementation, Evaluation and Analysis, Capital Improvement Planning, Preparation of a draft report and final report indicating recommended options and Paver Training. These services will also include maintaining all compliance and reporting requirements associated with Federal Aviation Administration (the "FAA") Airport Capital Improvement Program (the "ACIP") funding and Passenger Facility Charges requirements.

The objective of this project is to provide services for implementing a Pavement Management Plan ("PMP") for the airside pavements, including runways, taxiways, and aprons at the Westchester County Airport. This work is necessary due to extensive deterioration of the pavement. The project work shall include, but is not limited to, the following items: condition evaluation, database implementation, multi-year capital improvement planning, and staff training. These improvements will ensure compliance with Federal Aviation Administration ("FAA") requirements. This agreement will benefit the public as it will maintain safe aircraft operations at the Westchester County Airport.

Payment for this contract will be made from the FAA and the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

The County may be eligible for future reimbursement by Federal Aviation Administration ("FAA") funds for this contract. Therefore, in accordance with FAA requirements, on August 29, 2025, a Request for Qualifications ("RFQ") was advertised in the New York State Contract Reporter. A total of seven (7) responses to the RFQ were received on September 23, 2025. After careful review of the submitted qualifications, the Professional Selection Board on December 1, 2025, ranked the firm of DY Consulting Engineer, P.C. d/b/a DY Consultants, an MBE and DBE firm, 40 Wall Street, Suite 500, New York, New York 10005, as the number one firm suitable to perform the requested study services. A formal proposal will be based on the cost of technical salaries plus a fixed fee with a not-to-exceed ceiling. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

By Resolution approved on January 29, 2026, your Honorable Board authorized the County negotiate with the Consultant, and a proposal was submitted for study services in connection with the Pavement Management Plan, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, for a total fee of \$225,820.00, pursuant to an approved budget, which represents the best possible contract for the County.

In addition, the Consultant has requested the utilization of the following subconsultant: Applied Research Associates, Inc., for Pavement Inspection Services, Survey Services, NDT Testing and Analysis Services, NARTB, Building 3, 600 Aviation Research Boulevard, Suite 201 Egg Harbor Township, New Jersey 08234.

The proposed has been reviewed and is judged to be responsive to the task at hand.

Board of Acquisition and Contract
Agreement No. 26-903
Pavement Management Plan
Westchester County Airport
DY Consulting Engineer, P.C. d/b/a DY Consultants
Page 2

The Department will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

HJG/GMK/ALG/AS/JD/cg

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/26/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval is hereby granted for the County of Westchester (the “County”) acting by and through its Department of Public Works and Transportation (the “Department”) to enter into Agreement No. 26-903 (the “Agreement”) with DY Consulting Engineer, P.C. d/b/a DY Consultants (the “Consultant”), an MBE and DBE firm, 40 Wall Street, Suite 500, New York, New York 10005, for Study Services in connection with the Pavement Management Plan, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. The Consultant shall provide comprehensive study services with deliverables acceptable to the County. Study services shall include Initiation and Network Definition, Database Implementation, Evaluation and Analysis, Capital Improvement Planning, Preparation of a draft report and final report indicating recommended options and Paver Training. These services will also include maintaining all compliance and reporting requirements associated with Federal Aviation Administration (the “FAA”) Airport Capital Improvement Program (the “ACIP”) funding and Passenger Facility Charges requirements; and be it further

RESOLVED, that for services rendered in accordance with the Consultant’s proposal, a total compensation of \$225,820.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultant also be approved: Applied Research Associates, Inc., for Pavement Inspection Services, Survey Services, NDT Testing and Analysis Services, NARTB, Building 3, 600 Aviation Research Boulevard, Suite 201 Egg Harbor Township, New Jersey 08234; and be it further

RESOLVED, that the Agreement shall commence upon the Consultant's receipt of written notice from the Commissioner of the Department or his designee and that the completion date shall be December 31, 2031; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 26-903

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	161	44	4110	4420-APDS	N/A	\$225,820.00

Budget Funding Year(s): 2026 Start Date: 04/01/2026 End Date: 12/31/2031
 (must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$225,820.00 Federal Aid: 90% FAA Vendor No.: _____
 (must match resolution) Other: 10% Airport Special Revenue Fund Encumbrance No.: _____