

**113184**

DATE: March 6, 2026

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.  
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and the Town of Lewisboro for the purchase of a new 11-passenger, handicap-accessible van.

The attached resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement (the "Agreement") with the Town of Lewisboro (the "Town"), pursuant to which the Town shall replace its existing van with a new van (the "Project"). In consideration for completing the Project, the County will pay the Town an amount not to exceed \$110,288 in Community Development Block Grant (CDBG) funds, pursuant to an approved budget. The term of the Agreement shall commence April 1, 2026 and continue through August 31, 2027.

The Project will consist of replacing the Town's current van, which has exceeded its useful life, with a new 11-passenger, handicap-accessible van. The van will be used to transport low-and moderate-income senior residents to programs, appointments, and shopping.

The goal and objective of this Agreement is to provide partial funding for safe and reliable transportation. The Department will monitor the program and review all payment requests to ensure compliance with contractual requirements.

This procurement complies with the County of Westchester Procurement Policy and Procedures, specifically Section 3(a) xvi, which exempts contracts for the disbursement of grants or loans under the Community Development Block Grant Program.

Act # 141-2024, adopted August 5, 2024, by the Westchester County Board of Legislators, authorizes the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Programs, including a FY 2024-2028 Consolidated Plan to include the FY 2024 Action Plan and to accept such Grants.

On August 29, 2024, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,438,390.00 in Community Development Block Grant (CDBG) funds.

I recommend approval of this agreement.

BPL/je/gr/tf/pv  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/19/2026 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester (the "County") is hereby authorized to enter into an agreement with the Town of Lewisboro (the "Town"), pursuant to which the Town will purchase a new 11-passenger, handicap-accessible van to transport senior residents to programs, activities, and appointments, for a term commencing April 1, 2026 and continuing through August 31, 2027; and be it further

RESOLVED: that in consideration for performing said services, the County shall pay the Town an amount not to exceed \$110,288 in Community Development Block Grant (CDBG) Program funds, payable pursuant to an approved budget; and be it further

RESOLVED: that the County Executive, or his duly authorized designee, is hereby authorized to execute any and all documents, and take any actions necessary, to effectuate purposes hereof.

Account to be Charged/Credited

		Major Program, Program & Phase	Object/	Trust	
Fund	Dept	Or Unit	Sub Object	Account	Dollars
263	19	067Z	4380	T067	\$110,288.00

Budget Funding Year(s) (must match resolution)

FY 2024 Start Date April 1, 2026 End August 31, 2027

Funding Source

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

**\$110,288.00**  
(must match resolution)

Federal Aid \$110,288.00 – U.S. Department of Housing and Urban Development

Other \_\_\_\_\_

