



OnBase: 109578

Date: July 15, 2024

To: The Honorable Board of Acquisition and Contract

From: Dr. Belinda S. Miles
President

Re: Authority to exercise an option under a contract with Ivy.Ai, Inc. for Chatbot services in order to extend agreement with Ivy.Ai, Inc. for the period from June 1, 2024 through May 31, 2025 at the previously agreed upon cost of \$33,368.00

On May 18, 2022, the Westchester Community College Board of Trustees authorized a contract with Ivy.Ai, Inc. for the provision of Chatbot services including 24/7 automated AI generated answers to questions from current and potential students about the College for a term commencing on June 1, 2022 and continuing through May 31, 2024 at a cost of \$71,035.00, with the County having the sole option, in its discretion, to extend the agreement for an additional year at the rate set forth in Ivy.Ai's original proposal, which was \$33,368.00 (the "Agreement"). The Agreement was executed on or about June 7, 2022 and thereafter approved by the Law Department on July 18, 2022.

Authority is hereby requested of your Honorable Board to exercise the option to extend the agreement with Ivy.Ai, Inc. for the period from June 1, 2024 through May 31, 2025 at the previously agreed upon cost of \$33,368.00.

Except as otherwise specifically amended hereby, all other terms and conditions of the Agreement will remain in full force and effect.

The goals and objectives of this Agreement are to continue to provide 24/7 automated AI generated answers to questions from current and potential students about Westchester Community College. The performance of this Agreement will be tracked and monitored by the College's Department of Information Technology and the Office of Community Relations.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

BSM/sg
Attachment

RESOLUTION

Upon a communication from the President of Westchester Community College,
be it hereby

RESOLVED, that the County of Westchester, acting by and through Westchester Community College (the "College"), is hereby authorized to exercise an option under an agreement with Ivy.Ai, Inc. for the provision of Chatbot services including 24/7 automated AI generated answers to questions from current and potential students about the College for a term commencing on June 1, 2022 and continuing through May 31, 2024 at a cost of \$71,035.00 (the "Agreement"), in order to extend the term of the Agreement for the period from June 1, 2024 through May 31, 2025, at the previously agreed upon cost of \$33,368.00; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect, and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to affect the purposes hereof.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
FY23/24	703	9997	4436	01		\$ 8,342.00
FY24/25	010	0115	4425	01		\$25,026.00

Budget Funding Year(s) FY23/24-FY24/25 Start Date June 1, 2024 End Date May 31, 2025

Funding Source Tax Dollars: \$ 6,121.75
 State Aid: \$ 5,572.60
 Tuition: \$13,331.65
 Federal Aid: \$ 8,342.00
 Other: _____

\$ 33,368.00
(must match resolution)