

102853

DATE: August 16, 2023

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to amend a resolution approved on June 30, 2022, as amended on April 20, 2023, which authorized the County of Westchester, *inter alia*, to enter into agreements with various home care agencies to provide homemaker and housekeeper services, with the option to provide consumer directed in-home services, to frail, homebound County seniors under the Expanded In-Home Services for the Elderly Program, for a term commencing retroactive to April 1, 2022 and continuing through March 31, 2023 in a total aggregate amount not-to-exceed \$2,242,099.50, in order to increase the total aggregate funding amount by \$219,270.00, thereby increasing the total aggregate not-to-exceed amount from \$2,242,099.50 to \$2,461,369.50 for all contractors providing the aforementioned programs.

By resolution approved on June 30, 2022 (the "June 30th Resolution") your Honorable Board, *inter alia*, authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into agreements (the "Agreements") with the agencies (the "Agencies" or "Contractors") listed in the attached Schedule "A" for the purpose of providing homemaker and housekeeper services with the option to provide consumer directed in-home services to frail, homebound County seniors under the Expanded In-Home Services for the Elderly Program ("EISEP") (the "Programs"). Each Agreement was to commence retroactive to April 1, 2022 and continue through March 31, 2023, for an aggregate amount not to exceed \$1,777,225.00 for all Contractors providing the Programs, comprised of \$1,332,917.00 in State funds and \$444,308.00 in County tax dollars. The Agreements were subsequently executed.

Thereafter, by resolution approved on April 20, 2023, your Honorable Board authorized the County to amend the June 30th Resolution in order to retroactively increasing the State funds by \$348,655.50, from \$1,332,917.00 to \$1,681,572.50, and County tax dollars by \$116,219.00, from \$444,308.00 to \$560,527.00, thereby increasing the total aggregate not-to-exceed amount of funds authorized under the June 30th Resolution for all Contractors providing the Programs from \$1,777,225.00 to \$2,242,099.50.

The Department has \$200,000.00 of 2022 – 2023 unspent EISEP funds, comprised of \$150,000.00 in State funds and \$50,000.00 in County Tax Dollars, that were previously allocated for the Social Adult Day Care Services program, along with \$19,270.00 in additional 2022 – 2023 EISEP funds the Department received from the New York State Office for the

Aging. The Department would now like to utilize these funds for the Programs. Accordingly, the authority of your Honorable Board is now requested to retroactively increase the State funds by \$169,270.00, from \$1,681,572.50 to \$1,850,842.50, and the County tax dollars by \$50,000.00, from \$560,527.00 to \$610,527.00, thereby increasing the total aggregate not-to-exceed amount authorized under the June 30th Resolution for all Contractors providing the Programs by \$219,270.00, from \$2,242,099.50 to \$2,461,369.50.

It should be noted that the Agreements with the Contractors are designed to reflect unit costs rather than specific not-to-exceed amounts in order to allow for the full utilization of funds across the board for all Contractors pursuant to actual services provided. Therefore, there is no need for the Department to request amendments to the Agreements from your Honorable Board in order to increase funds, rather the Department will do budget modifications for the Agreements, as applicable.

Additionally, the County seeks further authority from your Honorable Board to replace the Schedule "A" attached to the June 30th Resolution, which reflects an aggregate not-to-exceed amount of \$2,424,099.50 allocated for all Contractors providing the Programs with the Revised Schedule "A" attached to the following resolution, which reflects the new aggregate not-to-exceed amount of \$2,461,369.50 in funds allocated for all Contractors providing the EISEP Programs.

Except as specifically amended as described herein, all other terms and conditions set forth in the June 30th Resolution shall remain in full force and effect.

Your Honorable Board's approval of the attached resolution will allow for the unspent funds to be disbursed to support the EISEP Programs in providing crucial homecare services targeted to the well-being of the elderly.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it:

RESOLVED, that the resolution approved on June 30, 2022 as amended by the resolution approved on April 20, 2023 (the "June 30th Resolution") that authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into agreements (the "Agreements") with the agencies (the "Agencies" or "Contractors") listed in the attached Schedule "A", to provide homemaker and housekeeper services, with the option to provide consumer directed in-home services, to frail, homebound County seniors under the Expanded In-Home Services for the Elderly Program ("EISEP") (the "Programs") for a period commencing retroactive to April 1, 2022 and continuing through March 31, 2023, for a total aggregate amount not-to-exceed \$2,242,099.50 for all Contractors providing the Programs, comprised of \$1,681,572.50 in State funds and \$560,527 in County tax dollars, is hereby amended in order to retroactively increase the State funds by \$169,270.00 from \$1,681,572.50 to \$1,850,842.50 and County tax dollars by \$50,000.00 from \$560,527.00 to \$610,527.00, thereby increasing the total aggregate not-to-exceed amount authorized under the June 30th Resolution for all Contractors providing the Programs by \$219,270.00, from \$2,242,099.50 to \$2,461,369.50; and be it further

RESOLVED, that the Schedule "A" attached to the June 30th Resolution as previously amended, which reflects an aggregate not-to-exceed amount of \$2,242,099.50 allocated for all Contractors providing the Programs is replaced with Schedule "A" attached to this resolution, which reflects the new aggregate not-to-exceed amount of \$2,461,369.50 in funds allocated for all Contractors providing the Programs; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the June 30th Resolution as previously amended shall remain in full force and effect; and be it further

RESOLVED that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreements: \$2,461,369.50

Account to be
Charged

Fund	Dept	Major Program, Program & Phase Or Unit	Sub-Unit	Object/ Sub- Object	Trust Account	Dollars
263	85	048X	GRNT	4380	T048	\$169,270.00
101	24	1000	N/A	4957	N/A	\$50,000.00

Budget Funding Year(s) 2022 - 2023 Start Date: 4/1/2022 End Date: 3/31/2023
(must match resolution)

Funding Source

State Aid: \$169,270.00

\$219,270.00
(must match resolution)

County Tax: \$50,000.00
Dollars

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/07/2023 - RAYMOND SCULLEY, SECRETARY

REVISED SCHEDULE "A"

CONSUMER DIRECTED IN-HOME SERVICES, AND HOMEMAKER & HOUSEKEEPER SERVICES Program Period: April 1, 2022 through March 31, 2023

Aggregate not-to-exceed amount of \$2,461,369.50 for ALL Contractors
To be reimbursed based on agreed-upon Negotiated Rates according to actual services provided

AGENCIES/CONTRACTORS:
Able Health Care Service, Inc.
Always Compassionate Home Care, Inc.
Any-Time Home Care, Inc.
Community Care Companions Inc.
Community Health Aide Services Inc.
Family Services of Westchester, Inc.
Family Service Society of Yonkers
Independent Home Care, Inc.
Manach LLC, d/b/a LACH Home Care Services
Mrs. G's Services LLC
Richard L. Aronson, Inc. d/b/a A&A Staffing Health Care Services
Supportive Home Care, LLC d/b/a Care365