



Vedat Gashi
Chairman,
Westchester County
Board of Legislators

OnBase ID #111086

DATE: May 5, 2025

TO: The Honorable Board of Acquisition and Contract

FROM: Honorable Vedat Gashi
Chairman, Westchester County Board of Legislators

SUBJECT: Authority to exempt from the Westchester County Procurement Policy an agreement with the New York Committee for Occupational Safety and Health, Inc. to provide outreach and educational services to nail salons in Westchester County with regard to health and safety requirements and how to comply with ventilation requirements and worker rights notification obligations, pursuant to Section 3(a)(xxi) thereof.

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to exempt from the Westchester County Procurement Policy an agreement (the "Agreement") with the New York Committee for Occupational Safety and Health, Inc. ("NYCOSH") pursuant to which NYCOSH will to provide outreach and educational services to nail salons in Westchester County with regard to health and safety requirements and how to comply with ventilation requirements and worker rights notification obligations, for a term commencing January 1, 2025 and continuing through December 31, 2025, for an amount not to exceed Fifty Thousand Dollars (\$50,000.00).

Pursuant to the terms of the proposed Agreement, NYCOSH will provide the following services:

1. Send a letter to nail salons in Westchester County to inform them of health and safety requirements in New York State, with the goal of ensuring that nail salons do not put workers or residents in Westchester County at risk of chronic and/or infectious diseases. The initiative directly benefits salon employees and operators while

promoting public health standards that protect all County residents who utilize these services.

2. Four NYCOSH staff members will conduct outreach and education to 116 Nail Salons in Westchester County over the course of 14 days, with the goal of educating salon owners about ventilation requirements and the Nail Salon Worker Bill of Rights, distributing informational materials, and offering technical assistance to help salons protect workers and consumers. The program will systematically cover all geographic areas of the County to ensure equitable access to resources and support.

Ordinarily, under Section 5(b) of the Procurement Policy, the County is required to solicit written quotations from no fewer than three persons customarily providing the required services. However, it is in the best interest of the County to protect the employer, worker, and consumer health and safety by promoting proper ventilation standards, preventing occupational illnesses, and safeguarding public health in the hundreds of nail salons across Westchester County

Pursuant to Section 3(a)(xxi), the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County. Because NYCOSH has the necessary experience and expertise to provide these services for the reasons set forth above, it is requested that your Honorable Board make the determination that it is in the best interests of the County to exempt the proposed Agreement with NYCOSH from the application of the procedural requirements of the Westchester County Procurement Policy.

Attached for your consideration is a proposed Resolution.

RESOLUTION

Upon a communication from the Chairman of the Westchester County Board of Legislators, it is hereby:

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written price quotations, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with the procurement of an agreement with the New York Committee for Occupational Safety and Health, Inc. ("NYCOSH"), pursuant to which NYCOSH will provide outreach and educational services to nail salons in Westchester County with regard to health and safety requirements and how to comply with ventilation requirements and worker rights notification obligations to ensure a safe and healthy work environment in Westchester County.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/15/2025 - RAYMOND J. COVATTA, SECRETARY