

112970

DATE February 3, 2026

TO: The Honorable Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Authority to enter into an agreement with Transpo Group USA, Inc., pursuant to which it will conduct an *'Improving Mobility for the Aging Population'* Study, for a period commencing upon execution and continuing for fifteen (15) months thereafter, for an amount not-to-exceed \$150,000.00.

Authority is requested for the County of Westchester (the "County") to enter into an agreement with Transpo Group USA, Inc., pursuant to which Transpo Group USA, Inc. will conduct an *'Improving Mobility for the Aging Population'* study, consisting of the performance of a series of identified tasks related to developing recommendations for Westchester County, (the "Services") for a period commencing upon execution and continuing for fifteen (15) months thereafter, for an amount not-to-exceed \$150,000.00, payable pursuant to an approved budget (the "Agreement"). Funds will be disbursed from a Federal Transit Administration Grant, intended for transportation planning purposes.

On September 3, 2025, the County, acting by and through its Department of Planning ("Planning"), issued a request for proposals that solicited proposals from vendors to provide the Services (the "RFP"). The RFP was also published in the "New York State Contract Reporter". In response to the RFP, Planning received eight (8) proposals by the due date of October 15, 2025. Planning had several individuals review the proposals and evaluate them based upon the evaluation criteria specified in the RFP, such as project methodology and approach, cost proposal, the ability to provide the required work, and qualifications and experience of the consultant and its staff in performing similar work. The result of that review and evaluation was that the proposal from Transpo Group USA, Inc. received the highest score and was, accordingly, ranked first. Planning has conducted an analysis of the budget for the proposed Agreement and found that it is reasonable. Based upon Planning's review of the proposal from Transpo Group USA, Inc., Planning is satisfied that it is a responsible vendor for the Services.

The proposed Agreement will serve a public purpose by providing the County

with the Services, which will enable the County to review and consider recommendations for improving the mobility for the aging population using the Bee-Line Bus system.

The goal and objective of the proposed Agreement is to provide the County with the Services, which will enable the County to review and consider recommendations enhancing the mobility of the aging population and those that support them in Westchester County, including potential modifications to County-operated Bee-Line Bus and Paratransit services. The recommendations will consider equity, public/private partnerships, comingling of services, transfers, public outreach, infrastructure improvements and operational feasibility.

The program will be tracked and monitored by Department of Planning staff, who will review all payment requests to make sure all contractual requirements are met.

I respectfully recommend the adoption of the attached resolution.

BPL/cl/jj
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/19/2026 - RAYMOND SCULKO, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with Transpo Group USA, Inc., pursuant to which Transpo Group USA, Inc. will conduct an *'Improving Mobility for the Aging Population'* study, consisting on the performance of a series of identified tasks related to developing recommendations for the Westchester County Bee-Line Bus, for a period commencing upon execution and continuing for fifteen (15) months thereafter, and an amount not-to-exceed \$150,000.00, payable pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

APPROVED BOARD OF ACQUISITION CONTRACT # 13206 - RAYMOND S. DEKORSEY

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	19	B278	4380	T278	\$120,000
101	19	0100	4912		\$30,000

Budget Funding Year(s): 2026-2027 Start Date: Upon Execution End Date: 15 months After Execution
(must match resolution)

Funding Source	Tax Dollars: <u>\$30,000</u>
<u>\$150,000</u>	State Aid: _____
(must match resolution)	Federal Aid: <u>\$120,000</u>
	Other: _____

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APPROVED BOARD OF ACQUISITION & CONTRACT - 02/19/2026 - RAYMOND SCUKY, SECRETARY