



**Kenneth W. Jenkins**  
County Executive

**Department of Social Services**  
**Leonard G. Townes**  
Commissioner

113106

DATE: February 19, 2026

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Authority for the County of Westchester to enter into a funding allocation and disbursement agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance to accept a funding allocation in the amount of \$2,139,169 in support of the 2024-2026 New York State Shelter Arrears Eviction Forestallment (SAEF) Program and to authorize OTDA to disburse said funding to Westchester County Department of Social Services.

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into a funding allocation and disbursement agreement (the "Agreement") with the State of New York, acting by and through its Office of Temporary and Disability Assistance ("OTDA"), to accept funding in the total amount of \$2,139,169 in support of the 2024-2026 New York State Shelter Arrears Eviction Forestallment (SAEF) Program (the "Program"). The funds will be used to provide vital shelter arrears assistance to help eligible households retain permanent housing, throughout the County.

The proposed Agreement authorizes the acceptance and administration of funding from New York State Office of Temporary and Disability Assistance (OTDA) to support Shelter Arrears Eviction and Forestallment (SAEF) programming. Acceptance of this funding serves a clear public purpose: to prevent eviction and reduce homelessness among vulnerable Westchester County residents experiencing temporary financial hardship. The goal of this funding is to promote housing stability by addressing rent arrears and imminent eviction situations before displacement occurs, thereby preserving safe and stable housing for individuals and families. By preventing shelter entry, the program supports community stability, reduces strain on emergency housing systems, and advances the Department's broader objective of maintaining public health, safety and economic security for low-income households.

Authority to enter into and/or amend contracts with various agencies to provide Program services funded with this allocation will be submitted to your Honorable Board separately for approval.

The Agreement with OTDA does not involve the procurement of goods or services from a third party and therefore the provisions of the Common Grant Rules and the Westchester County Procurement Policy and Procedures do not apply.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

LGT/JE

Attachments

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/05/2026 - RAYMOND SOUTH, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), is hereby authorized to enter into a funding allocation and disbursement agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance ("OTDA"), to accept funding in the total amount of \$2,139,169 under the 2024-2026 New York State Shelter Arrears Eviction Forestallment (SAEF), to provide vital shelter arrears assistance to help eligible households retain permanent housing, throughout the County (the "Agreement"); and be it further

**RESOLVED**, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/05/2026 - RAYMOND SULLIVAN, COUNTY EXECUTIVE

**1. Account to be Charged/Credited:**

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	G094	9854	Z094	\$2,139,169

**2. Budget Funding Year(s): 2024-2026 (Grant Year)**

Start Date: 10/1/2024 End Date: 9/30/2026

(must match resolution)

**3. Funding Source:**

Federal	N/A	CFDA#(s)	N/A		
State	100%	State ID#(s)	N/A		
Operating/ Tax Levy	N/A				
Capital	N/A				

**4. Total NTE: \$2,139,169**

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/05/2026 - RAYMOND SCULKY, SECRETARY