

112922

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: January 27, 2026

SUBJECT: Authority for the County of Westchester to amend Agreement No. 23-910, with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C., in order for the County to exercise its two-year option and thereby: (i) extend the term of the Agreement for an additional two (2) year period, commencing on May 1, 2026 and continuing through April 30, 2028; and (ii) increase the not-to-exceed amount by an additional amount not-to-exceed \$4,000,000.00 to pay for services rendered during the option term, for a total aggregate amount not-to-exceed \$8,000,000.00.

The County of Westchester (“County”), acting by and through its Department of Public Works and Transportation (“Department”), entered into Agreement No. 23-910 (“Agreement”), approved on June 15, 2023, with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. (“Consultant”), an WBE firm, 217 Montgomery Street, Suite 1100, Syracuse, New York 13202, wherein the Consultant was to provide Project Management Services for Various Environmental Facilities Projects, for a term commencing on May 1, 2023 and continuing through April 30, 2026 (the “Initial Term”), with the County having the option, in its sole discretion, to extend the term of the Agreement for an additional two (2) year period, on the same terms and conditions as the Initial Term.

Some of the project management services that are being provided pursuant to the Agreement, are still underway and require additional time to complete (“Remaining Work”). The Remaining Work consists of the following: (i) Blind Brook Water Resource Recovery Facility (“WRRF”) – Interim and Long Term Sludge Processing (Work Order #1); (ii) Yonkers Thruway Transfer Station – Design Services During Construction (“DSDC”) and Construction Administration (“CA”) Services for Installation of New Compactors and Push Pits (Work Order #2); (iii) Yonkers Materials Recovery Facility (“MRF”) – Study Phase Services to Develop Conceptual Cost Estimates for a New Bale Storage Facility and Installation of a New Compactor for Recyclables Residual (Waste Stream) (Work Order #3); (iv) Ossining WRRF – Study Phase Services for Rehabilitation and Improvements to the Security, Gas Detection and Fire Suppression Systems (Work Order #4); (v) Ossining WRRF – Study for Plant Wide Systems Upgrade (Work Order #5); and (vi) Blind Brook WRRF - Facility Evaluation (Work Order #6). As such, the County desires to exercise its option in order for the Consultant to continue to provide the services, as needed, and complete the Remaining Work.

Accordingly, authority of your Honorable Board is respectfully requested to amend the existing Agreement between the County and the Consultant in order for the County to exercise its two-year option and thereby: (i) extend the term of the Agreement for an additional two (2) year period, commencing on May 1, 2026 and continuing through April 30, 2028 (the “Option Term”); and (ii) increase the not-to-exceed amount by an additional amount not-to-exceed \$4,000,000.00 to pay for services rendered during the Option Term, for a total aggregate amount not-to-exceed \$8,000,000.00 (the “First Amendment”).

Throughout the Option Term, the Consultant shall continue to provide Project Management Services for Various Environmental Facilities Projects to assist Department personnel in managing the capital program and reducing the backlog of capital projects awaiting completion. For project management services, the Consultant shall provide professional engineering services on an as-needed basis including studies, design/construction documents, bidding

services, construction administration, cost estimating, general technical assistance, and other consulting services as directed by the Commissioner of the Department.

The objective of this First Amendment will be for the Consultant to continue to perform Project Management Services for Various Environmental Facilities Projects. This work is necessary to augment the Department's Engineering Division staff during the study, design, and construction phases of a capital project. Projects vary in complexity and include various environmental facilities such as, water resource recovery facilities, pumping stations, sanitary collection systems, drinking water treatment facilities and distribution systems, solid waste transfer stations, material recycling facilities, and household hazardous waste facilities. This Agreement will benefit the public as it will provide a cost-effective method to manage capital projects, thereby ensuring timely project completion within budget.

The engineering discipline encompassed in this First Amendment is not new, but rather, it is an integral part of the agreement scope that involves the same degree of skill, experience and complexity as the expertise generally described in the original agreement scope. Accordingly, this type of engineering discipline was originally contemplated in the Professional Prequalification Board and Professional Selection Board process.

Except as specifically amended hereby, all other terms and conditions of the Agreement will remain the same and in full force and effect.

The Department of Public Works and Transportation will track scheduling and accomplishments by the Consultant and perform on-site inspections to ensure the successful completion of this project. It is recognized and understood that the County shall evaluate the performance of this Agreement by the Consultant and shall use such evaluation in deciding to award future contracts to the Consultant.

I urge your favorable consideration of the annexed proposed Resolution.

HJG/LR/cg

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that the County of Westchester (“County”), acting by and through its Department of Public Works and Transportation (“Department”), be and is hereby authorized to amend Agreement No. 23-910, (“Agreement”) with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. (“Consultant”), an WBE firm, 217 Montgomery Street, Suite 1000, Syracuse, New York 13202, in order for the County to exercise its two-year option and thereby: (i) extend the term of the Agreement for an additional two (2) year period, commencing on May 1, 2026 and continuing through April 30, 2028 (the “Option Term”); and (ii) increase the not-to-exceed amount by an additional amount not-to-exceed \$4,000,000.00 to pay for services rendered during the Option Term, for a total aggregate amount not-to-exceed \$8,000,000.00; and be it further

RESOLVED, that except as otherwise specifically amended hereby, all other provisions of the existing Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$ 4,000,000.00	(Project Management Services)
This Amendment	<u>4,000,000.00</u>	(Extension to 4/30/2028)
TOTAL	\$ 8,000,000.00	

Agreement No. 23-910

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	322	60	TBD	6120-03	TBD	\$4,000,000.00

Budget Funding Year(s): 2023-2028 Start Date: 05/01/2023 End Date: 04/30/2028
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
 \$4,000,000.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____

