

111014**TO:** The Honorable Board of Acquisition and Contract**FROM:** Ernest McFadden
Executive Director, Youth Bureau**DATE:** April 24, 2025**SUBJECT:** Authority for the County of Westchester to enter into an agreement with Ujamaa Community Development Corporation, to operate its Grace Afterschool Program, for a term commencing retroactively on January 1, 2025 and continuing through December 31, 2025 for an amount not-to-exceed \$47,380.00, pursuant to an approved budget.

Attached for your consideration is a Resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Youth Bureau (the "Bureau"), to enter into an agreement (the "Agreement") with Ujamaa Community Development Corporation ("UCDC" or "Contractor"), whereby UCDC will operate its Grace Afterschool Program (the "GASP" or "Program"), for a term commencing retroactively on January 1, 2025, and continuing through December 31, 2025. In consideration for the services rendered, UCDC will be paid a total amount not-to-exceed \$47,380.00, payable quarterly, pursuant to an approved budget.

Additionally, the Contractor has informed the County that it is seeking to use a subcontractor, Leslie Reid-Cousins, ("Education Specialist"), for the purpose of providing educational and curriculum development serves for the Program. The addition of the Education Specialist will provide training opportunities for staff to deliver comprehensive homework assistance and engaging extracurricular activities such as creative dance, percussion classes, and age-appropriate physical fitness programs.

The Program provides educational support services to improve reading, literacy attainment, youth development, career training and employment for at-risk youths.

The proposed Agreement will serve a public purpose by guiding youth to identify their strengths, needs and interests, and to enhance their sense of pride and belonging. The Program focuses on positive youth development using a strength-based approach that provides tools to help youth navigate social situations successfully.

The goal of the proposed Agreement is for UCDC to serve 100 youth members of Westchester County, ages five to twenty-one, comprised of students in Mount Vernon. The objective of the Program is to enhance positive outcomes in youth by establishing

and maintaining supportive relationships that are conducive to learning. The goal and objective of the proposed Agreement will be tracked and monitored by the Bureau.

The procurement of the proposed Agreement is exempt from the requirements of the Westchester County Procurement Policy and Procedures (the "Policy") pursuant to Section 3(a)(xviii) thereof, which exempts any procurement for the purpose of entering into a contract or contracts with persons for the creation and support of recreation projects, youth service projects and other appropriate programs and services for the prevention of delinquency and youth crime and the advancement of the moral, physical, mental and social well-being of the youth of the Westchester County.

Accordingly, authority is respectfully sought for the County to enter into this proposed Agreement with UCDC.

EM/jmq/mb
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/29/2025 - RAYMOND SOULKY, SECRETARY

RESOLUTION

Upon a communication from the Executive Director of the Youth Bureau, be it hereby

RESOLVED, that authority is hereby granted to the County of Westchester (the "County"), acting by and through its Youth Bureau (the "Bureau"), to enter into an agreement (the "Agreement") with Ujamaa Community Development Corporation ("UCDC"), whereby UCDC will operate its Grace Afterschool Program, for a term commencing retroactively on January 1, 2025 and continuing through December 31, 2025, in an amount not to exceed \$47,380.00, payable quarterly pursuant to an approved budget; and be it further,

RESOLVED, that the following subcontractor is approved for the Agreement:

Name: Leslie Reid-Cousins

Purpose: Educational Specialist; providing educational and curriculum development services for the Program

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to UCDC, then UCDC shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

| Fund | Dept. | Major Program, Program & Phase, Or Unit | Object/ Sub-Object | Trust Account | Dollars | Funding Year(s) |
|------|-------|---|-----------------------|------------------|-------------|--------------------|
| 101 | 52 | 2509 | 5100 | N/A | \$47,380.00 | 2025 |

Budget Funding Year(s) 2025
Date: 12/31/2025

Start Date: 01/01/2025

End

(must match resolution)

\$47,380.00

(must match resolution)

Funding Source: Tax Levy \$47,380.00

State Aid _____

Federal Aid _____

Other _____

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