

**Kenneth W. Jenkins**  
County Executive

**Vincent Kopicki, P.E.**  
Commissioner  
**110463**

Date: February 11, 2025

To: The Honorable Board of Acquisition and Contract

From: Vincent F. Kopicki, P.E.  
Commissioner of Environmental Facilities

Re: Authority to enter into an agreement with Mario Parise for advisory services to the Department of Environmental Facilities related to Refuse & Recycling Operations, for a term commencing on April 1, 2025, and continuing through March 31, 2026, for a total amount not-to-exceed \$50,000.00, payable at the rate of \$75.00 per hour.

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Approval of your Honorable Board is requested for the County of Westchester (“County”) to enter into an agreement with Mario Parise for advisory services to the Department of Environmental Facilities (“Department”) related to Refuse & Recycling Operations, for a term commencing on April 1, 2025, and continuing through March 31, 2026, for a total amount not-to-exceed \$50,000.00, payable at the rate of \$75.00 per hour.

Mr. Parise, an expert in Solid Waste/ Refuse and Recycling Operations and equipment, and former Assistant Commissioner of Solid Waste for the County, has provided invaluable assistance to the County in connection with the maintenance of the County’s closed landfills, and operations of the transfer stations, Household Material Recovery Facility, the Material Recovery Facility, and implementation of the Compost and Education Facility. Pursuant to the proposed agreement, Mr. Parise shall provide advisory services that will assist the County with oversight of facilities operations for these facilities; identification and coordination of equipment and vehicle purchases and maintenance; consultation on facility construction and/or agreements; management of landfill operations; coordination and communications with solid waste entities; and other tasks as necessary (the “Work”).

A separate Resolution is being simultaneously submitted to your Honorable Board this date to grant an exemption from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof.

The goals and objectives of this agreement are to retain the services of an expert in the County’s refuse and recycling system to assist the County in performing the necessary operational tasks related to Refuse Disposal District #1. The agreement will be monitored by the Department.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

VFK/mjr/jpi

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/06/2025 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Environmental Facilities, be it

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement with Mario Parise for advisory services to the Department of Environmental Facilities related to Solid Waste/ Refuse and Recycling Operations and equipment, for a term commencing on April 1, 2025, and continuing through March 31, 2026, for a total amount not-to-exceed \$50,000.00, payable at the rate of \$75.00 per hour; and be it further

**RESOLVED**, that this agreement shall be subject to budget appropriations; and be it further

**RESOLVED**, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
2025	251	60	7600	4380		37,500.00
2026	251	60	7600	4380		12,500.00

Budget Funding Year(s) 2025-2026 \_\_\_\_\_ Start Date \_04/01/2025\_\_\_\_\_ End Date 03/31/2026 \_\_\_\_\_  
 (must match resolution)

Funding Source Tax Dollars \$50,000.00 \_\_\_\_\_  
 State Aid \_\_\_\_\_  
 \$50,000.00 \_\_\_\_\_ Federal Aid \_\_\_\_\_  
 (must match resolution) Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACTS 03/06/2025 - RAYMOND SCULKY, SECRETARY