



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

112476

DATE: November 18, 2025

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner
Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with Family Services of Westchester, Inc., pursuant to which it will provide Intensive Home-Based Family Preservation Services to families with children at risk of foster care placement, for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$402,703.

Authorization is requested for the County of Westchester (the "County") acting by and through its Department of Social Services (the "Department"), to enter into an agreement (DSS6000-26) with Family Services of Westchester, Inc. ("FSW"), pursuant to which FSW will provide Intensive Home-Based Family Preservation Services to families with children at risk of foster care placement, for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$402,703, to be paid on a monthly basis pursuant to an approved budget and subject to appropriation (the "Agreement").

The services to be provided pursuant to this Agreement are intensive short term Home-Based Family Preservation. The program will serve a public purpose by preserving and promoting the general safety and welfare of residents of Westchester County by reducing the risk of abuse or neglect, preventing delinquency and youth crime, thus reducing the need for foster care placement, as families will be better equipped to understand and handle child behaviors and will be connected to community, supportive services. FSW has provided this service for the County since 1992. The program has proven to be one of the nation's best practice models designed with the goal of keeping families intact by providing supportive in-home services and averting foster care placements.

The goals and objectives of this Agreement are to in compliance with the regulations of the Office of Children and Family Services (NYCRR 18, Part 423.2 (9) (10)) which mandate that the Department provide preventive services to families at risk of foster care placement. Furthermore, through the provision of this service, we seek to avoid foster care placements. Intensive Home-Based Family Preservation Services are also available to families with a child coming home from foster care, to help with the transition home and when possible, allow the child to have a shorter length of stay in foster care. The provider is able to accomplish the goals and objectives through the provision of the following services:

- Intensive short term in-home crisis intervention
- Restore and/or stabilize family functioning
- Family education to preserve families and prevent foster care placement
- Assessment services to include housing assistance, child care, job training, educational services support and training related to home and finance management
- Teaching child development and age appropriate expectations
- Improving overall functioning and ability to parent children
- Improving family communication and establishing household routines

The goals and objectives of this Agreement are in the best interest of the County in terms of public health and safety because the services provided will enhance parental child-rearing abilities by empowering parents, strengthening families and increasing the stability of families, thereby reducing the risk of abuse, neglect and/or need for foster care placements.

The goals and objectives of this Agreement are in the best interest of the County in terms of fiscal responsibility in that the Department will be able to reduce the need for foster care placements and the costs associated with such placements. Preventing children from entering the foster care system will result in substantial savings for the County and taxpayers.

The goals and objectives will be tracked and monitored using performance measurement indicators developed by the Department. The Program Office will be responsible for setting the milestones and tracking their achievement by reviewing the performance reports submitted by the vendor and making onsite visits.

Based on the Performance Measurement Indicators, the Department is able to report that from January 1, 2025 through September 30, 2025, FSW has served 41 unduplicated families and 98 children as of September 2025. Of the 98 children served, 100% were diverted from foster care placements. During this same period, 100% of the families served demonstrated stabilization while actively receiving services from the program.

The procurement of this Agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) xviii thereof. It should be

noted that this Agreement is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule), as the federal funding for this program falls under Social Services Block Grant.

Accordingly, the County of Westchester is hereby requesting authority to enter into an agreement with Family Services of Westchester, Inc. for the aforesaid purpose.

An appropriate resolution requesting your Honorable Board's approval is attached herewith.

LGT/MBG/tml

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/04/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement (DSS6000-26) with Family Services of Westchester, Inc. ("FSW"), pursuant to which FSW will provide Intensive Home-Based Family Preservation Services to families with children at risk of foster care placement, for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$402,703, to be paid on a monthly basis pursuant to an approved budget (the "Agreement"); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

1. Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5960		\$402,703

2. Budget Funding Year(s): 2026

Start Date: January 1, 2026 End Date: December 31, 2026

(Must match resolution)

3. Funding Source:

Federal	22%	CFDA#(s)	93.667		
State	48%	State ID#(s)	N/A		
Operating/ Tax Levy	30%				
Capital	N/A				

4. Total NTE: \$402,703

(Must match resolution)