



ONBASE: 113404

Date: April 2, 2026

To: Board of Acquisition and Contract

From: Dr. Belinda S. Miles  
President

Re: Authority for the County of Westchester, acting by and through Westchester Community College's Educational Opportunity Center ("WEOC") to enter into an agreement with the New York State Education Department for the administration of the High School Equivalency test at the WEOC which will serve as a High School Equivalency Test Site for the period from January 1, 2026, through December 31, 2028, with the Education Department to pay the College's WEOC a total amount not to exceed \$529,131.51.

---

The SUNY Westchester Educational Opportunity Center ("WEOC") provides tuition-free academic and vocational training, college preparation, and workforce preparation programs and services to adults who meet income and education eligibility guidelines to help them obtain the skills and credentials they need to pursue higher education and/or to secure career-oriented employment. It is funded by the State University of New York, University Center for Academic and Workforce Development, and administered by Westchester Community College. WEOC improves the area's workforce by enhancing the academic preparedness, vocational skill competency levels and work readiness skills of adult learners.

The NYS Education Department ("NYS") has selected WEOC to be an official test site for the GEDTS examination for WEOC students and the general public. NYS has agreed to pay WEOC a total amount not to exceed \$529,131.51 to act as a test site and administer the tests for the period January 1, 2026, through December 31, 2028. WEOC's reimbursement will be based on the number of individuals taking tests at the WEOC facility.

Authority is respectfully requested from your Honorable Board for the County of Westchester, acting by and through Westchester Community College's Educational Opportunity Center ("WEOC") to enter into an agreement with the New York State Education Department ("NYS ED") for the administration of the High School Equivalency test at the WEOC, which will serve as a High School Equivalency Test Site (the "Service") for the period from January 1, 2026, through December 31, 2028, with the NYS ED to pay the College's WEOC a total amount not to exceed \$529,131.51(the "Agreement")

Pursuant to the terms of the proposed Agreement, the College will be solely

responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising out of or related to the services to be rendered by the College or its subcontractors pursuant to this Agreement and shall agree to defend, indemnify and hold harmless NYS and its officers and employees from claims, suits, actions, damages and costs of every nature arising out of the provision of services pursuant to the Agreement.

The proposed Agreement shall serve a public purpose since it will enable the College to assist students in acquiring skills and credentials, they need to pursue higher education and/or to secure career-oriented employment. The proposed Agreement will be monitored by College faculty and personnel.

The proposed Agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(iii) thereof.

Accordingly, I recommend adoption of the attached resolution.

BSM/cm  
Encl

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/09/2026 - RAYMOND SCULLY, SECRETARY

**RESOLUTION**

Upon a communication from the President of Westchester Community College, be it hereby:

**RESOLVED**, that the County of Westchester, acting by and through the Westchester Community College (“College”), through the Westchester Educational Opportunity Center (“WEOC”) is authorized to enter into an agreement with the New York State Education Department (“NYC ED”) whereby WEOC will be an official test site for the General Educational Development (“GED”) examination for WEOC students and the general public; and be it further

**RESOLVED**, that WEOC will administer the General Educational Development Test(s) (“GEDTS”) examination and serve as a test site for the period January 1, 2026, through December 31, 2028, and will be paid a total amount not to exceed \$529,131.51 based on the number of individuals taking tests at the WEOC facility; and be it further

**RESOLVED**, that pursuant to the terms of the agreement, the College will be solely responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising out of or related to the services to be rendered by the College or its subcontractors pursuant to the Agreement and shall agree to defend, indemnify and hold harmless NYS and its officers and employees from claims, suits, actions, damages and costs of every nature arising out of the provision of services pursuant to the Agreement.; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all instruments and to take all action necessary to implement the purposes hereof.

Account to be Charged/credited 2025-2026	Fund	Dept	Major Program, Program & Phase Or Unit	Sub Unit	Object/ Sub Object	Trust Account	Dollars
2026-2027	703	9997	9429		9781-01	T453	\$88,188.00
2027-2028	703	9997	9429		9781-01	T453	\$176,377.17
	703	9997	9429		9781-01	T453	\$176,377.17
	703	9997	9429		9781-01	T453	\$88,189.17

Budget Funding Year(s) 2025/28 Start Date 1/1/2026 End Date 12/31/2028  
(must match resolution)

Funding Source Tax Dollars \_\_\_\_\_  
State Aid \_\_\_\_\_  
\$529,131.51 Federal Aid \_\_\_\_\_

(must match resolution)

Other: (Revenue) \$529,131.51

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/09/2026 - RAYMOND SCULKY, SECRETARY