

ID #111771

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: August 28, 2025

SUBJECT: Resolution for Authority to Advertise
Contract No. 24-544
Building Exterior and Roof Repair
Hutchinson Pumping Station
Hutchinson Valley Sanitary Sewer District
Mount Vernon, New York

The 2025 Capital Budget contains funds for the above referenced project.

The work included in this project consists of providing all necessary labor, material and equipment required to repair a leaking roof which in bad shape. The work will also include fascia replacement, gutter and downspouts replacement and along with the roof repair.

The objective of this project is to replace the severely deteriorated fascia along the roof perimeter, replace the missing copper gutters and downspouts due to theft, and repair the leaking roof at the Hutchinson Pumping Station located in Mount Vernon, New York.

This contract is in the public's best interest because it ensures that the facility meets ongoing operational needs and complies with current building codes and environmental codes.

The department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that the Commissioner of Public Works and Transportation be and he hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. **24-544**

Building Exterior and Roof Repair
Hutchinson Pumping Station
Hutchinson Valley Sanitary Sewer District
Mount Vernon, New York

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance and payment bond in an amount equal to 100% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Westchester-Putnam Edition)

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Bond Act No.	Dollars
	322	60	SH01601A	6050-01	BA #78-2024	

Budget Funding Year(s) 2025
(must match resolution)

Start Date: _____ **End Date:** _____

Funding Source: **Tax Dollars** 100% County

Contractor Federal I.D. No./
Social Security No.: _____

State Aid _____

\$ _____
(must match resolution)

Federal Aid _____

Vendor No.: _____

Other _____

Encumbrance No.: _____