

Onbase #109564

DATE: July 11, 2024

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Marguerite Beirne  
Chief Information Officer  
Department of Information and Technology

SUBJECT: Authority for the County to enter into an agreement (IT-1798) with Philip M. Casciano Associates, Inc. for the replacement of base stations, control equipment and monitoring equipment for VHF-band and UHF-band interoperability systems for radio communication purposes for a not to exceed amount of \$908,961.28 based upon an approved budget for a term commencing upon execution and expiring two (2) years thereafter

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Authority is requested for the County of Westchester (the "County"), acting by and through its Department of Information and Technology (the "Department"), to enter into an agreement (the "Agreement") with Philip M. Casciano Associates, Inc. ("PMC") for PMC to replace base stations, control equipment and monitoring equipment for the County's VHF-band and UHF-band interoperability systems for radio communication purposes for a not to exceed amount of \$908,961.28 based upon an approved budget for a term commencing upon execution and expiring two (2) years thereafter.

The County procured the Agreement pursuant to section 104 of the New York General Municipal Law through the New York State Office of General Services ("OGS").

Pursuant to OGS requirements, the Department conducted a second tier solicitation under OGS Solicitation #23141, Award 23141, Group 77200, for Public Safety Communications Equipment and Services through the issuance of the following Request for Proposal ("RFP"):

REPLACEMENT OF EQUIPMENT  
FOR WESTCHESTER COUNTY'S  
VHF AND UHF INTEROPERABILITY SYSTEMS

The Department solicited proposals from at least three (3) contractors that offered the products and services required by the County. PMC was the only contractor who submitted a proposal in response to the RFP.

The Department carefully considered and evaluated PMC's proposal. The Department entered into negotiations with PMC, and now recommends approval of the proposed Agreement to your Honorable Board.

The proposed Agreement will be funded through a grant agreement with the New York State Division of Homeland Security and Emergency Services approved by your Honorable Board on November 10, 2022.

The proposed Agreement will serve a vital public purpose because it will provide up-to-date public safety radio communication equipment to the County's government personnel and other first responders. This will be used to ensure the safety of life and property of Westchester county residents.

Accordingly, I most respectfully recommend the adoption of the annexed proposed Resolution.

MB/ran  
Encl.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/08/2024 - RAYMOND SCULKY SECRETARY

**RESOLUTION**

Upon a communication from the Chief Information Officer of the Department of Information and Technology, be it hereby

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Information Technology (the “Department”), is hereby authorized to enter into an agreement (the “Agreement”) with Philip M. Casciano Associates, Inc. (the “Contractor”) to replace base stations, control equipment and monitoring equipment for VHF-band and UHF-band interoperability systems for radio communication purposes for a not to exceed amount of \$908,961.28 based upon an approved budget for a term commencing upon execution and expiring two (2) years thereafter; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute and deliver any documents and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	20	534X	2400	T534	\$908,961.28

Budget Funding Year(s) 2024-2025 Start Date: Upon Execution End Date: 2 years from execution  
(must match resolution)

Funding Source

\$908,961.28  
(must match resolution)

Tax Dollars:

State Aid: \$ 908,961.28

Federal Aid: \_\_\_\_\_

Other: \_\_\_\_\_