



Kenneth W. Jenkins
County Executive

Vincent Kopicki, P.E.
Commissioner

113921

TO: Honorable Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner of Environmental Facilities

DATE: June 3, 2026

RE: Authorization to exercise the first renewal option for Contract No. EF-2309 to provide County of Westchester and municipal recycling information in an existing mobile application for use by County residents and visitors with Municipal Media Corp. for a term from July 1, 2026 through June 30, 2027.

On July 13, 2023, your Honorable Board approved a resolution authorizing the County of Westchester (the "County") to enter into Agreement # EF-2309 with Municipal Media Corp in the amount of \$82,275.00 to incorporate County of Westchester and municipal recycling information into an existing mobile application for use by County residents and visitors, for a term from July 1, 2023, through June 30, 2026, with the option of adding additional services such as translation of app content (\$400 annually per language), text notifications to users (\$2,400 annually) and a Recycle Right Game to engage residents (\$5,000 annually), and with a District option to renew the term for up to two additional one-year periods (the "Agreement").

Authorization is requested to exercise the first renewal option for Contract No. EF-2309 for a one-year term from July 1, 2026 until June 30, 2027, in an amount of \$31,300.00 which includes base pricing of \$30,900.00 and \$400.00 for Spanish translation services, with the option of adding additional translation services of app content (\$400 annually per language), text notifications to users (\$2,400 annually) and a Recycle Right Game to engage residents (\$5,000 annually). All remaining terms and conditions of Contract No. EF-2309 will remain in effect.

Based upon the satisfactory completion of all work requested under the existing contract, and the professional nature with which the services have been provided, the Department believes that exercising the first renewal option for an additional one-year term to continue providing County of Westchester and municipal recycling information in an existing mobile application is in the best interest of the County and its residents. The services provided by Municipal Media Corp.

help ensure and expand access to accurate information related to recycling and disposal options available to County residents as well as sanitation collection information. As such, the Department is requesting authority to enter into the stated contract with Municipal Media Corp.

Approval of the attached resolution is respectfully requested.

VFK/sma/dlv
Encl.

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/02/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Agreement No. EF-2309

Upon communication from the Commissioner of Environmental Facilities, be it hereby:

RESOLVED, that the County of Westchester (“County”) is hereby authorized to renew Agreement #EF-2309 with Municipal Media Corp. to provide County of Westchester and municipal recycling information in an existing mobile application for use by County residents and visitors for a term from July 1, 2026, through June 30, 2027, for an amount of \$31,300.00, which includes base pricing of \$30,900.00 and \$400.00 for and Spanish translation services, with the option of adding additional translation services of app content (\$400 annually per language), text notifications to users (\$2,400 annually) and a Recycle Right Game to engage residents (\$5,000 annually); and be it further

RESOLVED, that all remaining terms and conditions of the agreement shall remain in effect; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/credited 2026-2027	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	251	60	7700-7700	4380		31,300.00

Budget Funding Year(s) 2026-2027 Start Date 07/01/2026 End Date 06/30/2027
(must match resolution)

Funding Source
\$31,300.00
(must match resolution)

Tax Dollars \$31,300.00
State Aid _____
Federal Aid _____
Other _____

