

**On Base: 110371**

DATE: January 24, 2025

TO: Honorable Members  
Board of Acquisition and Contract

FROM: Rocco Pozzi  
Commissioner of Probation

RE: Resolution authorizing the County of Westchester to enter into an agreement with Jail Solutions, LLC pursuant to which Jail Solutions, LLC, through its principal Leandro Diaz, will serve as a consultant to the Westchester County Department of Probation in connection with the new 80 bed juvenile secure/specialized secure detention build, as well as provide consultation, training, and support services to the Department of Correction to ensure best practice and compliance with the Prison Rape Elimination Act, for a term commencing on January 1, 2025 and continuing through December 31, 2025 in an amount not-to-exceed \$140,000, payable at the rate of \$250 per hour.

Authority is hereby requested for the County of Westchester (the "County"), acting by and through its Department of Probation (the "Department"), to enter into an agreement (the "Agreement") with Jail Solutions, LLC ("Jail Solutions"), pursuant to which Jail Solutions, through its principal Leandro Diaz, will serve as a consultant to the Department in connection with the new 80 bed juvenile secure/specialized secure detention build known as Woodfield "Raise the Age". Jail Solutions will also provide consultation, training, and support services to the Department of Correction to ensure best practice and compliance with the Prison Rape Elimination Act ("PREA").

The term of the Agreement will commence on January 1, 2025 and continue through December 31, 2025 (the "Initial Term"). In consideration for services to be rendered during the Initial Term, Jail Solutions will be paid an amount not-to-exceed \$140,000.00, payable at the rate of \$250.00 per hour. The County, at its sole option, may extend the term of the Agreement for up to four (4) extension periods of one (1) year each, on the same terms and conditions as set forth in the Initial Term, subject to the further approval of your Honorable Board.

The Department has complied with Section 6 of the Westchester County Procurement Policy and Procedures. On November 1, 2024, the Department issued a Request for Proposals ("RFP") seeking proposals from PREA certified auditors to provide secure and specialized secure juvenile detention security consultation services related to operational and logistical safety and security considerations for a design-build construction project and facility operations. The RFP was posted on the County's "Contract Opportunities" website. Despite this effort, only one vendor, Jail Solutions, submitted a proposal in response to the RFP. Following a careful review of Jail

Solutions' proposal with reference to the evaluation criteria set forth in the RFP, the evaluation committee determined that Jail Solutions was duly qualified to perform the services for the County.

Accordingly, authority is respectfully sought for the County to enter into the Agreement with Jail Solutions.

RP/jpg/nn  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/06/2025 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Probation, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Probation (the Department"), is authorized to enter into an agreement (the "Agreement") with Jail Solutions, LLC, pursuant to which Jail Solutions, LLC, through its principal Leandro Diaz, will serve as a consultant to the Department in connection with the new 80 bed juvenile secure/specialized secure detention build, as well as provide consultation, training, and support services to the Department of Correction to ensure best practice and compliance with the Prison Rape Elimination Act, for a term commencing on January 1, 2025 and continuing through December 31, 2025 (the "Initial Term"); and be it further

**RESOLVED**, that in consideration for services to be rendered during the Initial Term, the County shall pay Jail Solutions, LLC an amount not-to-exceed \$140,000.00, payable at the rate of \$250 per hour; and be it further

**RESOLVED**, that the County, at its sole option, may extend the term of the Agreement for up to four (4) extension periods of one (1) year each, on the same terms and conditions as set forth in the Initial Term, subject to the further approval of the County's Board of Acquisition & Contract; and be it further

**RESOLVED**, that the Agreement is subject to County appropriations; and be it further

**RESOLVED**, that the Consultant Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the Consultant Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Consultant Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Consultant Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account To Be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/Sub-Object	Dollars
101	39	1000	4310	110,000
101	35	1000	4380	30,000

Budget Funding Year(s): 2025 Start Date: January 1, 2025 End Date: December 31 2025  
(must match resolution)

Funding Source

\$140,000  
(must match resolution)

Tax Dollars 30,000.00 \_\_\_\_\_  
State Aid \_\_\_\_\_  
Federal Aid \_\_\_\_\_  
Other 110,000.00 \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/06/2025 - RAYMOND SCULKA, SECRETARY