



Kenneth W. Jenkins  
Westchester County Executive

Department of Social Services  
Leonard G. Townes  
Commissioner

112591

DATE: November 25, 2025

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Authority for the County to enter into an agreement with the Youth Shelter Program of Westchester, Inc. for the provision of an aftercare program to afford support and resources to youth who have completed their periods of detention, for the period of January 1, 2026 through December 31, 2026, for an amount not to exceed \$130,000, to be paid monthly pursuant to an approved budget and subject to appropriation.

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Authorization is requested for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement (DSS3012-26; the "Agreement") with the Youth Shelter Program of Westchester, Inc. ("Youth Shelter") for the provision of an aftercare program to provide support and resources to those youth who have completed their periods of detention in the expectation of preventing them from becoming repeat offenders and joining the ranks of recidivists to the justice system, for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$130,000, to be paid monthly pursuant to an approved budget and subject to appropriation.

The services to be provided pursuant to the proposed Agreement will serve a public purpose by providing support and resources to those youthful offenders who have completed their periods of detention by providing the participants with the necessary vocational services, life skills, and supportive services to assist the participating youth with sustaining independence and becoming productive members of society.

The goals and objectives of the proposed Agreement are to reduce the participating youths' risk of reoffending while building character and self-worth.

The goals and objectives of the proposed Agreement are in the best interest of the County in terms of public health, safety and the environment as the program is designed to guide youthful offenders and provide resources to empower the participants to become productive members of society.

The goals and objectives of the proposed Agreement are in the best interest of the County in terms of fiscal responsibility as the program is designed to aid in reducing youth recidivism, thereby decreasing the associated costs and impact to the County.

The goals and objectives of the proposed Agreement will be tracked and monitored using the performance measurement indicators developed by the Department, and includes submission of monthly and quarterly reports. Program Monitoring includes direct contact with Department staff in order to swiftly address any impediments to the successful execution of the programmatic goals and objectives. Based on the Performance Measurement Indicators, the Department is able to report that during the period between January 1, 2025 to September 30, 2025, with an annual capacity of 40 youth, the Youth Shelter Aftercare Program was able to service 52 youth, with 19% recidivism, meeting their target goal of 30% or lower.

The proposed Agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) (xviii) regarding the prevention of delinquency and youth crime and the advancement of moral, physical, mental and social well-being of the youth in Westchester County. In addition, it should be noted that this proposed Agreement is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as there is no federal funding for this program.

Accordingly, the County of Westchester is hereby requesting authority to enter into the Agreement with the Youth Shelter Program of Westchester, Inc. for the aforesaid purposes.

An appropriate resolution requesting your Honorable Board's approval is attached herewith.

LGT/YT/fb

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), is authorized to enter into an agreement (DSS3012-26; the "Agreement") with Youth Shelter Program of Westchester, Inc. ("Youth Shelter Program"), for the provision of an aftercare program to afford support and resources to those youth who have completed their periods of detention, for the period of January 1, 2026 through December 31, 2026, for an amount not to exceed \$130,000, payable on a monthly basis pursuant to an approved budget and subject to appropriation; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

**1. Account to be Charged/Credited:**

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5960		\$130,000

**2. Budget Funding Year(s): 2026**

Start Date: 1/1/2026 End Date: 12/31/2026  
(must match resolution)

**3. Funding Source:**

Federal	0%	CFDA#(s)	N/A		
State	0%	State ID#(s)	N/A		
Operating/ Tax Levy	100%				
Capital	0%				

**4. Total NTE: \$130,000**

(must match resolution)