



Kenneth W. Jenkins
Westchester County Executive

Department of Social Services
Leonard G. Townes
Commissioner

112593

DATE: November 25, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with Youth Shelter Program of Westchester, Inc. for the provision of shelter services as an alternative to jail for young men aged eighteen to twenty-five years who have been arraigned and assigned to the program by a judge for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$948,754, to be paid monthly pursuant to an approved budget and subject to appropriation.

The County of Westchester ("County") requests authorization to enter into an agreement (DSS3011-26; the "Agreement") with Youth Shelter Program of Westchester, Inc. ("Youth Shelter Program") to provide shelter services as an alternative to jail for young men aged eighteen to twenty-five years who have been arraigned and assigned to the program by a judge, for the period from January 1, 2026 through December 31, 2026 for an amount not to exceed \$948,754, to be paid monthly pursuant to an approved budget and subject to appropriation.

The public purpose of the proposed Agreement is to provide shelter services and resources to participating youthful offenders who are new to the justice system. Shelter and supportive services are provided to the participants to curb their behavior and provide them with structure and guidance to prevent recidivism. The desired effect of this intervention is for the participants to develop a sense of pride and self-worth, which will build character and prevent further anti-social behavior and recidivism.

The goals and objectives of the proposed Agreement are to provide shelter to young men aged eighteen to twenty-five years who are awaiting disposition of criminal charges in various courts in Westchester County. The program provides resources and supportive services that include; counseling, substance abuse treatment, food, shelter and medical care in a structured environment that emphasizes responsibility and individualized attention. Eligible participants are also enrolled in a state certified high school education program.

The goals and objectives of the proposed Agreement are in the best interest of the County in terms of public health, safety and the environment as the program is designed to create a safer environment for the participants and the County residents by educating,

motivating and providing the young participants with the opportunity to become productive individuals upon their final adjudication and release. Clinical services, such as mental health and substance abuse treatment, which are mandatory, are provided. Programmatic activities provided are geared towards exposing the young men to cultural enrichment opportunities.

The goals and objectives of the proposed Agreement are in the best interest of the County in terms of fiscal responsibility as the program is designed to reduce the number of youth entering into the County's correctional facility, thereby reducing the associated cost.

The goals and objectives of the proposed Agreement will be tracked and monitored using the performance measurement indicators developed by the Department. Program monitoring includes submission of monthly and quarterly reports. In addition, monitoring is also done in the form of direct contact with Department staff in order to swiftly address any impediments to the successful execution of the goals and objectives of the program. The Department is able to report that as part of the Performance Measurement Indicators, the Youth Shelter Program provided shelter and services to 16 youth from the period beginning January 1, 2025 through September 30, 2025. During the same period, 89% of participating youth were engaged in vocational program and 81% of the youth have successfully completed the program.

The proposed Agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) (xviii) regarding the prevention of delinquency and youth crime and the advancement of moral, physical, mental and social well-being of the youth in Westchester County. It should be noted that this Agreement is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule), as there is no federal funding for this program.

Accordingly, the County of Westchester is hereby requesting authority to enter into the Agreement with the Youth Shelter Program of Westchester, Inc. for the aforesaid purposes.

An appropriate resolution is attached for your Honorable Board's approval.

LGT/YT/15

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester ("County") is authorized to enter into an agreement (DSS3011-26; the "Agreement") with Youth Shelter Program of Westchester, Inc. to provide shelter services as an alternative to jail for young men aged eighteen to twenty-five years who have been arraigned and assigned to the program by a judge for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$948,754, to be paid monthly pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

1. Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5860		\$948,754

2. Budget Funding Year(s): 2026Start Date: 1/1/2026 End Date: 12/31/2026

(must match resolution)

3. Funding Source:

Federal	0%	CFDA#(s)	N/A		
State	29%	State ID#(s)	N/A		
Operating/ Tax Levy	71%				
Capital	0%				

4. Total NTE: \$948,754

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/11/2025 - RAYMOND SCULKY, SECRETARY