



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

112798

TO: Honorable Board of Acquisition and Contract

FROM: Leonard G. Townes,
Commissioner, Department of Social Services

DATE: January 7, 2026

RE: Authority for the County of Westchester to amend an agreement with Westchester Jewish Community Services, Inc., pursuant to which Westchester Jewish Community Services, Inc. agreed to administer the 'Futures Without Violence: Child Welfare Domestic Violence Co-Located & Collaborative Program', in order to: i) reduce the not-to-exceed amount specified for the first option term by \$58,627.00, from an amount not-to-exceed \$732,838.00, to an amount not-to-exceed \$674,211.00; and ii) exercise the County's first one-year option, as amended, and thereby: (a) extend the term of the Agreement for an additional one (1) year period, commencing on January 1, 2026 and continuing through December 31, 2026,

By resolution approved on August 14, 2025, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement (DSS6048-25; the "Agreement") with Westchester Jewish Community Services, Inc. ("WJCS"), pursuant to which WJCS would provide advocacy and support services for child welfare-involved survivors of domestic violence, preventative educational programming for child welfare-involved teenagers and training workshops for Department staff under a program entitled "Futures Without Violence: Child Welfare Domestic Violence Co-Located & Collaborative Program" (the "Services"), for a term commencing on September 1, 2025 through December 31, 2025 (the "Initial Term"), for an amount not-to-exceed \$244,279.32, payable pursuant to an approved budget. In addition the County was granted an option, in its sole discretion, to extend the term of the Agreement for up to two (2) additional (1) year periods (each an "Option Term"), on the same terms and conditions as the Initial Term, with the not-to-exceed amount for each of the Option Terms being as follows:

| | |
|---|--------------|
| First Option Term (1/1/26 – 12/31/26): | \$732,838.00 |
| Second Option Term (1/1/27 – 12/31/27): | \$745,015.00 |

The Agreement was subsequently executed.

The County now desires to exercise the first of its two (2) options and thereby extend the term of the Agreement for an additional one (1) year period commencing on January 1, 2026 and continuing through December 31, 2026 (the "First Option Term"). However, the Department has recently been advised that, due to budgetary constraints, it will be necessary to reduce the not-to-exceed amount specified for the First Option Term by \$58,627.00, from an amount not-to-exceed \$732,838.00, to an amount not-to-exceed \$674,211.00.

Accordingly, authority is requested to amend the Agreement with WJCS in order: i) to reduce the not-to-exceed amount specified for the First Option Term by \$58,627.00, from an amount not-to-exceed \$732,838.00, to an amount not-to-exceed \$674,211.00; and ii) for the County to exercise its first one-year option, as amended, and thereby: (a) extend the term of the Agreement for an additional one (1) year period, commencing on January 1, 2026 and continuing through December 31, 2026; (b) increase the not-to-exceed amount authorized thereunder by an additional amount not-to-exceed \$674,211.00 to pay for Services rendered during the First Option Term, for a total aggregate amount under the Agreement not-to-exceed \$918,490.32; and (c) to reflect the fact that the County will have one (1) additional one (1) year option remaining (the "First Amendment").

Except as otherwise specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain in full force and effect.

This First Amendment is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(xiv) thereof, which exempts "any procurement for the purpose of entering into a contract or contracts with not for profit organizations for the purposes of providing aid, care and support to persons in need of public assistance." This First Amendment is also exempt from the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (the "Federal Procurement Regulations") as the federal funding for this program falls under the Social Services Block Grant.

The goals and objectives of the proposed First Amendment are to provide comprehensive, trauma-informed services tailored to the unique needs of domestic violence survivors and their families.

The goals and objectives of the proposed First Amendment will serve a public purpose by providing programming that addresses the immediate needs of domestic violence survivors and their families, while simultaneously working with them to achieve long-term safety, stability and independence.

The goals and objectives of the proposed First Amendment will be tracked and monitored through performance measurement indicators developed by the Department.

Accordingly, I respectfully recommend your Honorable Board's approval of the annexed Resolution.

LGT/LD/sjc
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/22/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), is hereby authorized to amend an agreement with Westchester Jewish Community Services, Inc. ("WJCS"), pursuant to which WJCS agreed to administer the Futures Without Violence: Child Welfare Domestic Violence Co-Located & Collaborative Program by providing advocacy and support services for child welfare-involved survivors of domestic violence, educational preventative programming for child welfare-involved teenagers and training workshops for Department staff (the "Services"), for a term commencing on September 1, 2025 through December 31, 2025 (the "Initial Term"), in an amount not-to-exceed \$244,279.32, payable pursuant to an approved budget, with the County having the sole option to extend the term of the Agreement for up to two (2) additional one (1) year periods (each an "Option Term") on the same terms and conditions as the Initial Term, with the not-to-exceed amount for each of the Option Terms being as follows pursuant to an approved budget:

| | |
|---|--------------|
| First Option Term (1/1/26 – 12/31/26): | \$732,838.00 |
| Second Option Term (1/1/27 – 12/31/27): | \$745,015.00 |

(DSS6048-25; the "Agreement") in order to: i) reduce the not-to-exceed amount specified for the first Option Term by \$58,627.00, from an amount not-to-exceed \$732,838.00, to an amount not-to-exceed \$674,211.00; and ii) exercise the County's first one-year option, as amended, and thereby: (a) extend the term of the Agreement for an additional one (1) year period, commencing on January 1, 2026 and continuing through December 31, 2026; (b) increase the not-to-exceed amount authorized thereunder by an additional amount not-to-exceed \$674,211.00 to pay for Services rendered during the first Option Term, for a total aggregate amount under the Agreement not-to-exceed \$918,490.32, payable pursuant to an approved budget; and (c) reflect the fact that the County will have one (1) additional one (1) year option remaining; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and take all actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

1. Account to be Charged/Credited:

| Fund | Dept. | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars |
|------|-------|--|--------------------|---------------|--------------|
| 101 | 22 | 8900 | 5960 | | \$674,211.00 |

2. Budget Funding Year(s): 2026

Start Date: January 1, 2026 End Date: December 31, 2026
(must match resolution)

3. Funding Source:

4.

| | | | | | |
|------------------------|------|--------------|--------|--|--|
| Federal | 25% | CFDA#(s) | 93.667 | | |
| State | 37% | State ID#(s) | N/A | | |
| Operating/ Tax Levy | 38% | | | | |
| Capital | N/A% | | | | |

5. Total NTE: \$674,211.00

(must match resolution)