



Kenneth W. Jenkins
County Executive

Department of Social Services

Leonard G. Townes
Commissioner

111748

DATE: August 26, 2025

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes
Commissioner, Department of Social Services

SUBJECT: Authority for the County of Westchester to enter into a funding allocation and disbursement agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance to accept a funding allocation in the amount of \$3,887,332 in support of the 2025-2026 New York State Youth Employment Program and to authorize OTDA to disburse said funding to both the Westchester Putnam Workforce Development Board and the Yonkers Workforce Development Board.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into a funding allocation and disbursement agreement (the "Agreement") with the State of New York, acting by and through its Office of Temporary and Disability Assistance ("OTDA"), to accept funding in the total amount of \$3,887,332 in support of the 2025-2026 New York State Youth Employment Program (the "Program"). The funds will be used to support programs which include employment, education and/ or career exploration opportunities for Temporary Assistance for Needy Families ("TANF") eligible youth, ages 14 to 20, throughout the County. This funding is further intended to support employment programs for youth at risk of gun violence as part of a statewide gun violence reduction intervention model.

The Agreement will further authorize OTDA to disburse the funding allocation as follows: of the \$3,887,332 in total funding, \$2,526,765 will be assigned to the Westchester Putnam Workforce Development Board, while the remaining \$1,360,567 will be assigned to the Yonkers Workforce Development Board. It should be noted that OTDA will provide the formal Notice of Award after they receive the funding allocation from the Department; therefore the trust account information is not currently available for the budget portion of the account that will be credited. Authority to enter into

contracts with various agencies to provide Program services funded with this allocation will be submitted to your Honorable Board separately for approval.

The proposed Agreement will serve a public purpose by providing eligible County youth with employment and educational experience that will enable them to acquire work skills, gain income and participate in activities that support their occupational goals, and support programs for youth at risk of gun violence as part of a statewide gun violence reduction intervention model.

The Agreement with OTDA does not involve the procurement of goods or services from a third party and therefore the provisions of the Common Grant Rules and the Westchester County Procurement Policy and Procedures do not apply.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

LGT/JE

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/04/2025 - RAYMOND G. GULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), is hereby authorized to enter into a funding allocation and disbursement agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance ("OTDA"), to accept funding in the total amount of \$3,887,332 under the 2025-2026 New York State Youth Employment Program, to provide employment, educational opportunities, and programs that are intended to help reduce community gun violence and youth criminal justice involvement for TANF-eligible youth, ages 14 to 20, throughout the County (the "Agreement"); and be it further

RESOLVED, that the Agreement will further authorize OTDA to disburse the funding allocation as follows: of the \$3,887,332 in total funding, \$2,526,765 will be assigned to the Westchester Putnam Workforce Development Board, while the remaining \$1,360,567 will be assigned to the Yonkers Workforce Development Board and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

1. Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
	22				\$3,887,332

2. Budget Funding Year(s): 2025-2026 (Grant Year)

Start Date: 9/1/2025 End Date: 6/30/2026
(must match resolution)

3. Funding Source:

Federal	N/A	CFDA#(s)	N/A		
State	100%	State ID#(s)	N/A		
Operating/ Tax Levy	N/A				
Capital	N/A				

4. Total NTE: \$3,887,332
(must match resolution)