



George Latimer, County Executive  
Leonard G. Townes, Commissioner  
Department of Social Services

110038

DATE: November 25, 2024

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with Westchester Community Opportunity Program, Inc., pursuant to which it will operate the Grasslands Homeless Shelter, including provision of related services and provision of shelter monitoring and transportation services for homeless 'level 2' and 'level 3' sex offenders who have been placed at the shelter, for the period from January 1, 2025 through December 31, 2025, for an amount not-to-exceed \$5,110,956.00.

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Authority is requested for the County of Westchester (the "County") to enter into an agreement with Westchester Community Opportunity Program, Inc. ("WestCOP"), pursuant to which WestCOP will operate the Grasslands Homeless Shelter ("GHS"), including provision of related services and provision of shelter monitoring and transportation services for homeless 'level 2' and 'level 3' sex offenders who have been placed at GHS, for the period from January 1, 2025 through December 31, 2025, for an amount not-to-exceed \$5,110,956.00, payable pursuant to an approved budget (DSS3008-25; the "Agreement").

The proposed Agreement will serve a public purpose by providing the County with the services necessary to operate the GHS.

The goal and objective of the proposed Agreement is to provide the County with the services necessary to operate the GHS.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of public health and safety, as the County having the services necessary to operate the GHS will ensure that the GHS can provide housing to eligible persons, which will ultimately help ensure the health and safety of those persons.

The goal and objective of the proposed Agreement will be tracked and monitored by the staff of the Department of Social Services.

The Department is able to report that as part of the Performance Measurement Indicators, Grasslands Homeless Shelter has provided shelter and services to 517 residents from the period beginning January 1, 2024 through September 30, 2024. During the same period, 52 residents have transitioned to permanent housing.

The proposed Agreement is exempt from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(xiv) thereof. This contract is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule) as there is no federal funding for this program.

I respectfully recommend the adoption of the attached resolution.

LGT

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/19/2024 - RAYMOND SCULKIN SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Westchester Community Opportunity Program, Inc. ("WestCOP"), pursuant to which WestCOP will operate the Grasslands Homeless Shelter ("GHS"), including provision of related services and provision of shelter monitoring and transportation services for homeless 'level 2' and 'level 3' sex offenders who have been placed at GHS, for the period from January 1, 2025 through December 31, 2025, for an amount not-to-exceed \$5,110,956.00, payable pursuant to an approved budget (DSS3008-25; the "Agreement"); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

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Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5860		\$5,110,956.00

Budget Funding Year(s): 2025  
 Start Date: 1/1/2025 End Date: 12/31/2025  
 (must match resolution)

Funding Source:

Federal	0%	CFDA#(s)	N/A		
State	29%	State ID#(s)	N/A		
Operating/ Tax Levy	71%				
Capital	N/A				

Total NTE: \$5,110,956.00

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/19/2024 - RAYMOND SCHALK SECRETARY