



Memorandum
Department of Planning

109498

DATE: June 20, 2024

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez, M.S.
Commissioner of Planning

SUBJECT: Resolution authorizing a First Amendment to an Agreement between the County of Westchester and the Peekskill Housing Authority for the rehabilitation of Dunbar Heights Apartments in order to increase the number of units to be renovated from 32 to 64 units and to increase the dollar amount from \$200,000 to \$400,000.

On February 23, 2023, your Honorable Board approved a resolution authorizing the County of Westchester (the "County") and the Peekskill Housing Authority (the "PHA") to enter into an agreement, pursuant to which the County would pay the PHA to rehabilitate 32 bathroom units at dwellings in the Dunbar Heights Apartments located at 696 Highland Avenue in the City of Peekskill (the "Project"), for a term commencing on March 1, 2023 and continuing through August 31, 2024, for an amount not to exceed \$200,000 in Community Development Block Grant funding, payable pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

The parties now desire to amend the Agreement in order to increase the number of units to be renovated from 32 to 64 units as well as increase the dollar amount payable to PHA from \$200,000 to \$400,000. Except as specifically provided hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

The goal and objective of the agreement is to provide partial funding to make much needed upgrades to bathrooms which will result in safer conditions that will improve the health and well-being of households living in the Peekskill Housing Authority. The project will be monitored by the PHA staff and Department of Planning staff will review and approve all payment requisitions as well as ensure that all contractual requirements are met.

This procurement is in compliance with the Westchester County Procurement Policy and Procedures, pursuant to Section 3(a)xvi thereof, which exempts contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program.

Act # 56-2023, adopted May 4, 2023, by the Westchester County Board of Legislators, authorizes the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Programs, amending the FY 2019-2023 Consolidated Plan to include the FY 2023 Action Plan.

On May 4, 2023, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$4,239,544.00 in Community Development Block Grant (CDBG) funds.

I recommend approval of this amendment.

BL/cp/
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/03/2024 - RAYMOND SCULKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester (the "County") is authorized to amend an Agreement with the Peekskill Housing Authority (the "PHA"), pursuant to which the PHA agreed to rehabilitate 32 bathroom units at dwellings in the Dunbar Heights Apartments located at 696 Highland Avenue in the City of Peekskill, for a term commencing on March 1, 2023 and continuing through August 31, 2024, for an amount not to exceed \$200,000 in Community Development Block Grant funding, payable pursuant to an approved budget (the "Agreement"), by (i) increasing the number of units to be rehabilitated from 32 to 64 bathrooms; and (ii) increasing the dollar amount payable by the County to PHA from \$200,000 to \$400,000, an increase of \$200,000, to compensate the PHA for performing the additional rehabilitation work; and be it further

RESOLVED: that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Original Agreement	\$200,000.00
This Amendment	<u>\$200,000.00</u>
	\$400,000.00

AGREEMENT NUMBER: C-67-22-U54

Account to be
Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	
Fund	Dept	Or Unit			Dollars
263	19	067Y	4380	T067	\$200,000.00

Budget Funding Year(s)
(must match resolution)

FY 2023

Start Date

March 1, 2023

End Date

August 31, 2024

Funding Source

Tax Dollars _____

State Aid _____

\$200,000.00
(must match resolution)

Federal Aid \$200,000.00 – U.S. Department of Housing and Urban Development

Other _____