



# County of Westchester

## Board of Acquisition and Contract

### Meeting Minutes

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Thursday, July 18, 2024

11:00 AM

County Executive Conference Room  
Michaelian Office Building

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#### Roll Call

**Present:** Mr. Kenneth W. Jenkins, Mr. Vedat Gashi, and Ms. Christina Rampata

#### Attendees:

Board of Legislators	Greg Casciato
Board of Legislators	Santiago Caceres
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.**

**For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”**

**Mr. Sculky said, “Yes I have.”**

#### **Acquisition & Contract.**

Minutes of the meeting 7/11/24 and the SEQR Review for agenda items.

R. Sculky

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. [109518](#) **County Executive / Board of Legislators** - Enter into an agreement with Westchester Community Opportunity Program, Inc., to implement the following programs, in the individual not-to-exceed amounts: Program Name Contract Amount Career and Training Initiative - Families Step Forward \$66,159 / Foster Grandparents \$6,616 / VFW \$66,159 / Weatherization \$9,079, for an amount not to exceed \$148,013, half to be paid to WestCOP upon execution of the agreement and the other half on or about 10/1/24.

G. Latimer  
V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

2. [109547](#) **Planning** - Amend an agreement with the Village of Rye Brook, pursuant to which the Village agreed to remove and replace all existing HVAC equipment from the Village's senior center, for a term commencing on 3/1/24 - 2/28/25, in an amount not-to-exceed \$50,000 in Community Development Block Grant funding, in order to increase the not-to-exceed dollar amount to \$124,500, an increase of \$74,500.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

3. [109509](#) **Social Services** - Amend a 1/18/24 Resolution to enter into an agreement with each of the sixty-two (62) training providers listed on aforementioned resolutions, and on the last page of this resolution, pursuant to which each provider would provide vocational training services to adult, dislocated workers, and youth pursuant to the provisions of Title I of the Workforce Innovation and Opportunity Act of 2014 ("WIOA"), for the period from 7/1/19 - 6/30/23, for a total aggregate amount not-to-exceed \$2,898,153, is hereby retroactively further amended by increasing the total not-to-exceed amount an additional \$220,257, to a new amount not-to-exceed \$3,118,410.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

4. [109512](#) **Social Services** - Enter into an agreement (DSS3029-24) with BNF Consulting, Inc. (“BNF”), for which BNF will provide housing quality standards inspections and lead-based paint inspections and risk assessments for properties that may participate in the County’s ‘Emergency Housing Assistance Program’, for the period from 8/1/24 - 12/31/24, for an amount not-to-exceed \$110,625, payable on a unit-cost basis, with the County having the option, in its sole discretion, to extend the term for up to four (4) additional one (1) year periods, on the same terms as the Initial Term, except for the unit costs for the Services, and that each Option Term shall have a not-to-exceed amount of \$265,500.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

5. [109530](#) **Social Services** - Amend a 5/30/24 Resolution which authorized the County of Westchester, acting by and through its Department of Social Services, to enter into a Multiple Projects Renewal Grant Agreement with the United States Department of Housing and Urban Development (“HUD”), in order to accept grant funds in the amount of \$8,079,017 under HUD’s 2023 Continuum of Care (CoC) Program (the “Grants”), to be used to fund eight (8) projects, as set forth in Schedule “A”, listed in the 5/30 Resolution, be and is hereby amended by clarifying that the Grants will be distributed to the County under eight (8) separate grant agreements, as indicated in the revised Schedule “A”, rather than a single grant agreement, as was authorized under the 5/30 Resolution, and to authorize each of the eight (8) separate grant agreements.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

6. [109533](#) **Social Services** - Amend a 3/28/24 Resolution which authorized the County of Westchester, acting by and through the Department of Social Services, to enter into a grant agreement (DSS6047-24) with the New York State Office of Children and Family Services ("OCFS") to accept grant funds in the amount of \$40,000, for the term 1/1/24 - 12/31/24, pursuant to OCFS' Safe Harbour: NY program; and enter into the following agreements: (i) Children's Village, Inc. (DSS6047A-24); (ii) The Mental Health Association of Westchester County, Inc. (DSS6047B-24); (iii) Teens Under Construction, Inc. (DSS6047C-24); and further authorized that an amount not to exceed \$19,585 would be retained by the Department for an additional recreational agreement, administrative costs incurred in administering the Grant agreement, staff training, and costs associated with hosting Safe Harbour Awareness Day, is hereby amended to authorize an additional recreational agreement (DSS6047D-24) with Endeavor Therapeutic Horsemanship, Inc., for the provision of three equine therapeutic workshops for Safe Harbour youth commencing on 7/1/24 - 12/31/24, in an amount not to exceed \$3,000.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

7. [109355](#) **Senior Programs and Services** - Amend 6/22/23 Resolution, which authorized the County of Westchester, acting by and through its Department of Senior Programs and Services, to enter into agreements with the agencies listed in the attached Schedule "A", to expand/provide homemaker and housekeeper services, with the option to provide consumer directed in-home services to frail, homebound County seniors under the Unmet Need ("UNMET NEED") program, for a period commencing retroactive to 4/1/23 - 3/31/24, for a total aggregate amount not-to-exceed \$515,484.41 for all Contractors providing the Services, is hereby amended in order to retroactively increase the amount of UNMET NEED state funds authorized thereunder for all Contractors by \$7,753, to an amount not-to-exceed \$523,237.41.

M. Carpenter

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

8. [109541](#) **Consumers Protection** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with John Gaccione to serve as a consultant to the Office of Weight and Measures - Consumer Protection, for a term commencing on 7/1/24 - 6/30/25, for an amount not to exceed \$35,000.

J. Maisano

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

9. [109559](#) **Health** - Enter into an amendment to an agreement with the New York State Department of Health to accept funding for the Consumer Assistance for the New York State of Health: Navigator Program Grant, in order to extend the contract period, from 7/1/24 - 7/31/25, and increase the not-to-exceed amount by \$465,461.04, for a revised total amount not to exceed \$2,855,211.04, and to indemnify and hold harmless the New York State Department of Health, as described.

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

10. [109561](#) **Health** - Enter into contract each with Elizabeth Blackwell, Hipolita Cabrera and Jennifer Streit, as Navigators to assist individuals and small businesses in applying for health insurance coverage through the Consumer Assistance for NY State of Health, New York's Health Plan Marketplace, for the term 8/1/24 - 7/31/25, for a total aggregate not-to-exceed amount of \$202,378.

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

11. [109542](#) **College** - Amend an agreement with Jackson Lewis P.C., for the provision of consulting services to Westchester Community College in connection with labor negotiations and related matters, for the term 8/15/22 - 8/14/25, by increasing the amount of the contract by \$100,000, for a total amount not to exceed \$334,000.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

12. [109543](#) **District Attorney** - Enter into a grant agreement - Contract No. C485108 with the New York State Division of Criminal Justice Services, to accept a grant in an amount not to exceed \$404,484 in State funds, for the District Attorney's Office to operate The Gun Involved Violence Elimination Program, for the period from 7/1/24 - 6/30/25.

M. Rocah

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

13. [109556](#) **District Attorney** - Enter into a grant agreement with the New York State Division of Criminal Justice Services to accept a grant in an amount not to exceed \$2,250,692 in State Funds for the District Attorney's Office to operate the Aid to Prosecution Program, for the period from 4/1/24 -3/31/25.

M. Rocah

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

14. [109506](#) **Public Safety** - Enter into an agreement with the Westchester County Health Care Corporation ("WCHCC"), whereby WCHCC would grant the County a license to allow the Department to conduct police recruit training on WCHCC's premises located at 100 Woods Road in Valhalla, for a five year term commencing upon execution of the agreement by both parties, at no cost to the County and the County will be obligated to indemnify, defend, and hold WHCC harmless as listed.

T. Raynor

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

15. [109540](#) **Parks** - Enter into a "Non-Objection Notice" agreement with the Consolidated Edison Company of New York, Inc., 4 Irving Place, New York, New York, pursuant to which Con Edison will not object to the County's use of a portion of Con Edison's easement area in the City of New Rochelle located adjacent to New Rochelle Harbor and commonly known as Neptune Park, for the temporary relocation of a parking lot for visitors to the park, while the County undertakes a capital project to rehabilitate the Glen Island Bridge and the term of the agreement shall be coterminous with the duration of the capital project.

K. O'Connor

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

16. [109544](#) **Parks** - Amend a license agreement with Pelham Community Rowing Association, Inc., in order to authorize Pelham Community Rowing Association, Inc., to replace the existing ramp and floating dock with a new ramp and floating dock, at no cost to the County.

K. O'Connor

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

17. [109515](#) **DPW/Transportation** -Contract No. 24-201 for Janitorial Services at District Offices, 25 Moore Avenue and 750 Washington Street, Mount Kisco and Peekskill, New York. Award to the Low Bidder, Apple Maintenance Services Inc. (MBE), Elmsford, NY, in the amount of \$205,778.96. (5 bids)

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

18. [109523](#) **DPW/Transportation / County Executive/Ctywide Admin Svc** - Enter into a five (5) year License Agreement with Consolidated Edison Company of New York, Inc., commencing retroactively on 1/1/22 - 12/31/26, for six (6) utility crossings along the Putnam Right-of-Way, at the listed annual license fee rates.

H. Greechan  
C. Steers

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

19. [109551](#) **DPW/Transportation** - Contract No. 22-526 for Rehabilitation of Weaver Street Pumping Station, Mamaroneck Valley Sanitary Sewer District, Town of Mamaroneck, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

20. [109571](#) **DPW/Transportation** - Contract No. 22-511-Rev., for Parking Garage Rehabilitation - Phase II, Michaelian Office Building, 148 Martine Avenue, White Plains, New York. Award to the Low Bidder, Mace Contracting Corporation (MBE), New Rochelle, NY, in the amount of \$34,874,750. (6 bids)

H. Greechan

**Held over by the County Executive.**

21. [109569](#) **DEF** - Emergency Contract dated 10/26/23, Agreement No. EF-2407 with Northeast Remsco Construction for bypass installation and removal in connection with emergency repairs to the Tarrytown Forcemain, Village of Tarrytown, Westchester County, New York, for a term commencing on 7/29/24 - 7/28/25, in a total not-to-exceed amount of \$3,510,810.

V. Kopicki

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 07/18/2024