



Kenneth W. Jenkins  
County Executive

Department of Social Services

Leonard G. Townes  
Commissioner

112501

DATE: November 18, 2025

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Leonard G. Townes, Commissioner  
Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with North American Family Institute Connecticut, Inc. pursuant to which it will provide its Enhanced Family Wraparound Program, for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$425,000.

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Authorization is requested for the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement (DSS6009-26) with North American Family Institute Connecticut, Inc. ("NAFI CT"), pursuant to which NAFI CT will provide its Enhanced Family Wraparound Program, for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$425,000, to be paid on a monthly basis pursuant to an approved budget and subject to appropriation (the "Agreement").

The services to be provided pursuant to this Agreement will serve a public purpose by providing intensive prevention services to parents, relative caregivers and/or adoptive parents, with a focus on children's safety and family stability. NAFI CT Enhanced Family Wraparound staff will connect families with community resources to respond to unmet needs in order to minimize stress and reduce risk of abuse or neglect to children.

The goals and objectives of this Agreement are to support families through intensive in-home intervention. In-home therapy produces the following positive impacts for clients:

- Allowing the clinician to engage in assertive outreach for clients who may be initially resistant (for example, adolescents) or who may not initially see the benefits of the service.
- Eases the burden for caregivers and parents who may have multiple children at home, or children with special needs. The program can assist parents and caretakers with navigating childcare options in the community thereby allowing them access to attend clinic/community-based supportive services regularly.
- Parenting and relationship interventions are more effective with in-home treatments because they occur in a live laboratory for learning. The therapist can witness firsthand

how a conflict can develop allowing a tailored treatment to be developed in accordance with the family's specific needs.

- In-home therapy is also highly effective for persons with social phobias or depression or even health and mobility concerns (as can often be the case with grandparents caring for their grandchildren) which may prevent them from leaving their home.
- Expanding the program increases capacity to provide families with In-Home Mental Health treatment as we start aligning with the Family First Act Prevention Service requirements.
- Servicing and supporting families in their homes, helps families maintain children safely at home and reduces the costly foster care and residential placements of children and youth.

The goals and objectives of this Agreement are in the best interest of the County as the services provided through the Enhanced Family Wraparound Program will support the need for children to be maintained in their home communities, with their birth families whenever possible, and build on the strengths of the birth parents or relative caregivers to create a stable environment in which children can thrive.

The goals and objectives will be tracked and monitored using performance measurement indicators developed by the Department. The Program Office will be responsible for setting the milestones and tracking the program's achievements by reviewing the performance reports submitted by the vendor. Other monitoring efforts will include periodic review of records and site visits.

Based on the Performance Measurement Indicators, the Department is able to report that from January 1, 2025 through September 30, 2025, NAFI CT is on track to exceed program capacity this year. NAFI CT served 22 families and 50 children as of September 2025. In addition, the program surpassed its target goal of 83% by achieving an impressive 99% in the number of families who were able to maintain their child safely at home rather than in out-of-home placements. Furthermore, it exceeded the 80% target for program participants who did not receive an indicated report of child abuse while undergoing services.

The procurement of this Agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) xviii thereof. It should be noted that this Agreement is not subject to the competitive procurement requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (formerly, the Grants Management Common Rule), as the federal funding for this program falls under Social Services Block Grant.

Accordingly, the County of Westchester is hereby requesting authority to enter into an agreement with North American Family Institute Connecticut, Inc. for the aforesaid purpose.

An appropriate resolution requesting your Honorable Board's approval is attached herewith.

LGT/MBG/ms

Attachment

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement (DSS6009-26) with North American Family Institute Connecticut, Inc. ("NAFI CT"), pursuant to which NAFI CT will provide its Enhanced Family Wraparound Program, for the period from January 1, 2026 through December 31, 2026, for an amount not to exceed \$425,000, to be paid on a monthly basis pursuant to an approved budget (the "Agreement"); and be it further

RESOLVED, that this Agreement is subject to County Appropriation; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to NAFI CT, then NAFI CT shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

**1. Account to be Charged/Credited:**

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5960		\$425,000

**2. Budget Funding Year(s):** 2026

Start Date: January 1, 2026

End Date: December 31, 2026

(Must match resolution)

**3. Funding Source:**

Federal	22%	CFDA#(s)	93.667		
State	48%	State ID#(s)	N/A		
Operating/ Tax Levy	30%				
Capital	N/A				

**4. Total NTE: \$425,000**

(Must match resolution)