



# **County of Westchester**

## **Board of Acquisition and Contract**

### **Meeting Minutes**

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**Thursday, September 7, 2023**

**11:00 AM**

**County Executive Conference Room  
Michaelian Office Building**

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#### **Roll Call**

**Present:** Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

#### **Attendees:**

Deputy Commissioner of Finance  
Board of Legislators  
Board of Legislators  
Board of Legislators  
Secretary BAC  
Assistant Secretary BAC

Cesar Vargas  
Greg Casciato  
Lisa Hochman  
Dylan Tragni  
Raymond Sculky  
Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, "The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.**

**For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today's meeting in person to come to this conference room?"**

**Mr. Sculky said, "Yes I have."**

#### **Acquisition & Contract.**

Minutes of the meeting 8/31/23 and the SEQR Review for agenda items.

R. Sculky

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. [103035](#) **County Executive/Office of Tourism** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with HelmsBriscoe Performance Group, Inc., 20875 N. 90th Place, Scottsdale, Arizona 85255, for the provision of various tourism marketing services to promote Westchester County to meeting planners and their attendees, for a term commencing on 8/1/23 - 7/31/24, for an amount not-to-exceed \$7,350.

N. Caputo

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

2. [103031](#) **Board of Legislators** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Yonkers South Broadway District management Association, Inc., D/B/A South Broadway BID.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

3. [103032](#) **Board of Legislators** - Enter into an agreement with Yonkers South Broadway District Management Association, Inc. D/B/A South Broadway BID for the provision of community events in the area surrounding South Broadway in Yonkers, for the period of 1/1/23 - 12/31/23, in an amount not to exceed \$40,660.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

4. [103103](#) **Board of Legislators** - Enter into an agreement with the Northeast STEM Starter Academy at Mt. Vernon, Inc., for which Northeast Stem will provide its Summer STEM Camp program, for a term commencing 1/1/23 - 12/31/23, and in consideration for services rendered, Northeast STEM shall be paid an amount not to exceed \$43,752, half due and payable upon contract execution and half due and payable on or about 10/1/23.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

5. [102815](#) **Planning** - Enter into an agreement with the Town of Cortlandt, to conduct an in kind replacement of the playground equipment and add a walking path at the Cortlandt Waterfront Park in the Town that will benefit the low and moderate income residents in the area, for a term commencing on 9/1/23 - 8/30/24, for a not to exceed amount of \$200,000 in Community Development Block Grant Program funding.

B. Lopez

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

6. [103088](#) **Social Services** - Amend a grant agreement with the New York State Office of Children and Family Services to accept a grant in the amount of \$120,000, for which the County will hire two full time Family Peer Advocates to staff the Mobile Crisis Response Program, from 5/1/22 - 4/30/23, in order to: **1)** extend the termination to a new termination date of 4/30/24 (DSS6044-A-22; the "First Amendment") and; **2)** enter into an agreement with Family Ties of Westchester, Inc. for the Parent to Parent Mobile Stabilization and Mediation Program to implement the County work plan under the Grant, in an amount not to exceed \$120,000, from 5/1/23 - 4/30/24 and, all other terms and conditions of the Grant Agreement shall remain in full force and effect.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

7. [103089](#) **Social Services** - Amend an agreement with the New York State Office of Children and Family Services, to accept a grant in the amount of \$200,000 for the hiring of essential staff to implement and operate the County's Mobile Crises Response Program, from 1/1/22 - 12/31/22, in order to extend the termination date to 3/31/24. (DSS6043-A-22; the "First Amendment")

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

8. [102850](#) **Senior Programs and Services - a)** Amend a resolution approved on 9/1/22 to enter into an agreement with Family Service Society of Yonkers to provide Family Caregiver Support Services under Title III-E of the Older Americans Act, as amended, and its implementing regulations, for the period commencing on 5/1/22 - 12/31/22, in an amount not-to-exceed \$31,170 in federal funds in order to correct and reflect that each additional one-year period is an Extension Term; and **b)** amend an agreement with Family Service Society of Yonkers for the provision of the aforementioned services in order to exercise the first of four additional one-year periods in order to extend the term of the agreement, for the period commencing retroactively on 1/1/23 - 12/31/23, in an amount not-to-exceed \$45,100 in federal funds.

M. Carpenter

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

9. [102852](#) **Senior Programs and Services -** Amend grant agreements with the State of New York, acting by and through its New York State Office for the Aging, for the following programs: the Community Services for the Elderly Program ("CSE"), the Expanded In-home Services for the Elderly Program ("EISEP"), the UNMET Need Program ("UNMET NEED"), the Wellness in Nutrition Program ("WIN"), and the Nutrition Service Incentive Program ("NSIP"), in order to: **(i)** retroactively reduce the funding amount allocated for the combined WIN/NSIP Grant Agreements from \$1,301,964 to \$1,182,964, in order to correct a clerical error; **(ii)** retroactively increase funding under the CSE Grant Agreement by \$44,951, in order to reflect a previous funding increase thereunder, **(iii)** retroactively increase funding under the CSE Grant Agreement by \$197,620, under the EISEP Grant Agreement by \$19,270, under the combined WIN/NSIP Grant Agreements by \$229,813, and **(iv)** retroactively extend the term of the EISEP and UNMET NEED Grant Agreements from 4/1/23 - 12/31/23.

M. Carpenter

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

10. [102853](#) **Senior Programs and Services** - Amend a 6/30/22 resolution to enter into agreements with the agencies listed in Schedule "A", to provide homemaker and housekeeper services, with the option to provide consumer directed in-home services, to frail, homebound County seniors under the Expanded In-Home Services for the Elderly Program, for a period commencing retroactive to 4/1/22 - 3/31/23, for a total aggregate amount not-to-exceed \$2,242,099.50 for all Contractors providing the Programs, comprised of \$1,681,572.50 in State funds and \$560,527 in County tax dollars, is hereby amended in order to retroactively increase the State funds by \$169,270 from \$1,681,572.50 to \$1,850,842.50 and County tax dollars by \$50,000 from \$560,527 to \$610,527, thereby increasing the total aggregate not-to-exceed amount authorized under the 6/30/22 Resolution for all Contractors providing the Programs by \$219,270, from \$2,242,099.50 to \$2,461,369.50.

M. Carpenter

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

11. [102527](#) **Consumers Protection** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with John Gaccione to serve as a consultant to the Office of Weight and Measures - Consumer Protection, for a term commencing on 7/1/23 - 6/30/24, for an amount not-to-exceed \$35,000, payable at the rate of \$90.00 per hour.

J. Maisano

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

12. [103064](#) **Community Mental Health** - Enter into a Memorandum of Understanding with the New York State Office of Mental Health, in order to accept grant funds in the amount of \$474,418 for the period commencing retroactively on 9/1/21 - 8/31/23, for which the Department will provide the allowable services in support of Projects for Assistance in Transition from Homelessness ("PATH") for persons who are affected by mental health disabilities and co-occurring substance abuse disorders and who are experiencing homelessness or are at imminent risk of homelessness.

M. Orth

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

13. [103102](#) **College** - Enter into one or more affiliation agreements with Montefiore Nyack Hospital, a member of the Montefiore Health System, for supervised laboratory/clinical education for the Nursing, Respiratory, Radiology and Paramedic Programs for a term commencing on or about 9/1/23 and continuing in full force and effect unless terminated earlier by either party upon written notice.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

14. [102864](#) **Corrections** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Westchester Barber Academy, Inc., for the provision of providing an introduction barber training program to Westchester County Department of Correction inmates at the Department's facilities located in Valhalla, New York, for a term commencing on 10/1/23 - 3/31/24, for an amount not to exceed \$16,050.

J. Spano

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

15. [103091](#) **District Attorney** - Enter into an agreement with Allie Meizlish, PLLC for the provision of consulting services in connection with the creation of programs in order to improve public safety by reducing reoffending, to connect offenders with needed services like drug treatment that will stabilize their behavior, to create more efficient allocation of scarce law enforcement resources that will allow the DA's office to focus on the most serious and harmful crimes, and to increase public trust and perceptions of the legitimacy of government, for the period commencing on 9/14/23 - 9/13/24, in an amount not to exceed \$132,000, with the County having the sole option to extend the agreement for an additional period of one year.

M. Rocah

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

16. [102943](#) **Parks / County Executive/Ctywide Admin Svc** - Amend a three-party Cooperation and Maintenance Agreement with the State of New York, acting by and through the Commissioner of Parks, Recreation and Historic Preservation and the Jay Heritage Center ("JHC"), a not-for-profit educational corporation located in Rye, New York, for the development, management, operation, maintenance, security and administration of the Jay Property by JHC for park and recreational uses, in order for the County to exercise its option to renew the term of the agreement for an additional ten (10) years term and modify some of the JHC maintenance responsibilities.

K. O'Connor  
C. Steers

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

17. [102806](#) **DPW/Transportation** - Enter into Agreement No. 23-928 with Mott MacDonald NY, Inc. Tarrytown, in connection with Engineering Services for the Rehabilitation of North Division Street/South Street (C.R. #63II) and East Main Street/West Main Street (C.R. #25/25I), City of Peekskill, New York. The Consultant shall provide design and construction administration services associated with this project, for a total compensation of \$531,500 and that the agreement shall commence upon the Consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be 12/31/28. Approval of Advance Testing Company, Inc., Campbell Hall, NY; AWP Safety, North Canton, Ohio; and JPCL Engineering LLC, an MBE and WBE firm, Hillsboro Township, NJ, as subconsultants.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

18. [102828](#) **DPW/Transportation** - Contract No. 14-530 with ECCO III Enterprises, Inc., Yonkers, for Pump Station Upgrades, North Yonkers Pump Station, Yonkers, New York. Acceptance of completed work and approval of Final Contract Amount of \$8,815,579.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

19. [102830](#) **DPW/Transportation** - Enter into a Grant Agreement with the State of New York Governor's Traffic Safety Committee for Westchester's Plan4Safety Community Awareness Program, whereby the County will receive \$206,847, for the period 10/1/23 - 9/30/24 to conduct the sixteenth phase of the project, including without limitation traffic safety programs, such as, occupant restraint safety, safe driving, bicycle/pedestrian safety and traffic injury prevention. (Agreement No. 23-931)

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

20. [102933](#) **DPW/Transportation** - Contract No. 22-507 with Sun-Dance Energy Contractors, Inc. d/b/a Markley Mechanical for Warehouse Ventilation and Associated Work, 450 Saw Mill River Road, Ardsley, New York. Approval of Automated Control Logic Inc., Thornwood, NY, as a subcontractor.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

21. [103037](#) **DPW/Transportation** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Arcadis, A California Partnership, which was formerly known as IBI Group, a California Partnership. (Agreement No. DOTCAP01-22)

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

22. [103038](#) **DPW/Transportation** - Amend Agreement No. DOTCAP01-22 with Arcadis, a California Partnership, which was formerly known as IBI, a California Partnership, pursuant to which Arcadis was to provide consulting services for the development of a system-wide operational technology systems upgrade for the Department of Public Works and Transportation, from 1/1/22 - 12/31/26, for an amount not-to-exceed \$84,300, by, **a)** increasing the amount by \$19,700, to an amount not-to-exceed \$104,000, in order to pay for additional hourly services, and **b)** modifying its budget in order to allocate the additional costs.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**



23. [103077](#) **DPW/Transportation** - Amend Agreement No. DOTCAP06-02A with Conduent Transport Solutions, Inc., for the implementation of a computer-aided dispatch and automatic vehicle location system for the County's Bee-Line Bus System, in order to extend the term from 8/6/23 - 8/7/24, to continue supporting the system, and increase the fee by \$439,939, to a new amount not to exceed \$14,816,177.21.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

24. [103074](#) **DPW/Transportation** - To obtain a proposal and to negotiate a fee with Hazen and Sawyer, D.P.C., 1 North Lexington Avenue, Suite 1525, White Plains, New York 10601, for engineering services for the Replacement of Tarrytown Forcemain (Phase II) and Route 119 Gravity Sewer, Saw Mill Sanitary Sewer District, Villages of Tarrytown and Elmsford, New York. (Agreement No. 23-932)

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

25. [103075](#) **DPW/Transportation** - Contract No. 22-504 for Annex Courtroom Door Replacement and Air Return Modification, Richard J. Daronco Westchester County Courthouse, 111 Dr. Martin Luther King, Jr. Boulevard, White Plains, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 09/07/2023