



Kenneth W. Jenkins  
County Executive

Department of Senior Programs and Services

Mae Carpenter  
Commissioner

**113749**

**DATE:** May 12, 2026

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Authority for the County of Westchester to enter into two (2) grant agreements with the State New York, acting by and through its Office for the Aging, to accept grant funds made available to the County under (i) the Health Insurance Information, Counseling and Assistance Program, for a term commencing retroactively on April 1, 2025 and continuing through March 31, 2026, in an amount not to exceed \$59,174.00, and (ii) the Medicare Improvements for Patients and Providers Act, for a term commencing retroactively on September 1, 2025 and continuing through August 31, 2026, in an amount not to exceed \$79,766.00.

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into two (2) grant agreements (individually a "Grant Agreement", and collectively the "Grant Agreements") with the State of New York, acting by and through its Office for the Aging ("NYSOFA"), to accept grant funds made available to the County under, (i) the Health Insurance Information, Counseling and Assistance Program ("HIICAP"), for a term commencing retroactively on April 1, 2025 and continuing through March 31, 2026, and (ii) the Medicare Improvements for Patients and Providers Act ("MIPPA"), for a term commencing retroactively on September 1, 2025 and continuing through August 31, 2026. Both Grant Agreements are comprised of federal and state funds, in the total aggregate not-to-exceed amounts set forth below, and in the individual amounts specified in the budget boxes in the attached Resolution.

**Grant Amounts**

<b>HIICAP</b>	<b>MIPPA</b>
\$59,174.00	\$79,766.00

## **1. HIICAP:**

The proposed HIICAP Grant Agreement will serve a public purpose by providing funding to educate and assist the elderly population within the County on Medicare and other important health insurance issues.

The goals and objectives of the proposed HIICAP Grant Agreement are to provide Medicare information through outreach, education, empowerment, information, and advocacy to Westchester residents, including individuals nearing or recently reaching 65 years of age, seniors aged 65 and up, the disabled, caregivers, and the professional case managers and social workers who deal with these populations.

The goals and objectives of the proposed HIICAP Grant Agreement are in the best interest of the County with respect to public health and the environment because it will allow Westchester to help Medicare beneficiaries obtain needed medications that their Medicare Part D plans may, for a variety of reasons, not provide.

The goals and objectives of the proposed HIICAP Grant Agreement will be tracked and monitored through a review of responses to Department evaluation letters sent to individuals who have been counseled and through a review of evaluation forms collected from attendees of group Medicare information sessions. An annual evaluation will be conducted, and monthly reports will be submitted and reviewed to ensure that program goals are being met.

## **2. MIPPA:**

The proposed MIPPA Grant Agreement will serve a public purpose by providing funding to educate and assist the elderly population within the County on Medicare and other important health insurance issues. Specifically, this funding will be used to connect low-income seniors with benefit programs to which they are entitled. For example, the Medicare Savings Plan is a program that will pay for low-income beneficiaries' Part B Premiums on a monthly basis. These funds are used to screen, identify, and assist seniors who are eligible for the Medicare Savings Plan program, and the Extra Help program, with the application process. These programs are designed to save seniors money.

The goals and objectives of the proposed MIPPA Grant Agreement are to provide outreach, education, empowerment, information, and advocacy for residents of Westchester County who are nearing or have recently reached 65 years of age, seniors aged 65 and up, the disabled, caregivers, and the professional case managers and social workers who deal with these populations.

The goals and objectives of the proposed MIPPA Grant Agreement are in the best interests of the County with respect to public health because these grant funds will allow the Department to help Medicare beneficiaries enroll in benefit programs for which they are eligible and save money that they can use to maintain their homes, purchase food, and obtain needed medications that their Medicare Part D plans may, for a variety of reasons, not provide.

The goals and objectives of the proposed MIPPA Grant Agreement will be tracked and monitored through a review of responses to Department evaluation letters sent to individuals who have been assisted and through a review of evaluation forms collected from attendees of group Medicare information sessions. An annual evaluation will be conducted, and monthly reports will be submitted and reviewed to ensure that program goals are being met.

The Grant Agreements with NYSOFA are for the acceptance of grant funds and, as such, are not procurements of goods and services.

I certify that my Department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, I respectfully recommend your Honorable Board’s approval of the attached Resolution.

MC/BL/mcz

Att.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/28/2026 - RAYMOND SCULKY SECRETARY

**RESOLUTION**

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

**RESOLVED**, that the County of Westchester (the “County”), acting by and through its Department of Senior Programs and Services, is hereby authorized to enter into two (2) grant agreements (collectively the “Grant Agreements”) with the State of New York, acting by and through its Office for the Aging (“NYSOFA”), to accept grant funds made available to the County under, (i) the Health Insurance Information, Counseling and Assistance Program, for a term commencing retroactively on April 1, 2025 and continuing through March 31, 2026, and (ii) the Medicare Improvements for Patients and Providers Act, for a term commencing retroactively on September 1, 2025 and continuing through August 31, 2026. Both Grant Agreements are comprised of federal and state funds, in the total aggregate not-to-exceed amounts set forth below, and in the individual amounts specified in the budget boxes attached to this Resolution:

**Grant Amounts**

<b>HIICAP</b>	<b>MIPPA</b>
\$59,174.00	\$79,766.00

; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

[BUDGET BOXES TO FOLLOW]

APPROVED BOARD OF ACQUISITION & CONTRACTS - 05/28/2026 RAYMOND S. SUK, SECRETARY

Grant Agreements: \$138,940.00

Account to be Credited	Fund	Dept	Major Program, Program & Phase Or Unit	Sub-Unit	Object/ Sub-Object	Trust Account	Dollars
HIICAP - Federal	263	85	A945	GRNT	9853	T945	\$44,477
HIICAP - State	263	85	A945	GRNT	9854	T945	\$14,697
MIPPA - Federal	263	85	A962	GRNT	9853	T962	\$79,766
Aggregate Amount							\$138,940

Budget Funding Year(s)    Unit A945    2025 - 2026    Start Date: 4/1/2025    End Date: 3/31/2026  
 (must match resolution)    Unit A962    2025 - 2026    Start Date: 9/1/2025    End Date: 8/31/2026

Funding Source	County Tax Dollars	<u>\$0</u>
	State Aid:	<u>\$14,697.00</u>
<u>\$138,940.00</u>	Federal Aid:	<u>\$124,243.00</u>
(must match resolution)		

APPROVED BOARD OF ACQUISITION & CONTRACT    05/28/2026    RAYMOND SULLIVAN, SECRETARY