



**Office of the District Attorney**  
**County of Westchester**

**MEMORANDUM**

**OnBase ID# 112637**

Date: December 4, 2025

To: Board of Acquisition and Contract

From: Susan Cacace  
District Attorney

Re: Amending a resolution that authorized the County to exercise its first option under an agreement with Data Vision Group, LLC, pursuant to which it was to provide custom programming, implementation, and support and maintenance services for a new enterprise case management system, now known as 'PRO', in order to, 1.) modify the date on which the first option period would commence, and 2.) reduce the costs for services during the first option period.

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By a resolution approved on October 24, 2025 (the "Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through the Office of the District Attorney (the "WCDA"), to exercise its first option under an agreement with Data Vision Group, LLC ("DVG") pursuant to which DVG was to provide custom programming, implementation, and support and maintenance services for a new enterprise case management system, which is now known as 'PRO', that was to replace the WCDA's then-existing case management system, for a total amount not-to-exceed \$1,413,225.50, for a term that commenced upon execution and was to continue through certain warranty and maintenance periods, (the "Agreement") and therefore amend the Agreement in order to, 1.) extend the term of the Agreement by one (1) year, to a new termination date of May 31, 2026; 2.) increase the not-to-exceed amount of the Agreement by \$133,514.27, to pay for the services to be rendered during the extended term; 3.) specify that the County would have one (1) remaining one (1) year option (the "First Amendment").

The First Amendment has not yet been executed. As noted in the Resolution, at the time that authorization was request, the County believed that the parties were in agreement that the initial term of the Agreement, overall, did not conclude until May 31, 2025. However, the WCDA has learned that DVG has determined that said term concluded on December 31, 2024. The WCDA now agrees with DVG's determination about the date on which the initial term concluded. Accordingly, this will impact the date on which the first option period would commence.

In addition, the County determined that the costs for services during the first option term are to be lower than what was initially specified.

Therefore, the County respectfully requests that your Honorable Board amend the Resolution in order to, 1.) modify the date on which the first option period would commence, and 2.) reduce the costs for services during the first option period, by replacing the first 'RESOLVED' clause of the Resolution with the following:

**"RESOLVED**, that the County of Westchester (the "County"), acting by and through the Office of the District Attorney (the "WCDA"), is hereby authorized to exercise its first option under an agreement with Data Vision Group, LLC ("DVG"), pursuant to which DVG was to provide custom programming, implementation, and support and maintenance services for a new enterprise case management system, which is now known as 'PRO, that was to replace the WCDA's then-existing 'Criminal History Info and Events File' case management system, for a total amount not-to-exceed \$1,413,225.50, for a term that commenced upon execution and ultimately continued through December 31, 2024, with the County having the option, in its sole discretion, to extend the term by up to two (2) additional one (1) year terms, after the conclusion of the initial years of support and maintenance, in order to obtain support and maintenance for PRO for an additional period, for the following costs:

Option Term #1 — Year 3 of 'Maintenance' — TOTAL: \$116,751.00

Option Term #2 — Year 4 of 'Maintenance' — TOTAL: \$120,253.00

; (the "Agreement") and therefore amend the Agreement in order to, 1.) extend the term of the Agreement by one (1) year, to a new termination date of December 31, 2025; 2.) increase the not-to-exceed amount of the Agreement by \$116,751.00, to pay for the services to be rendered during the extended term; 3.) specify that the County will have one (1) remaining one (1) year option; and be it further"

Except as specifically described above, all terms and conditions of the Resolution will remain in full force and effect.

I respectfully recommend the adoption of the attached resolution.

SC/OK/bdm/nm

## **RESOLUTION**

Upon a communication from the District Attorney, be it hereby

**RESOLVED**, that the resolution approved on October 24, 2025, which authorized the County of Westchester (the "County"), acting by and through the Office of the District Attorney (the "WCDA"), to exercise its first option under an agreement with Data Vision Group, LLC ("DVG") pursuant to which DVG was to provide custom programming, implementation, and support and maintenance services for a new enterprise case management system, which is now known as 'PRO', that was to replace the WCDA's then-existing case management system, for a total amount not-to-exceed \$1,413,225.50, for a term that commenced upon execution and was to continue through certain warranty and maintenance periods, (the "Agreement") and therefore amend the Agreement in order to, 1.) extend the term of the Agreement by one (1) year, to a new termination date of May 31, 2026; 2.) increase the not-to-exceed amount of the Agreement by \$133,514.27, to pay for the services to be rendered during the extended term; 3.) specify that the County will have one (1) remaining one (1) year option, (the "Resolution") is hereby amended in order to, 1.) modify the date on which the first option period would commence, and 2.) reduce the costs for services during the first option period, by replacing the first 'RESOLVED' clause of the Resolution with the following:

**RESOLVED**, that the County of Westchester (the "County"), acting by and through the Office of the District Attorney (the "WCDA"), is hereby authorized to exercise its first option under an agreement with Data Vision Group, LLC ("DVG"), pursuant to which DVG was to provide custom programming, implementation, and support and maintenance services for a new enterprise case management system, which is now known as 'PRO', that was to replace the WCDA's then-existing 'Criminal History Info and Events File' case management system, for a total amount not-to-exceed \$1,413,225.50, for a term that commenced upon execution and ultimately continued through December 31, 2024, with the County having the option, in its sole discretion, to extend the term by up to two (2) additional one (1) year terms, after the conclusion of the initial years of support and maintenance, in order to obtain support and maintenance for PRO for an additional period, for the following costs:

Option Term #1 — Year 3 of maintenance — TOTAL: \$116,751.00

Option Term #2 — Year 4 of maintenance — TOTAL: \$120,253.00

; (the "Agreement") and therefore amend the Agreement in order to, 1.) extend the term of the Agreement by one (1) year, to a new termination date of December 31, 2025; 2.) increase the not-to-exceed amount of the Agreement by \$116,751.00, to pay for the services to be rendered during the extended term; 3.) specify that the County will have one (1) remaining one (1) year option; and be it further

; and be it further

**RESOLVED**, that except as specifically hereby amended, all terms and conditions of the Resolution shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this resolution.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	37	707Z	4420	707	\$116,751.00

Budget Funding Year(s): 2025  
(must match resolution)

Start Date: 01/01/25

End Date: 12/31/25

Funding Source

\$116,751.00

(must match resolution)

Tax Dollars: \_\_\_\_\_

State Aid: \$116,751.00

Federal Aid: \_\_\_\_\_

Other: \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACTS - 12/16/2025 - RAYMOND SCULKY, SECRETARY