

ONBASE ID #112328

TO: Honorable Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: October 24, 2025

RE: Authority to amend an agreement with White Plains Bus Company, Inc., d/b/a Suburban Paratransit Service, Inc., for the provision of traditional paratransit services with technology enhancements, for a period from January 1, 2022 through December 31, 2026, for an amount not to exceed \$73,062,000.00 (Contract # DOTOP03-22), to increase the not to exceed amount by \$73,378.00, for the provision of traditional paratransit service during Thanksgiving and Christmas holidays for calendar year 2025.

On November 18, 2021, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Public Works and Transportation (the "Department"), to enter into an agreement - DOTOP03-22 (the "Agreement") with White Plains Bus Company Inc., d/b/a Suburban Paratransit Service, Inc. ("WPBC"), for the provision of traditional paratransit services, for a five-year period, from January 1, 2022 through December 31, 2026, for an amount not to exceed \$70,155,000.00, with the County having the sole option to renew the term of the Agreement for one additional five year term. The Agreement was subsequently executed.

On June 30, 2022, your Honorable Board authorized the County to amend the Agreement ("First Amendment") in order to (i) temporarily increase the per trip rate by \$5.00 for the period retroactive to June 1, 2022 through September 5, 2022, which period could be extended, or for any other periods during the term of the Agreement, at the County's sole discretion, which \$5.00 increase was in addition to the then applicable per trip rates (ii) reimburse WPBC in the amount of \$5.00 for each trip ticket collected; and (iii) authorize WPBC to keep all cash fares collected whether from eligible riders or their companions, in accordance with the terms of the Request for Proposals issued by the County on June 25, 2021, as amended, in order to compensate paratransit services riders residing in Westchester who were struggling with added financial burdens associated with rising inflation and reimburse WPBC for trip tickets collected.

On August 5, 2024, your Honorable Board authorized the County to further amend the Agreement (“Second Amendment”) in order to, among other things:

(i) increase the not to exceed amount under the Agreement by \$2,907,500.00, from \$70,155,000.00 to \$73,062,500.00, to accommodate an increase of \$4.00 to the 2024 calendar year per trip rate, from \$42.23 to \$46.23, effective as of January 1, 2024, and an increase to the original per trip rates for calendar years 2025 and 2026, as follows:

<u>Calendar Year</u>	<u>2025</u>	<u>2026:</u>
Original Per Trip Rate	\$43.91	\$45.67
Revised Per Trip Rate	\$48.07	\$50.00

and;

(ii) require WPBC to hire 10 to 15 new drivers to increase the number of runs per day to improve WPBC’s current on-time performance particularly during the peak hours of service, to compensate WPBC for costs associated with lower ridership, inflation and improve WPBC’s on-time performance.

Since the new Liberty Lines contract went into effect on January 1, 2025, requiring fixed-route bus service on Thanksgiving and Christmas holidays, as a result, it is now required that Westchester County offers complementary paratransit service on those days to conform with mandates of the Americans with Disabilities Act of 1990 (ADA) service requirements.

Accordingly, approval of your Honorable Board is requested to authorize the County to further amend the Agreement (“Third Amendment”) to increase the not to exceed amount under the Agreement by \$73,368.00, from \$73,062,500.00 to \$73,135,868.00, in order to require WPBC to operate traditional paratransit service within the County on Thanksgiving and Christmas holidays for calendar year 2025, at a rate not to exceed \$36,689.00 per day (\$73,378.00 for both days).

Except as specifically amended hereby, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

The goal and objective of the proposed Third Amendment, is to continue to provide for the safety and welfare of County residents using traditional paratransit services within the County, including during Thanksgiving and Christmas holidays for calendar year 2025. Authority to exempt this Third Amendment from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)xxi thereof, has been granted by your Honorable Board in accordance with a separate resolution of even date herewith.

In view of the continuing importance of the paratransit program to the County residents, I urge approval of the attached proposed Resolution.

HJG/cmc
Attachment

RESOLUTION

Contract No. DOTOP03-22 Third Amendment

Upon a communication from the Commissioner of Public Works and Transportation, be it hereby:

RESOLVED, that the County is authorized to amend the agreement (DOTOP03-22) with White Plains Bus Company Inc. d/b/a Suburban Paratransit Service, Inc. ("WPBC") for the provision of paratransit services with technology enhancements, for a five year period from January 1, 2022 through December 31, 2026, in an amount not to exceed \$73,062,000.00, with the County having the sole option to extend the term of the Agreement for one additional five year period, to increase the not to exceed amount under the agreement by \$73,378.00, from \$73,062,500.00 to \$73,135,878.00, in order to require WPBC to operate traditional paratransit service within the County on Thanksgiving and Christmas holidays for calendar year 2025, at a rate not to exceed \$36,689.00 per day (\$73,378.00 for both days); and be it further

RESOLVED, that all other terms and conditions of the Agreement shall remain unchanged; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original Agreement	\$70,155,000.00
First Amendment	\$ 0.00
Second Amendment	\$ 2,907,500.00
<i>This Amendment</i>	<i>\$ 73,378.00</i>
TOTAL	<i>\$73,135,878.00</i>

Contract DOTOP03-22-
Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
101	44	2100	4925	n/a	\$73,378 (2025)

Budget Funding Year(s): 2022-2026 Start Date: 1/1/2022 End Date: 12/31/2026
(must match resolution)

Funding Source: Tax Dollars: \$73,378.00
State Aid: _____
\$73,378.00 Federal Aid: _____
(must match resolution) Other: _____