



George Latimer, County Executive  
Leonard G. Townes, Commissioner  
Department of Social Services

**103089**

DATE: August 28, 2023

TO: Board of Acquisition and Contract

FROM: Leonard G. Townes  
Commissioner, Department of Social Services

SUBJECT: Authority to amend a grant agreement with the New York State Office of Children and Family Services for the hiring of essential staff to implement and operate the Mobile Crisis Response Program in order to extend the termination date from December 31, 2022 to March 31, 2024.

---

By resolution approved on September 1, 2022, your Honorable authorized the County of Westchester ("County"), acting by and through the Department of Social Services ("Department"), to enter into an agreement with the New York State Office of Children and Family Services ("OCFS") to accept a grant in the amount of \$200,000 for the hiring of essential staff to operate the County's Mobile Crisis Response Program for the term January 1, 2022 through December 31, 2022 (the "Grant Agreement"). The grant agreement was subsequently executed.

OCFS informed the Department that it has extended the term of the essential staffing grant for the County's Mobile Crises Response Program through March 31, 2024 in order to optimize utilization of the grant funds that were unexpended due to the delay of onboarding the staff for the Mobile Crises Unit. Accordingly, authority is now respectfully requested from your Honorable Board for the County to amend the grant agreement with OCFS for the essential staffing for the Mobile Crises Response Program for the purpose of extending the termination date from December 31, 2022 to March 31, 2024. (DSS6043-A-22 the "First Amendment")

The proposed First Amendment to the Grant Agreement will support the Department by providing additional time to onboard the essential staff for the County's Mobile Crisis Response Program that includes one full-time Clinician, one full-time Behavioral Specialist, and one full-time Driver. These positions will ensure that County's Mobile Crisis Van will have qualified staff to effectively deliver in house crisis stabilization, de-escalation, and mediation support to customers of the Department's Child Welfare Programs.

The proposed First Amendment of the Grant Agreement with OCFS does not constitute a procurement and therefore, the provisions of the Westchester County Procurement Policy do not apply.

The goal and objective of the proposed First Amendment to the Grant Agreement will be tracked and monitored by the Department.

Except as specifically amended hereby, all other terms and conditions of the Grant Agreement shall remain the same.

Accordingly, authority is hereby requested for the County, acting by and through the Department, to enter into the proposed First Amendment to the Grant Agreement.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/07/2023 - RAYMOND SULKY, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to amend an agreement with the New York State Office of Children and Family Services, ("OCFS") to accept a grant in the amount of \$200,000 for the hiring of essential staff to implement and operate the County's Mobile Crises Response Program in the amount of \$200,000 for the term January 1, 2022 through December 31, 2022 (the "Grant Agreement"), in order to extend the termination date to March 31, 2024 ( DSS6043-A-22; the "First Amendment") and be it further

RESOLVED, that except as amended hereby, all other terms and conditions of the Grant Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/07/2023 - RAYMOND S. SOUKER, SECRETARY

1. Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
					\$0.00

2. Budget Funding Year(s): 2022-24

Start Date: January 1, 2022 End Date: March 31, 2024  
(must match resolution)

3. Funding Source:

Federal	N/A	CFDA#(s)	N/A		
State	N/A	State ID#(s)	N/A		
Operating/ Tax Levy	N/A				
Capital	N/A				

4. Total NTE: \$0.00

(must match resolution)