



Kenneth W. Jenkins  
Westchester County Executive

Department of Finance  
Karin Hablow  
Commissioner

**On Base Doc #111552**

Date: July 22, 2025

To: The Honorable Board of Acquisition and Contract

From: Karin Hablow  
Commissioner of Finance

Re: Authority to enter into an agreement with Triad Group, LLC, for the provision of workers' compensation/job injury claims administration and case management services, for the period commencing on November 1, 2025 through October 31, 2030, for a total amount not to exceed \$3,460,000.00, with the County having the option to renew the agreement for two (2) additional one year periods pursuant to an approved budget.

The County of Westchester (the "County") provides workers' compensation/job injury benefits through a self-insured program provided under Section 6J of the New York State General Municipal Law. On June 5, 2025, the Department of Finance (the "Department") issued a Request for Proposals ("RFP") for workers' compensation/job injury claim administration and case management services for all County employees. The RFP sought proposals from qualified firms for the provision of these services for a five-year agreement, with the County having the option to renew the agreement for two (2) additional one-year terms.

The Department received one proposal from Triad Group, LLC ("Triad") in response to the RFP. After careful review of Triad's proposal with reference to the evaluation criteria set forth in the RFP, it was determined that it would be in the County's best interest to move forward with an agreement with Triad.

Accordingly, authority is respectfully requested for the County, acting by and through the Department, to enter into an agreement ("Agreement") with Triad, pursuant to which Triad will provide workers' compensation/job injury claims administration and case management services for the period commencing on November 1, 2025 through October 31, 2030, with the County having the option to renew the Agreement for two (2) additional one-year periods, for a total aggregate amount not to exceed \$3,460,000.00 for the initial term as detailed below:

<u>Term</u>	<u>Not to Exceed Amount</u>
11/1/25 – 10/31/26	\$680,000.00
11/1/26 – 10/31/27	\$680,000.00

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11/1/27 – 10/31/28	\$695,000.00
11/1/28 – 10/31/29	\$695,000.00
11/1/29 – 10/31/30	\$710,000.00

Should the County wish to exercise its options to renew the Agreement for two (2) additional one-year terms, subject to your Honorable Board's approval, the not to exceed amount per year for the periods 11/1/30 - 10/31/31 and 11/1/31 – 10/31/32 shall be \$710,000.00 and \$725,000.00, respectively.

The proposed Agreement will service a public purpose by enhancing the efficiency and effectiveness of the County's workers' compensation/job injury claim administration and case management services.

The goal and objective of the proposed Agreement is to provide cost effective solutions to monitor, track and administer these cases.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of fiscal responsibility, as the County will continue to have efficient and effective job injury claim administration and case management services and will ultimately reduce the County's worker's compensation-related costs. It should be noted that Triad has provided these services for the County since 2010 and the Department has been very satisfied with the performance of Triad in connection with its current agreement with the County.

The goal and objective of the proposed Agreement will be tracked and monitored by the Department through regular consultations with, and briefings by, Triad on various issues including reducing County expenses associated with medical treatment, controlling costs, exposing any fraud and abuse, and its delivery of appropriate benefits fairly, promptly, and accurately.

I respectfully recommend your approval of the annexed Resolution.

KH/AO/LC

**RESOLUTION**

Upon a communication from the Commissioner of Finance, be it hereby:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with Triad Group, LLC ("Triad"), pursuant to which Triad will provide workers' compensation/job injury claim administration and case management services for the period commencing on November 1, 2025 through October 31, 2030, with the County having the option to renew the Agreement for two (2) additional one-year periods, for a total aggregate amount not to exceed \$3,460,000.00 for the initial term as detailed below:

<u>Term</u>	<u>Not to Exceed Amount</u>
11/1/25 – 10/31/26	\$680,000.00
11/1/26 – 10/31/27	\$580,000.00
11/1/27 – 10/31/28	\$695,000.00
11/1/28 – 10/31/29	\$695,000.00
11/1/29 – 10/31/30	\$710,000.00

; and be it further

**RESOLVED**, that should the County wish to exercise its option to renew the Agreement the two (2) additional one-year periods, subject to the approval of this Honorable Board, the not to exceed amount per year for the periods 11/1/30 - 10/31/31 and 11/1/31 – 10/31/32 shall be \$710,000.00 and \$725,000.00, respectively; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this First Amendment. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right either to terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Triad, then Triad shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the that the County Executive or his duly authorized designee is hereby authorized to take any and all actions and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/credited

Year	Fund	Dept.	Major Program Program & Phase Or Unit	Object/ Sub Object	Trust Account	Activity	Dollars
11/1/25 – 10/31/26	613	57	0008	4280	N/A	N/A	\$680,000.00
11/1/26 – 10/31/27	613	57	0008	4280	N/A	N/A	\$680,000.00
11/1/27 – 10/31/28	613	57	0008	4280	N/A	N/A	\$695,000.00
11/1/28 – 10/31/29	613	57	0008	4280	N/A	N/A	\$695,000.00
11/1/29 10/31/30	613	57	0008	4280	N/A	N/A	\$710,000.00

Budget Funding Year(s) 2025 -2030 Start Date 11/1/2025 End Date 10/31/2030  
 (must match resolution)

Funding Source Tax Dollars \_\_\_\_\_  
 State Aid \_\_\_\_\_  
\$ 3,460,000.00 Federal Aid \_\_\_\_\_  
 (must match resolution) Other 6 J \_\_\_\_\_

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