

109915

**TO:** Board of Acquisition and Contract

**FROM:** Hugh J Greechan Jr., P.E.  
Commissioner of Public Works and Transportation

**DATE:** October 31, 2024

**SUBJECT:** Authority to exercise the County of Westchester's option to extend the term of an agreement with Royal Environmental Services Corp., for one two (2) year option period, extending the term of the agreement through September 14, 2026. (Contract No. WCA21004)

By resolution approved on September 23, 2021, your Honorable Board awarded Contract No. WCA21004 to Royal Environmental Services Corp., ("Contractor") for glycol removal and transport services at the Westchester County Airport ("Agreement") in the amount not to exceed of \$450,000 for the period from September 15, 2021 to September 14, 2024, with the County of Westchester ("County") having the sole option to extend the Agreement for one (1) additional two (2) year option period.

The County now seeks authority from your Honorable Board to exercise the two (2) year renewal option thereby, a.) increasing the amount of the Agreement by \$112,500 from an amount of \$450,000 to \$562,500 and b.) extending the termination date of the Agreement from September 14, 2024 to September 14, 2026.

All other terms and conditions of the Agreement shall remain in full force and effect and unchanged. The services to be performed will benefit the general health and safety of the traveling public and surrounding communities, and protect the watershed by removing glycol contaminated water from the Airport to a sanitary sewer location. The Contractor will respond to the Airport as needed to provide the contracted services.

This Agreement will be overseen by Airport Administration and payment made to the Contractor only upon receipt of an invoice for performance of the scheduled maintenance services and related repairs.

Payment for this Agreement will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

# RESOLUTION

## CONTRACT NO. WCA21004

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

**RESOLVED**, that the County of Westchester is authorized to exercise its two (2) year renewal option for Contract WCA21004 with Royal Environmental Services Corp., P. O. Box 967, Pelham NY 10803 to provide glycol removal and transport services at the Westchester County Airport, and thereby, a.) increase the amount of the Agreement by \$112,500 from an amount of \$450,000 to a new not to exceed amount of \$562,500 and b.) extend the termination date of the Agreement from September 14, 2024 to September 14, 2026; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect and unchanged; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$	450,000
This Amendment	\$	<u>112,500</u>
TOTAL	\$	562,500

### WCA21004

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380		\$ 12,500 (2024)
	161	44	4110	4380		\$ 62,500 (2025)
	161	44	4110	4380		\$ 37,500 (2026)

**Budget Funding Year(s):** 2024-2026  
(must match resolution)

**Start Date:** September 15, 2024

**End Date:** September 14, 2026

**Funding Source:** Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

Federal Aid \_\_\_\_\_

\$112,500 Other Airport Special Revenue Fund  
(must match resolution)