



OnBase: 112063

Date: September 29, 2025

To: The Honorable Board of Acquisition and Contract

From: Dr. Belinda S. Miles
President

Re: Authority to enter into an agreement with Brewster Central School District wherein Westchester Community College will provide advisory services & resources in furtherance of the development of the P-Tech program that will prepare District students for high-skilled jobs in technology & manufacturing, for the period from September 1, 2025 through June 30, 2026, at a fee not to exceed \$23,943.30

Authority is hereby requested for the County of Westchester, acting by and through Westchester Community College (the "College") to enter into an agreement (the "Agreement") with the Brewster Central School District ("District"), pursuant to which the College will provide advisory services & resources in furtherance of the development of the P-Tech program that will prepare District students for high-skilled jobs in technology & manufacturing, for the period from September 1, 2025 through June 30, 2026, for a fee not to exceed \$23,943.30. The District does not have the resources or skills to provide these services.

Pursuant to the terms of the proposed Agreement, the College will be required to agree, in a form similar to the following: to indemnify, defend and hold the District harmless from and against any and all claims, suits, actions, causes of action, damages, judgments, liabilities, fines, penalties, and expenses, including reasonable attorney fees and litigation costs arising out of the indemnifying party's intentional or negligent acts or omissions.

As this Agreement does not involve the procurement of goods or services, it is not subject to the provisions of the Westchester County Procurement Policy.

It is in the best interest of the College to offer these services to encourage cooperation between local school districts and the College and possibly serve as an avenue for more students to attend Westchester Community College.

Accordingly, I recommend adoption of the attached resolution.

BSM/cm
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/09/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the President of Westchester Community College,
be it hereby

RESOLVED, that the County of Westchester, acting by and through Westchester Community College (the "College"), is hereby authorized to enter into an agreement with the Brewster Central School District ("District"), pursuant to the College will provide the District with advisory services & resources in furtherance of the development of the P-Tech program that will prepare District students for high-skilled jobs in technology & manufacturing, for the period from September 1, 2025, through June 30, 2026, for a fee not to exceed \$23,943.30; and be it further

RESOLVED, that pursuant to the terms of the proposed Agreement, the College will be required to agree, in a form similar to the following: to indemnify, defend and hold the District harmless from and against any and all claims, suits, actions, causes of action, damages, judgments, liabilities, fines, penalties, and expenses, including reasonable attorney fees and litigation costs arising out of the indemnifying party's intentional or negligent acts or omissions; and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to affect the purposes hereof.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
FY25/26	010	0130		9116-01		\$23,943.30

Budget Funding Year(s) FY25/26 Start Date September 1, 2025 End Date June 30, 2026

Funding Source

Tax Dollars: _____

State Aid: _____

Tuition: _____

Federal Aid: _____

Other: \$23,943.30 (REVENUE)

\$23,943.30

(must match resolution)