

Department of Probation  
Rocco A. Pozzi  
Commissioner

**On Base # 110208**

DATE: 1/6/2025

TO: Honorable Members  
Board of Acquisition and Contract

FROM: Rocco A. Pozzi  
Commissioner of Probation

**RE: Authority for the County of Westchester to enter into an agreement with Urban Resource Institute, pursuant to which Urban Resource Institute will provide its Domestic Violence /Abusive Partner Intervention Program for a term commencing on January 1, 2025 and expiring on December 31, 2025, for an amount not to exceed \$200,000.00.**

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Authority of your Honorable Board is hereby requested for the County of Westchester ("County"), acting by and through its Department of Probation ("Department"), to enter into an agreement with Urban Resource Institute ("URI"), pursuant to which URI will provide its Domestic Violence/Abusive Partner Intervention Program ("APIP") for a term commencing on January 1, 2025 and expiring on December 31, 2025, for an amount not to exceed \$200,000.00 payable monthly and pursuant to an approved budget.

Under the proposed Agreement, URI will provide in-person domestic violence educational and accountability groups for offenders referred by the Department during the pre-dispositional investigative period or while under supervision, including interim supervision.

The proposed Agreement will serve a public purpose by providing in-house abusive partner intervention programming to domestic violence offenders with probation involvement at the Department. Since 1996, the Department has placed special emphasis on court-ordered investigations and supervision of domestic violence offenders/abusive partners. This has been accomplished through specialized Probation supervision, focusing on the offender taking responsibility for their actions, the associated consequences associated, and understanding that they are the only person responsible for their abusive behavior. It is paramount during supervision that the offender is not able to make excuses for their behavior by placing the blame on the victim or a third party.

This proposed Agreement's goals and objectives shall be to: provide programming to domestic violence offenders promoting accountability and behavioral change.

Administrative Office

The proposed Agreement is in the County's best interests regarding fiscal responsibility as the Department posted an RFP for in house domestic violence abusive partner intervention services. The budget was subsequently negotiated with the vendor to provide services to address this probation population.

The proposed Agreement is also in the County's best interests regarding public health and safety. Domestic violence is a pattern of abuse and control that can involve a range of behaviors, which can include physical and sexual violence, coercion and threats, intimidation, emotional abuse, isolation, minimizing, denying, blaming, economic abuse, using children, and using societal or cultural privilege. These forms of abuse do not necessarily occur in isolation and often occur simultaneously, increasing in severity. Experts have identified that power and control are the goals of the abuser, which reflects their belief that they have the right to control their victim. The behavior is usually not a one-time event; occurrences normally become more frequent, and the abuse intensifies over time. The APIP will promote offender accountability and help offenders recognize, understand, and modify their physical and/or verbal negative, abusive, or violent behaviors and promote long-term change. At its core, the program should focus on victim safety, offender accountability, an analysis of power and control and operate under the premise that the offender's behavior is a choice.

The proposed Agreement's goals and objectives shall be tracked and monitored by the Department. Progress will be tracked to ensure URI provides Probation Department inhouse programming with curricula promoting behavioral change and accountability while promoting the exchange of information between vendor, probation and the Court. This will help to ensure compliance with court ordered probation conditions and wrap around service interventions.

The Department has complied with the requirements of the Westchester County Procurement Policy and Procedures by issuing an RFP for these services. URI was the only responder to the RFP.

Accordingly, I recommend adoption of the annexed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - CM 161025 - RAYMOND SQUILLY'S OFFICE

**RESOLUTION**

Upon a communication from the Commissioner of Probation, be it hereby

**RESOLVED**, that the County of Westchester (“County”), acting by and through its Department of Probation (“Department”), is authorized to enter into an agreement with Urban Resource Institute (“URI”), pursuant to which URI will provide its Abusive Partner Intervention Program (“APIP”) for a term commencing on January 1, 2025 and expiring on December 31, 2025, for an amount not to exceed \$200,000.00, payable monthly and pursuant to an approved budget (the “Agreement”); and be it further

**RESOLVED**, that this Agreement is subject to the County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive, or his duly appointed designee, is hereby authorized and empowered to execute any documents and take such actions as may be necessary and appropriate to effectuate the purposes hereof.

**Account to be Charged/Credited**

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
101	39	1000	4380		\$200,000

Budget Funding Year(s) 2025\_\_ Start Date 1/1/2025 End Date: 12/31/2025

(must match resolution)

Funding Source Tax Dollars \$200,000.00  
 State Aid \_\_\_\_\_  
 Federal Aid \_\_\_\_\_  
 Other \_\_\_\_\_

**\$200,000**

(must match resolution)