



# **County of Westchester**

## **Board of Acquisition and Contract**

### **Meeting Minutes**

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**Thursday, September 21, 2023**

**11:00 AM**

**County Executive Conference Room  
Michaelian Office Building**

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#### **Roll Call**

**Present:** Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

#### **Attendees:**

Commissioner of Finance	Karin Hablow
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Board of Legislators	Santiago Caceres
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today's meeting in person to come to this conference room?**

**Mr. Sculky said, "Yes, I have."**

#### **Acquisition & Contract.**

Minutes of the meeting 9/14/23 and the SEQR Review for agenda items.

R. Sculky

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. [103306](#) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Aero-Ba Soul, Inc.

G. Latimer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

2. [103305](#) **County Executive** - Amend an agreement with Aero-Ba-Soul, Inc., to provide technical assistance to minority and women-owned business enterprises ("MWBEs") in Westchester County, in order to guide them through the federal, state and local procurement and certification processes, for a term from 1/1/23 - 12/31/23, in an amount not-to-exceed \$60,000, to increase the amount by \$15,000, to a new total aggregate not-to-exceed amount of \$75,000.

G. Latimer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

3. [103078](#) **Board of Legislators** - Enter into an agreement with Mount Vernon Neighborhood Health Center Inc., d/b/a Westchester Community Health Center, to provide targeted community healthcare outreach services to those in need, from 1/1/23 - 12/31/23, for an amount not to exceed \$53,500, to be paid half upon execution of the agreement and half on or about 10/1/23.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

4. [103434](#) **Board of Legislators** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Caring for the Hungry of Peekskill, Inc.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

5. [103435](#) **Board of Legislators** - Amend a 5/25/23 resolution to enter into an agreement with Caring for the Hungry and Homeless of Peekskill, Inc. to provide the Fred's Pantry Program, which gives healthy food two days per week to people in need at its facility in Peekskill, for the term 1/1/23 - 12/31/23, in an amount not to exceed \$80,250, in order to change the name of the organization to Caring for the Homeless of Peekskill, Inc. d/b/a Caring for the Hungry and Homeless of Peekskill.

V. Gashi

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

6. [103407](#) **Planning** - Amend an agreement with Lifting Up Westchester, through the Emergency Solutions Grant COVID-19 program, for eviction prevention services to very low income households who live in Westchester County, in order to change the contract period from 10/1/21 - 9/30/22 to 3/15/20 - 12/31/22 and increase the amount of the agreement from \$171,721 to \$277,888.11, an increase of \$106,167.11.

B. Lopez

**This item was held over.**

7. [103163](#) **Social Services** - Contract No. DSS6000-24 for Security Escort Services for DSS Child Welfare Staff, for a three-year period commencing on 1/1/24. Advertise for bids.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

8. [103252](#) **Social Services** - Enter into an affiliation agreement (DSS2002-23) with State University of New York College at Plattsburgh, to participate in a supervised clinical education and instruction program for matriculated SUNY Plattsburgh students, commencing upon full execution of the agreement for a term of one (1) year, with either party having the right to terminate the agreement upon written notice.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

9. [103363](#) **Social Services** - Amend a Resolution to Advertise for Security Services at the Grasslands Shelter at 25 Operations Drive, Valhalla Campus, Valhalla, New York 10595, by changing the contract commencement date from 10/1/23 to 1/1/24 and changing the DSS Contract Number from Contract No. DSS 3036-23, to Contract No. DSS-3000-24.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

10. [103320](#) **College** - Enter into an affiliation agreement with Taconic MSO, LCC d/b/a Taconic Veterinary Center for supervised laboratory/clinical education and instruction for matriculated College students in the Veterinary Technology Program, for a term commencing on or about 10/1/23 and continuing in full force and effect unless terminated by either party upon written notice, with no cost to the College.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

11. [102996](#) **Public Safety** - 1) Further amend an agreement with the New York State STOP-DWI Foundation, for which the Foundation agreed to reimburse the County in an amount not-to-exceed \$61,000 to run special enforcement details to conduct high visibility road checks, saturation patrols, and drug recognition expert call outs, for a term commencing on 10/1/22 - 9/30/23, in order to increase the amount by an additional \$20,000, to a new amount of \$81,000; and 2) Amend a resolution approved on 10/13/22 which, *inter alia*, authorized the County to enter into agreements with one or more Westchester County municipal corporations, through their respective police departments, to implement the provisions of the New York State STOP-DWI Foundation's reimbursement agreement by running special enforcement details to conduct high visibility road checks, saturation patrols, and drug recognition expert call outs, from 10/1/22 - 9/30/23, in a total aggregate amount not-to-exceed \$41,000, in order to increase the amount by an additional \$40,000, to a new amount of \$81,000.

T. Raynor

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

12. [103301](#) **Parks** - Amend the 3/5/23 license agreement with the Consolidated Edison Company of New York, Inc., NYC, for the use of an area of Bronx Street and the Bronx River Reservation for the in-kind replacement of an existing Con Edison gas main located underground in Bronx Street and on Westchester County property that ties into an existing Tennessee Gas Transmission Pipeline also located on County property including a portion of the parking lot at the Westchester County Center for use as a staging area, in order to revise the licensed area to accommodate a change in plan to bypass the culvert and go under an existing stream.

K. O'Connor

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

13. [103309](#) **DPW/Transportation** - Amend Agreement No. DOTCAP06-02A with Conduent Transport Solutions, Inc., for the implementation of a computer-aided dispatch and automatic vehicle location system for the County's Bee-Line Bus System, in order to reflect that the fee is being increased by \$493,939, to a new amount not to exceed \$14,816,177.21.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

14. [103311](#) **DPW/Transportation** - Contract No. 22-524 for Replacement of HVAC Systems and Associated Work, Bee-Line Central Maintenance Facility (DOT-CMF), Yonkers, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

15. [103066](#) **DEF** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with GHD Consulting Services Inc. for the provision of reviewing available funding programs, at the County's direction for compatibility with as many as four projects, and bringing funding opportunities to the County's attention for consideration.

V. Kopicki

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 09/21/2023