

County of Westchester
Board of Acquisition and Contract
Meeting Minutes - Final

Thursday, November 13, 2025

11:00 AM

**County Executive Conference Room
Michaelian Office Building**

Roll Call

Present: Mr. Richard Wishnie, Mr. Vedat Gashi, and Mr. Lawrence C. Soule

Attendees:

Commissioner of Finance
Associate County Attorney
Board of Legislators
Board of Legislators
Secretary BAC
Assistant Secretary BAC

Karin Hablow
Dave Vutera
Greg Casciato
Santiago Caceres
Raymond Sculky
Lindsay Jackson

Mr. Wishnie presided.

Mr. Wishnie said, "The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.

For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today's meeting in person to come to this conference room?"

Mr. Sculky replied, "yes, I have."

Acquisition & Contract.

Minutes of the meeting 11/7/25 and the SEQR Review for agenda items.

R. Sculky

Mr. Wishnie moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. **112340 County Executive/Youth Bureau -1)** Enter into an agreement with the New York State Office of Children & Family Services (OCFS) to accept funds in the total aggregate amount of \$2,472,934, for the County to provide a variety of youth services programs in Westchester County, under the following state programs: **(i)** Youth Development Programming, **(ii)** Runaway and Homeless Youth Act, **(iii)** Youth Sports and Education Opportunity Funding, and **(iv)** Youth Team Sports program, for a term commencing on 10/1/25 - 9/30/26; **2)** enter into an agreement with The Children's Village, Inc., for the purpose of operating the following programs: **(i)** the Sanctuary Program, under the OCFS' Runaway and Homeless Youth Act program, to provide crisis shelter services to runaway and homeless youth; and **(ii)** the Life's Bridge's program, a transitional independent living program for youth ages 17 through 21, for a total amount not to exceed \$240,657, comprised of \$185,121 in OCFS funds and \$55,536 in County matching funds, pursuant to an approved budget, for a term commencing on 10/1/25 - 9/30/26.

E. McFadden

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

2. **112304 County Executive/Office of Tourism** - Amend an agreement with Kleer Creative, Inc. ("Kleer"), pursuant to which Kleer will provide additional multimedia marketing and website content development, including creating and developing a new comprehensive special web section on www.visitwestchesterny.com, dedicated to history and heritage connected with the 250th anniversary of the Revolutionary War in the region. The term will remain from 3/15/25 - 12/31/26, in order to increase the not-to-exceed amount by \$10,500, for a total aggregate amount not to exceed \$127,500.

N. Caputo

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

3. **112323 County Executive/Office of Tourism** - Amend an agreement with Events By Chereese, Inc., d/b/a Events to Remember ("Events"), pursuant to which Events provides special event planning and management services for two major outdoor events planned by the County to commemorate the 250th Anniversary of the Revolutionary War, for a term from 3/15/25 - 12/31/26. In order to increase the not-to-exceed amount by \$5,349.88, from \$206,200, **to** a new total aggregate not-to-exceed amount of \$211,549.88, to pay for additional services.

N. Caputo

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

4. [112392](#) **County Executive / Board of Legislators** - Enter into an agreement with Westchester Community Opportunity Program, Inc. ("WestCOP"), for a period from 1/1/25 - 12/31/25, to implement the following programs, in the individual not-to-exceed amounts, as follows: Program Name - Contract Amount Career Training - \$66,197, Foster Grandparents - \$6,616, VFW - \$66,121 and Weatherization - \$9,079.

K. Jenkins
V. Gashi

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

5. [112390](#) **Board of Legislators** - Enter into an agreement with the Westchester Children's Museum, pursuant to which the Westchester Children's Museum will provide STEAM programming to children, families and schools located in the Northern Westchester County region as part its programming initiative entitled 'River North', for a term commencing retroactively on 1/1/25 - 12/31/25, for an amount not-to-exceed \$50,000.

V. Gashi

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

6. [112387](#) **Information Technology** - Enter into a license agreement with Pace University, for the use of space in the Kessel Student Center, and associated costs, for the purpose of a conducting a cybersecurity awareness/capabilities training workshop for County non-technical staff, on 12/4/25, with set up on 12/3/25, for an amount not to exceed \$8,000. which will include the use of the space, catering, educational media equipment and other costs associated with the training workshop.

M. Beirne

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

7. [112349](#) **County Attorney** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with New York City Bar Association.

J. Nonna

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

8. [112351](#) **County Attorney** - Enter into an agreement with the New York City Bar Association, pursuant to which City Bar will provide continuing legal education programming, for a term commencing 1/14/26 - 1/31/27, in an amount not to exceed \$13,000.

J. Nonna

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

9. [112404](#) **Planning** - Enter into an agreement with the City of Peekskill, pursuant to which the City will replace outdated hydrants and valves in low-and moderate-income neighborhoods in Peekskill, for a term commencing on 8/15/25 - 8/14/26, and in return for performing said services, the County shall pay the City an amount not-to-exceed \$200,000 in Community Development Block Grant (CDBG) Program funding.

B. Lopez

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

10. [112248](#) **Social Services** - Enter into a grant agreement with the New York State Department of Labor in the amount of \$250,000, for the period commencing retroactively from 12/1/23 - 3/31/26, under the Renewable Energy Training Initiative ("RETI").

L. Townes

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

11. [112345](#) **Community Mental Health** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement a "short-form" agreement with Research Foundation for Mental Hygiene, Inc., for the provision of learning collaborative and training services in connection with certain Opioid funded programs, for a term from 1/1/26 - 12/31/26, in an amount not-to-exceed \$22,623.

M. Orth

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

12. [112337](#) **Health** - Enter into an agreement with Eddy Messenger Service Inc., to provide scheduled pickup of laboratory specimens from the County's WCDH Clinics and delivery to the County's Department of Laboratories and Research ("County L&R") for analysis, scheduled pickup and delivery of file records boxes as well as unscheduled messenger services as needed, (hereinafter, the "Work"), for the period from 1/1/25 - 12/31/28, in the amount not-to-exceed \$66,000, to be paid at the reimbursement rates as specified in Schedule "A".

S. Amler

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

13. [112379](#) **Labs and Research** - Amend an agreement with HumanEdge, Inc. ("HumanEdge"), pursuant to which HumanEdge agreed to provide temporary laboratory technicians/professionals to the County, for services to be performed for the County's Department of Laboratories and Research, for the period from 1/1/24 - 12/31/24, with the County having the option, in its sole discretion, to extend the term of the agreement for up to four (4) additional one (1) year periods, on the same terms as the Initial Term, in order to extend the term of the agreement for the period, from 1/1/26 - 12/31/26 and in consideration for Services rendered during the Second Option Term, HumanEdge will be paid a total amount not to exceed \$273,000, in accordance with the applicable hourly rates set forth in Schedule "B".

A. Milovanovic

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

14. [112380](#) **Public Safety** - Enter into an agreement with Student Assistance Services Corporation ("SAS"), pursuant to which SAS will provide the educational program Reduce Our Adolescents' Drinking, Drugging and Driving, the Westchester Youth Task Force and other related programs and services in selected high schools throughout Westchester County, for a term commencing on 1/1/26 - 12/31/26, for an amount not to exceed \$400,000.

T. Raynor

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

15. [112365](#) **DPW/Transportation** - Enter into a Non-Disclosure Agreement (Agreement No. DOTCAP-5987BPS) with New Flyer of America, Inc., related to the procurement of transit buses and that the agreement shall be for a term of five years, commencing upon execution.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

16. [112355](#) **DPW/Transportation** - Contract No. 23-526 with More Roofing Inc., for Roof Replacement, Westchester County Center, 198 Central Avenue, White Plains, New York. Approval of Adler Industrial Services, Newark, NJ and Twin Forks Insulation, Inc., Wading River, NY, as subcontractors.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

17. [112359](#) **DPW/Transportation** - Enter into Agreement No. 24-924 with the firm of Macan Deve Engineers, D.P.C., White Plains, NY, for a Domestic Water Isolation Valve Installation, Richard J. Daronco Westchester County Courthouse, White Plains, New York. The Consultant shall provide design services associated with this project, for a total compensation of \$133,608 and the agreement shall commence upon the Consultant's receipt of written notice from the Commissioner of the Department or his designee and that the completion date shall be 12/31/30.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

18. [112360](#) **DPW/Transportation** - Enter into Agreement No. 25-928 with the firm of WSP USA Inc., Valhalla, NY 10595, for engineering services associated with Fuel Farm Improvements, Westchester County Airport, Towns of Harrison and North Castle, and Village of Rye Brook, New York. The Consultant shall provide design and construction administration services associated with this project, for a total compensation of \$800,000 and the agreement shall commence upon the Consultant's receipt of written notice from the Commissioner of the Department or his designee and that the completion date shall be 12/31/30. Approval of Argus Consulting Inc., Garden City, NY and Hirani Engineering & Land Surveying, P.C., an MBE firm, Hicksville, NY, as subconsultants.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

19. [112363](#) **DPW/Transportation** - Contract No. 19-502 with West-Fair Electric Contractors, Inc., for New Switchgear Facility, Playland Park, Rye, New York. Approval of Change Order No. 3, by extending the completion date from 9/30/25 to 6/30/26.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

20. [112364](#) **DPW/Transportation** - Contract No. 22-523 with Mace Contracting Corporation for Infrastructure Rehabilitation - Phase 3, Playland Park, Rye, New York, in the amount not to exceed of \$8,405,000. Approval of Change Order No. 1 by increasing the total contract amount to \$30,762,000 and extending the completion date from 10/28/26 to 12/31/26.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

21. [112366](#) **DPW/Transportation** - Contract No. 23-532-Rev., with Joe Lombardo Plumbing & Heating of Rockland, Inc., for Terminal Building HVAC-1 and HVAC-2 Upgrades, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Approval of Structural Contracting Services, Inc., Masonry Removal,/Replacement, Mount Vernon , NY, as a subcontractor.

H. Greechan

Mr. Wishnie moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned . All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written .

Signed: *Raymond Sculky*, Secretary

Dated: November 13, 2025