

113187

DATE: March 9, 2026

TO: Board of Acquisition and Contract

FROM: Blanca P. Lopez
Commissioner of Planning

Marguerite Beirne
Chief Information Officer
Department of Information Technology

SUBJECT: Resolution Authorizing a Second Amendment to an Agreement between the County of Westchester and PruTech Solutions, Inc., pursuant to which PruTech Solutions, Inc. agreed to upgrade and modernize the Homeseeker Program, in order to: (i) modify the scope of work to include maintenance and technical support services; (ii) increase the not-to-exceed amount from \$588,700 to \$682,400, an increase of \$93,700; and (iii) extend the term thereof from June 30, 2026 to December 31, 2026.

By resolution approved on November 9, 2023, the County of Westchester (the "County") and PruTech Solutions, Inc. (the "PruTech") entered into an agreement pursuant to which PruTech agreed to upgrade and modernize the Homeseeker Program for a term commencing on November 15, 2023 and continuing through November 14, 2024. In consideration for services rendered, the County agreed to pay PruTech an amount not-to-exceed \$588,700.00 in Community Development Block Grant – CV ("CDBG-CV") program funding, pursuant to an approved budget (the "Agreement"). The Agreement was subsequently executed.

On November 20, 2024, the County and PruTech entered into a First Amendment, pursuant to which PruTech agreed to modify the scope of work to include maintenance and technical support services. The funding source was changed from \$588,700 in CDBG-CV funding to \$495,000 in CDBG-CV funding and \$93,700 in funding from the County's operating budget. The expiration date was extended from November 14, 2024 to June 30, 2026. The First Amendment was subsequently executed.

The parties now desire to enter into a Second Amendment in order to: (i) modify the scope of work to include maintenance and technical support services; (ii) increase the not-to-exceed amount from \$588,700 to \$682,400, an increase of \$93,700; and (iii) extend the expiration date of the Agreement from June 30, 2026 to December 31, 2026. The term extension will provide the County and PruTech with additional time to complete the upgrade and modernization of the Homeseeker Program. Except as specifically modified by the Second Amendment, all remaining terms and conditions of the original Agreement, as previously amended, shall remain in full force and effect.

The goal and objective of the Second Amendment is to enhance the current program to better assist users who are searching for and seeking to apply to new affordable housing

opportunities, including both rental and homeownership opportunities, through the use of new features and functionality. The upgraded program will also allow users to explore and search for affordable housing vacancies that currently exist throughout the County. The project will be monitored by staff of the Westchester County Department of Planning, with guidance from Westchester County Department of Information Technology staff, who will work with PruTech to upgrade the Homeseeker Program.

This procurement is in compliance with the County of Westchester Procurement Policy and Procedures pursuant to Section 3(a)(xvi), which exempts contracts involving the disbursement of grants or loans under the Community Development Block Grant Program. It is also exempt from Federal procurement regulations for the same reason.

I recommend approval of this amendment.

BPL/tf/jh/je
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/19/2026 - RAYMOND SCULKY, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester (the "County") is hereby authorized to enter into a Second Amendment to an agreement with PruTech Solutions, Inc (the "PruTech"), pursuant to which PruTech agreed to upgrade and modernize the County's Homeseeker Program, which Agreement commenced on November 15, 2023 and was subsequently amended to extend through June 30, 2026, in an amount not-to-exceed \$588,700.00 in Community Development Block Grant – CV ("CDBG-CV") funding (the "Agreement"), in order to: (i) modify the scope of work to include maintenance and technical support services; (ii) increase the not-to-exceed amount from \$588,700 to \$682,400, an increase of \$93,700; and (iii) extend the term thereof from June 30, 2026 to December 31, 2026; and be it further

RESOLVED: that except as specifically amended by the Second Amendment, all remaining terms and conditions of the Agreement, as previously amended, shall remain in full force and effect; and be it further

RESOLVED: that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and to take any and all actions necessary and appropriate to effectuate the purposes hereof.

Original Agreement	\$588,700.00
First Amendment	\$ 0.00
This Amendment	\$ 93,700.00
	\$682,400.00

AGREEMENT NUMBER: C-PL-26-620-2A

Account to be Charged/Credited

		Major Program, Program & Phase	Object/	Trust	
Fund	Dept	Or Unit	Sub Object	Account	Dollars
101	19	0100	4420	n/a	\$93,700

Budget Funding Year(s) (must match resolution)

FY 2026 Start Date November 15, 2023 End Date December 31, 2026

Funding Source

Tax Dollars _____

State Aid _____

\$93,700.00
(must match resolution)

Federal Aid \$93,700.00 – U.S. Department of Housing and Urban Development

Other _____