



Department of Parks, Recreation
& Conservation

ID 111706

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor
Commissioner of Parks, Recreation and Conservation

DATE: August 20, 2025

SUBJECT: Resolution for Authority to Advertise
Contract No. PRC-1486
Inspection, Testing and Servicing of Wet and Dry Fire Sprinkler
Systems and Ansul Systems located at various Department of Parks,
Recreation and conservation facilities.

The 2025 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to ensure Fire Protection Systems are in accordance with the most up to date edition of NFPA at the various Department of Parks, Recreation and Conservation facilities. This contract is for a term of five (5) years.

The objective of this contract is to inspect, test and service all the Wet and Dry Sprinkler Systems and the Ansul Systems at required quarterly and yearly intervals.

This contract is in the public's best interest because it protects against fire and ensures the safety of public and staff and adheres to NFPA Guidelines.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's online financial system. These records will be easily accessible by Finance and Budget. Department staff and will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure successful completion of the projects.

A resolution requesting the same is attached for your Honorable Board's favorable consideration.

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the Department of Parks, Recreation and Conservation is hereby authorized to solicit bids by public advertisement for the following contract:

Resolution for Authority to Advertise

Contract No. PRC-1486

Inspection, Testing and Servicing of Wet and Dry Fire Sprinkler Systems and Ansul Systems located at various Department of Parks, Recreation and conservation facilities.

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be retainage of 10% of all work completed. Upon Completion of the projects, the contractor may request payment of said retainage with the successful completion of all work performed during that period; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Westchester-Putnam Edition)

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
165	42	2000	4380		\$500.00

Budget Funding Year(s) 2025 Start Date 9/10/2025 End Date 10/30/2025

Funding Source	Tax Dollars	x
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State Aid _____

\$ 500.00	Federal Aid
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(must match resolution)

Other